

Please follow the instructions on how to apply for a residence and work permit in Iceland on the <u>Welcome Center site</u>.

Applicant's Representative in Iceland

We recommend having a representative located in Iceland, it both speeds up the process and avoids any delays that might pop up unexpected.

Information on representative should be filled in the application for a residence permit D-207, page 9, column 12. Please make sure to sign at the bottom of the column.

| Given name | International Staff Services |
|---------------|------------------------------|
| Surname | University of Iceland |
| ID number | 600169-2039 |
| Address | Sæmundargata 2 |
| Postal & City | 102 Reykjavik |
| Country | Iceland |
| Tel | +354 525 4000 |

Further information and forms can be found on Directorate of Immigration website. Useful information on living and working in Iceland can be found on the University of Iceland International Staff Services-Welcome Center website.

Division of Human Resources International Staff Services – Welcome Center https://english.hi.is/international_staff_services <u>internationalstaff@hi.is</u>