



TAIPEI

### CHES 2017 RESERVATION FORM

**Please type or print in capital letters and email or fax back to 886-2-2523-6633 before 2017/08/18, Reservation Department - Attention:**  
**RSVN (Tel: 886-2521-5000 #3481/ 3486 or [rsvn@fihregent.com](mailto:rsvn@fihregent.com))**  
**Ms. Karen Chu (Tel: 886-2-2522-8124 or [Karen.chu@fihregent.com](mailto:Karen.chu@fihregent.com) )**

**GUEST NAME** Gender: Mr. / Mrs. / M&M / Ms.  
 Last Name: \_\_\_\_\_  
 First Name: \_\_\_\_\_

**COMPANY NAME** \_\_\_\_\_  
**CONTACT INFORMATION** Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

**ARRIVAL DATE** \_\_\_\_\_ Flight: \_\_\_\_\_ ETA: \_\_\_\_\_

**DEPARTURE DATE** \_\_\_\_\_ Flight: \_\_\_\_\_ ETA: \_\_\_\_\_

**ROOM TYPE**  
 Deluxe King/ 豪華客房一大床 NT\$6,100+15.5% including One breakfast  
 Deluxe King/ 豪華客房一大床 NT\$6,800+15.5% including Two breakfasts  
 Deluxe Twin/ 豪華客房二單床 NT\$7,200+15.5% including Two breakfasts  
 \*Rates above are subject to a 10% service charge and a 5% VAT.  
 \*Rates above are inclusive of in room internet access.  
 \*Please check with hotel reservation for different room type reservation

**AIRPORT PICK-UP**  Not required  
 Yes, NT\$2,800 NET from Taoyuan Int'l Airport to the hotel per car

**TRANSPORTATION TO AIRPORT**  Not required  
 Yes, NT\$2,800 NET from Hotel to Taoyuan Int'l Airport per car

**CREDIT CARD NO.** \_\_\_\_\_ Visa \_\_\_\_\_ Master \_\_\_\_\_ AE \_\_\_\_\_ Diners \_\_\_\_\_ JCB  
 No. \_\_\_\_\_ Expiry \_\_\_\_\_  
 Signature: \_\_\_\_\_

**Remarks:** Please provide your credit card information in completing the reservation process or the room will be released before 8 days of arrival date.

**Hotel Policy:**

Kindly be informed that the selected reservation dates are a peak period for the hotel. We encourage that bookings be forwarded with guarantee on or before **August 18<sup>th</sup>, 2017** (1800H Taiwan time) to ensure availability of the space.

1. Each guest will guarantee their individual room and will be responsible for cancellation and no-show penalty.
2. The reservation guarantee forms need to be submitted by **August 18<sup>th</sup>, 2017** after which additional room requests will be subject to availability. The hotel reserves the right to amend the room rate subject to the demand for the dates requested.
3. The hotel will require a credit card upon the room reserved by the guest to guarantee the room reservation. For each confirmed room cancel 24hrs before arrival will be entitled for one night cancellation fee per room per night.
4. Subject to availability, these rates will be extended for three (3) days prior and three (3) days post your proposed event dates should delegates wish to extend their stay.
5. A No show and early departure of a guaranteed reservation will be charged 100% of the applicable charges of the cancelled nights.
6. Check in time is 3:00 p.m. and check out time is 12:00 p.m.
7. In case of a No-show for any arriving flight transportation arrangements before 06:00 or after 22:00, No-show charge of NT\$2,800 net will be incurred to your room account or credit card. (Vehicle Type: Mercedes S350/ BMW 7 series)