

Minutes

Meeting of the Steering Committee for the Canadian Pay-TV Set-top Box Energy Efficiency Voluntary Agreement

September 6, 2017, 10 a.m.
Navigator Ltd., Cartier Boardroom
121 King Street West, 18th Floor, Suite 1810, Toronto, Ontario

Steering Committee Members Participating:

Samir Amer (Cogeco)
Debbie Fitzgerald (CableLabs)
Steve Golton (Technicolor) (by telephone)
Doug Johnson (CTA)
Gary Langille (DISH)
Livia Nascimento (ARRIS) (by telephone)
Augustine Orumwense (NRCan)
Cynthia Rathwell (Shaw)
Pierre Roy (Vidéotron)
Benoit Sicotte (Bell) (by telephone)
Joe Varano (Rogers)

Additional Attendees:

Lorenza DeTeresa (Vidéotron) (by telephone)
Paul Hudson (counsel for CableLabs)
Clare Schulte-Albert (consultant for CTA)
Katerine Thériault (Cogeco) (by telephone)
Robert Turner (ARRIS)
Kimberly Schmidt (Technicolor)

The meeting was called to order by Mr. Varano at 10:02 a.m.

Mr. Varano reminded all parties that this meeting would be conducted in accordance with the Competition Act Advisory Statement adopted by the Committee at its May 2017 meeting, including that the parties would not discuss pricing or other competition issues.

The Committee welcomed Technicolor as a new Signatory Member.

Mr. Varano reported that no member of the public had requested an opportunity to participate in the meeting. It was confirmed that all persons present or participating had consented to the Confidentiality Agreement, and that a quorum existed for the conduct of business.

The Committee approved the minutes of its May 23, 2017 meeting as submitted by the Chair and posted to the CEEVA website.

Ms. Schulte-Albert reported on the Committee's outreach to provincial authorities regarding the implementation of CEEVA and the proposed amendment to the agreement, and indicated that no negative responses regarding the amendment had been received from any province.

The Committee unanimously approved the proposed amendments to CEEVA as reflected in the revised agreement attached hereto as Exhibit 1, and directed that the revised agreement be posted to the CEEVA website.

The Committee approved the selection of D+R International, Ltd. to serve as Data Aggregator and auditor as established by CEEVA. The Committee unanimously approved the proposed contract attached hereto as Confidential Exhibit 2 and authorized Mr. Varano to execute on behalf of each Signatory.

Pursuant to and in accordance with Section 5.3 of CEEVA, the Steering Committee approved ARRIS, Cable Television Laboratories, Kyrio, and UL to act as certification bodies. Supporting documentation is attached hereto as Confidential Exhibit 3.

In accordance with Section 6.1.3 of CEEVA, the Committee agreed to provide the following method and baseline for measuring efficiency gains under the Agreement: (1) the 2017 report should compare the average weighted TEC of each category of devices to appropriate figures from the annual reports issued under the United States Voluntary Agreement; and (2) the 2018 report should compare changes in the average weighted TEC of each category of devices to the figures from the 2017 report. In addition, the Committee revised the Reporting Template to provide more granular information to the Data Aggregator that would enable the Data Aggregator to consider the average weighted TEC of sub-categories of equipment, which could facilitate better savings comparisons. The Committee also will ask the Data Aggregator to make any additional recommendations for measuring efficiency gains under the Agreement.

The Committee approved the proposed Reporting Template to be posted on the CEEVA website.

The Committee scheduled a meeting to occur in Ottawa on June 21, 2018.

The Committee authorized CTA and CableLabs to draft a public statement to describe the Committee's actions at this meeting.

The meeting adjourned at 3:02 P.M.

Minutes submitted by Joe Varano, Chair.



Joe Varano

Provisional Agenda

Meeting of the Steering Committee for the Canadian Pay-TV Set-top Box Energy Efficiency
Voluntary Agreement (CEEVA)

September 6, 2017, 10 a.m.

1. Reminder of Competition Act Policy
2. Approval of minutes of May 23, 2017 meeting
3. Introduction of new manufacturer signatory (Technicolor)
4. Review (and approve) contract for Data Aggregator and Auditor
5. Update on provincial outreach
6. Discuss proposed amendments to CEEVA
7. Approve reporting template for posting on the website
8. Discuss upcoming testing and reporting obligations
9. Discuss development of method and baseline to measure progress (per § 6.1 of CEEVA)
10. Recruiting additional signatories
11. Schedule for future meetings
12. Preparation of press release and/or website post

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