



The virtuous  
cycle of  
research  
information

# RISS

Connecting to Your Knowledge



# Start from the easy integrated search

## Basic Search



With Basic search, you can get a wide range of results for the materials you want by listing the keywords such as title, author and place of issue, just by using the portal.

### 1 Settings

You can set up your own settings

### 2 Selection of type of materials

If you check the specific type of materials, you will only get the results of that category of materials.

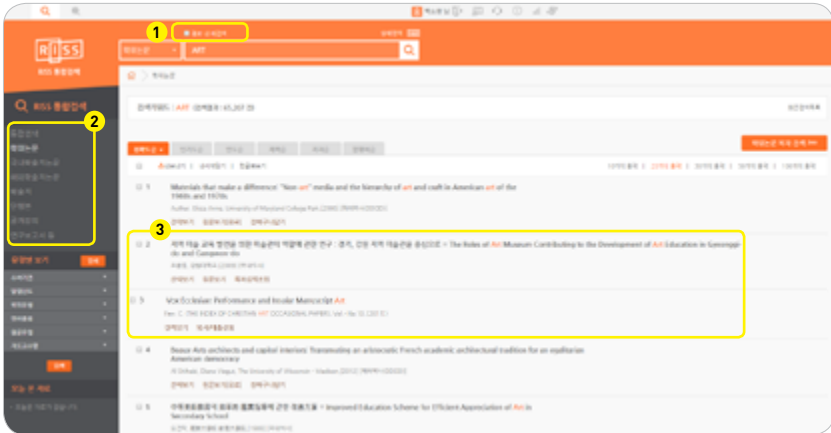
## Detailed Search



With detailed research, you can directly type specific search items such as author, title, place of issue, keyword, abstract, list of contents in each key word section.

It is recommended for users who want to search for accurate in-depth information.

**TIP** Try using the operator (AND/OR/NOT) on the right side of the search box for more accurate search results



### 1 Rerobrowse within the results

Too many results can be filtered by using the rerobrowse function.

### 2 View by type

You can select the options by type to get the precise results through detailed search.

### 3 Material use

**Simple view** You will be linked to the abstract and the list of the contents

**Original text view** You can read the original text by clicking this link

#### Inquiry for the list of the contents

You can check out the list of the contents of materials which include the search keyword and the link for original text of the relevant material.

#### Copy/Loan request

You can request for a copy or loan service of the material which is available in hard copy in national institutions if there is no digital original text available through cooperation among institutions. (More details on page 6-7)



# Let's get to know RISS furthermore!



## 1 Domestic and foreign academic papers

Anyone signed up for RISS can use original text of master and doctoral level academic papers for free presented in domestic and foreign universities

- Search  Select "Academic paper" and insert the search word
- Material selection



- View by type  
For foreign academic papers, please use 'View by type', select and search foreign Ph. D(DDOD), foreign Ph.D, open foreign Ph.D or foreign Msc



- Detailed material view

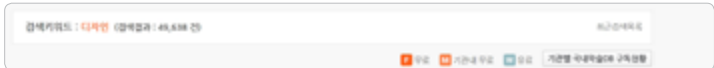


- Free usage of original texts
- Request for copy If not digitalized, request for copy service and receive the material in paper copies

## 2 Domestic academic papers

The original texts of domestic academic papers and private educational institutions related papers are available at RISS

- Search  Select 'Domestic academic paper' and insert the search word
- Check the classification of the material usage



- Usage of original texts
  - F Free** Free usage of original texts
  - W For charge** Directed to the webpage of the original material for payment
  - M Free within the assigned institutions** Free usage of original texts within the IP of the assigned institutions
- Request for copy If not digitalised, request for copy service and receive the material in paper copies

3

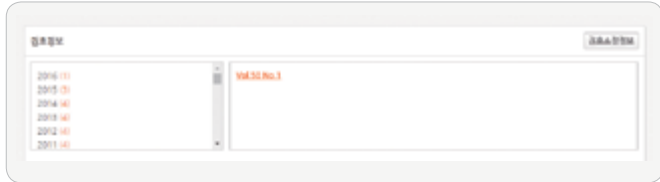
### Academic journals

You can search for academic journals and check the detailed information and either use the original texts or request for the copy service.

- Search  Select academic journals and insert the search word.
- Select the Material

한국공헌정보학회지(Journal of the Korean Library and Information Science Society)  
한국공헌정보학회 (ISSN : 1229-599X) 제15권 제1호  
간행보기 복사대출신청

- Check the detailed information



- Usage of the original texts  Free  Free within the institutions  For charge
- Request for copy If not digitalised, request for copy service and receive the material in paper copies

4

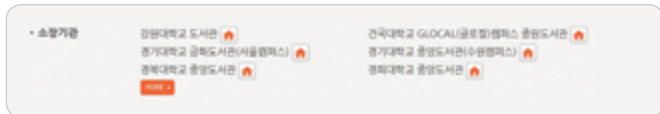
### Books

You can search for the book and check the nationwide libraries. Select up to five libraries and request for loan or copy service.

- Search  Select Books and insert the search word.
- Select the material

(기업혁신과 브랜드 가치 향상을 위한) 디자인 경쟁  
Borja de Mozota, Brigitte, DESIGNET 디자인센터, [2008]  
간행보기 복사대출신청

- Detailed material view



- Request for loan Request for book loan • Request for copy Request for book copy



# No original texts? Try the copy and loan service at RISS

## Process



Sign up  
for RISS



Confirmation  
from the person  
in charge at  
the assigned  
institution

## Material copy service

It is possible for RISS members who are signed up for material authority set up (The assigned institutions users, regular users) to use the service. For those who belong to the assigned institutions, it is possible to use the service after the confirmation of the person in charge at the institution.

### 1 Offered Range

#### ○ Books/Theses

Only Partial copy is available for copy right protection

#### ○ Academic journals, Academic papers

Request per paper (Two papers in the same edition are counted as two separate papers, separate requests and payments are needed.)

### 2 Average required number of days for delivery

Classification	Regular mail	Express mail	Parcel service	Fax service	Electronic delivery
days	3-4 days	1-2 days	2-3 days	1-3 days	1-2 days

### 3 Costs (Basic tariff + copy fee)

Classification	Regular mail	Express mail	Parcel service	Fax service	Electronic delivery
Basic tariff	KRW1,000	KRW3,000	KRW2,500	None	
Copy fee	KRW70/page			KRW200/page	KRW100/page

- The method of delivery and range of offer depend on the assigned or offering institution's policies
- Fixed rate for the regular users (Further Information is available at customer center FAQ section on <http://riss.kr>)



### Book loan service

It is available when the requester's library and material offering library are in the same loan group.

#### 1 Offered Range

Books at institutions offering loan service under the RISS mutual loan agreement

#### 2 Average required number of days and costs for delivery

Days	Average 2-3 days
Costs	KRW5000 (including 1 book request return cost)

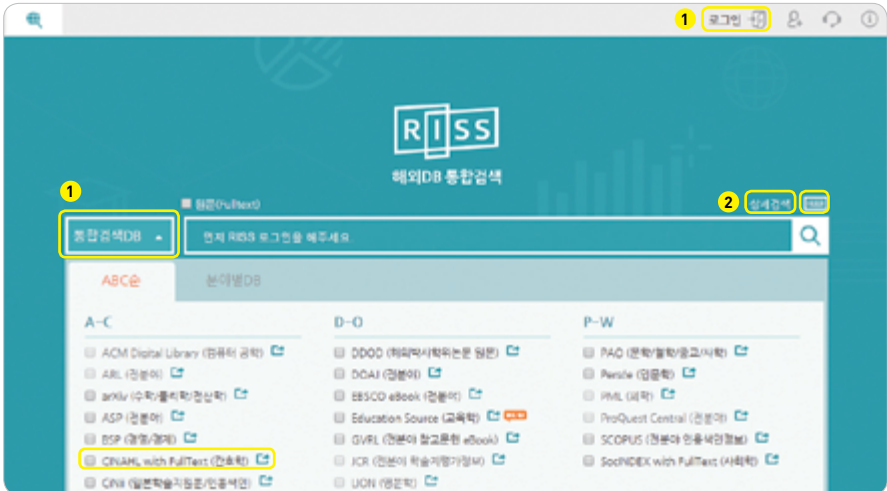
#### 3 Related Policies

Period	15 days
Extension	one time (+7 days) possible with the agreement of the library
Late fee	KRW500/day
Limits	3 books at once per person

- When you lose or damage materials, you will be charged according to the library's rules.



## To a deeper ocean of **academic materials!** (Search for foreign academic papers)



**1** After login, click 'foreign DB integrated search' at the main page of RISS.kr

### Access to foreign DB integrated search

- RISS login
- Click foreign DB integrated search

**2**

### Search method

**(1) Search in the whole DB** Type the search word and click search

- **Original texts** Check 'original texts available' materials
- **Detailed search** Search for the specific item such as name of the paper, author, keyword, place of publication, abstract, ISSN
- **Multi language** Support 11 languages which are difficult to be typed with the keyboard (Japanese, Russian, Greek, etc.)

**(2) Select DB and search**

- Check the DB name needed and click search

※ Without any specific DB, the search result is based on the whole DB.





3

### Check out the result

#### (1) Using the material

- **Original text view** View the original texts depending on the availability of the texts and subscription of the assigned institutions
- **SCOPUS** Offer citation index of the paper
- **Abstract view** Offer a preview for the abstract of the paper
  - ※ Users unsubscribed institutions can use this service for a limited time (from 4 pm to 9 am)
- **Impact Factor(JCR)** Influence indicator of the journal(evaluation information)
  - ※ Only available for JCR subscribers
- **FRIC material request(Free)** Free copy request through the Foreign Research Information Center

#### (2) View by type

If there are too many results, you can filter them by DB, place of offer, keyword, place of publication, language, type of material.

(3) **Array** You can array the results by accuracy, period.



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### Original text view

1. Click 'Original text view' below the paper
2. Click the available DB and view the original text(different types available such as PDF, HTML, TIFF)
  - ※ Deactivation of the original text view: Time limits are applied to users from the subscribed institutions. (4 pm to 9 am)
  - ※ You can't see the 'original text view' button if the service of the paper is not provided



# DB available without time limits

## DB available anytime regardless of subscription

For those who are professors, lecturers, students, researchers, employees at universities and signed up for RISS regardless of subscription of the assigned institution

Classification	Name of DB	Outline of DB
RISS text Subscribed DB	CiNii	Japanese literature/magazine citation/article index and academic paper in original text
	Education Source	[Pedagogy] 45,000 journals throughout the pedagogic field in original text
	GVRL (Gale Virtual Reference Library)	[Whole field] Reference eBook from the publisher 'Gale' in original text
	PAO (Periodicals Archive Online)	[Literature/philosophy/religion/history] Archive journals from first edition to 2000
Open Access DB	The Vogue Archive	[Fashion/design/art/marketing] American Vogue from first edition to the latest (cover to cover)
	arXiv (Cornell University Library e-Print archive)	[Mathematics/physics/computing] Bibliographic data and OA original text about preprint (university of Cornell)
	DOAJ (Directory of Open Access Journals)	[Whole field] Articles from OA journal and OA original text
	OAlster (OCLC OAlster)	[Whole field] Metadata and OA original text from international institutions
	Persée (Persée Portail)	[Humanities] OA information and original text from French humanities

## Available at RISS for free/charge depending on subscription

- **Subscribers** Available at RISS anytime within its IP
- **Others** Available at RISS anytime (original text: KRW 15,000 per text)

Name of the DB	Outline of the DB
DDOD (Digital Dissertation on Demand)	[Foreign Ph.D theses] Original text of Ph.D theses from high ranked universities in North America in detailed academic field



Check the right of access for each foreign DB

You can check the right of access for each foreign DB at RISS.kr → My RISS → My right to access.



## DB with time limits (4 pm to 9 am)

### Limited access at RISS by time depending on subscription

※Subscribed DB can change each year

Name of the DB	Outline of the DB
ACM Portal	[Computer engineering] original text and bibliographic data
ARL (Academic Research Library)	[Whole field] index/abstract and original text
ASP (Academic Search Premier)	[Whole field] index/abstract and original text of the journal
BSP (Business Source Premier)	[Business/economics] index/abstract and original text
CINAHL with FullText	[Nursing] index/abstract and original text of the academic journal
EBSCO eBook	[Whole field] original text of foreign academic eBook
KSDC DB	[Whole field] domestic research materials, domestic and foreign statistics DB, online research analysis system
JCR Web (Journal Citation Reports)	[Social science/natural science] evaluation information for academic journal
LION (Literature Online)	[American/English literature] original text and second materials such as criticism for American/English literature
MLA International Bibliography	[Humanities] bibliographic data of the publisher of the journals and books
PML (Proquest Medical Library)	[Medicines] index, abstract and original text of the excellent journals on MEDLINE
PQDT (Proquest Dissertations & Thesis)	[Foreign master and ph.D theses] bibliographic data and abstract of the theses from major universities in North America and Europe
ProQuest Central	[Whole field] index/abstract and original text of the journal
SCOPUS	[Social science/natural science/technology/medicine] Reference and index of the title issued from the publisher
SocINDEX with FullText	[Social studies/social welfare] original text of journals, books and minutes
Westlaw Next	[Law/business and economics] acts, precedents, news and business/economics information centers throughout the world
Westlaw Asia	[Law/business and economics] law information center specialised in Asia regarding legislation, rules, journals and materials for studies of law,

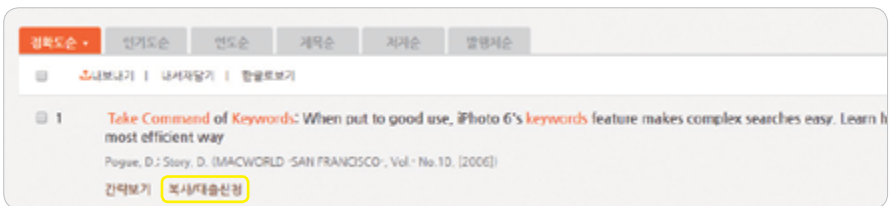


# Foreign materials not available **online**?

① Select foreign academic paper, type the keyword and search



② Select the material and click request for copy/loan



③ Domestic collection → request for copy

Not available in domestic collection → request for E-DDS



④ Receive the material

※ If the foreign academic paper is available at any domestic institution, you can request the copy service. If not, you can request E-DDS.



# Foreign academic paper purchase service

(E-DDS, Electronic Document Delivery Service)

If the material you want is not available in domestic institutions, it is possible to offer you 90% of the internationally published academic papers through partnerships with foreign institutions.

## Objects

Foreign academic journal, theses, parts of books(partial copy) that are not available at domestic institutions

## Average number of required days

2-15 days\*

## Costs

(Card payment or account transfer)

Classification	Academic journal			Theses
	first institution offering	second institution offering		
Tariff policy	tariff per text	KRW12,000	KRW47,000	KRW143,000
	2016 subsidy per text	KRW 4,000	KRW4,000	KRW4,000
	At your expense	KRW 8,000	KRW 43,000	KRW139,000

- Additional KRW 35,000 when the material is handed to the 2nd offering institution(1 time)
- Subsidy of KRW4000/text due to the extended subsidy policy in 2016
- Receiving the material original PDF file will be sent out to the requester's email.(black and white)

\* If it is not possible to get the material through the foreign original text agencies and request the commercial publishers, the delivery date can take much longer

\*\* If it is not possible to get the material at the first institution but the second institution, extra payment of KRW 35,000 is required.

## E-DDS cost support service

We support part of the cost of the materials for professors and graduate school students who have the highest demand of foreign theses by government subsidies.

Classification	Number of support	Amount of support		At your expense	
		first	second	first	second
Professor	10/year	KRW4,000	KRW35,000 (additional payment)	KRW8,000	no additional payment
Graduate school student	5/year				

- It is accessible after the first confirmation of the librarian at the assigned institution.
- For the users allowed to access the system, the subsidy will be automatically applied during the E-DDS application process.
- The amount above is including extra KRW4,000/text for the 2016 extended subsidy policy.
- The period for the support policy can be adjusted depending on the allocated budget.



# You can access **Japanese**, **Chinese** and **European** materials!

The screenshot shows the RISS KOCW homepage with an orange header. Below the header are three main navigation icons: a globe for '해외DB통합검색' (Foreign DB Integrated Search), a monitor with a bar chart for 'RISS 해외리덱스' (RISS Foreign Index), and a book icon for 'KOCW'. A search bar is located below these icons. The main content area features a large yellow banner for '원도우10 출시에 따른 RISS 이용안내' (RISS Usage Guide for Windows 10 Release) and a red box titled '해외 원문 복사' (Foreign Original Copy) with sub-items: 'E-DDS 비용저렴' (E-DDS Cost-effective), 'E-DDS 신청' (E-DDS Application), and '일본 / 중국 / 유럽자료' (Japan / China / Europe Materials). A red box at the bottom right says 'RISS 원상언드에서 논문원문 서비스를 신청하세요!' (Apply for the original text service in RISS Original Text!).

## Information for Japanese/Chinese/European materials

- ① Access [www.riss.kr](http://www.riss.kr).
- ② Click Japanese material search/Chinese material search/ European material search
- ③ Search for materials and collections of Japanese universities, Chinese universities, European universities,
- ④ Select the material you need and request for a copy
- ⑤ Collect the material you requested from the assigned library.

- ※ For Japanese and Chinese materials, it is exclusive for the members from the institutions which agreed on mutual loan
- ※ For European materials, it is available for any members at RISS
- ※ With foreign DB integrated search service, you can search further information for Japanese, Chinese, European material, original texts and quotation index.

## Copy service for Japanese, Chinese materials

	NII (Japanese materials)	CALIS (Chinese materials)	****European materials	
			National Library of France	National Library of Spain
Book	Less than 50 % of the whole original texts(It is possible to request for chapters)	Less than 1/3 of the whole pages(It is possible to request for chapters)	Digitalizable items among the collection	Digitalizable items among the collection
Academic Journal	Per paper	Per paper (up to four papers per journal)		
Required number of days	Air mail: 12-13 days EMS L 7-8 days	Email: 3-4 days*	Email: 2-4 weeks	Email: 7-10 days
Costs	Postage+cost of copy**	Base(CNY10)+cost of copy(CNY2/page)	KRW 8000 per material (additional cost of KRW 35,000 by special materials-1 time)	KRW 8000 per material (additional cost of KRW 35,000 by special materials-1 time)
Payment	Pay directly to the person in charge at the assigned library. Then you can get the paper copies of the requested materials.			

\* If the original texts are not available at CALIS, the required number of days can be longer.

\*\* Postage of NII service depends on the number of copied pages and copy cost depends on Japanese institution's policy. (average JPY35 per page)

\*\*\* Requested material through CALIS is sent by library email account. The user should visit the library and receive the paper copy.

\*\*\*\* The user can also directly request for the copy of European materials, not through the institution. There is a support for the cost available with the purchase of foreign papers.



### User guide for foreign materials at RISS

Foreign materials available at national institutions; **Request for national copy service**



Foreign materials not available at national institutions; **Request for E-DDS**



# Foreign Research Information Center, FRIC

## Foreign Research Information Center

### [www.fric.kr](http://www.fric.kr)

The Korean Ministry of Education runs 10 designated foreign research information centers(Kangwon National University, Kyungpook National University, Korea University, Pusan National University, Seoul National University, Yonsei University, Ewha Women's University, Chonbuk National University, Chungnam National University, Gyeongsang National University) in total for coutilization of foreign academic materials and budget reduction. Any RISS member can request for a copy service of a selection of 38,000 papers(2015.12) at these ten foreign research information centers for free.

## Supporting center and field of the study

Supporting center (field of the study)		Major academic field
Kangwon National University	Biotechnology	Pharmacy, Biology
Kyungpook National University	Electronic, Computer, Information Technology	Electronic, Computer, Information Technology
Korea University	Humanities	Literature, Language, History, Philosophy
Pusan National University	Technoscience	Architecture, Civil Engineering, Mechanical Engineering, Material Engineering, Shipbuilding, Aerospace Engineering
Seoul National University	Natural Science	Mathematics, Physics, Chemistry, Earth Science, Astronomy
Yonsei University	Clinical Medicine	Medicine, Dentistry, Nursing
Chonbuk National University	Agricultural Studies and Animal Husbandry	Agricultural Studies and Animal Husbandry, Fishery Science, Oceanography
Ewha Women's University	Education, Social Studies, Art, Music and Physical Education	Mass Communication, Education, Social Studies, Art, Music and Physical Education
Chungnam National University	Administration, Business	Politics, Diplomacy, Law, Administration, Economics, Business
Gyeongsang National University	Environment, Energy	Environment Engineering, Energy, Nuclear Power, Resource Engineering





# RISS Analytics

## RISS Analytics

RISS analytics offer itemised analysis on user' statistics for usage of materials available at RISS and available data status.

## What is availability?

Availability is calculated by RISS user's various usage statistics, classified by View, Usage, Share.

**View** In case of information inquiry through RISS (detailed information inquiry)

**Usage** In case of direct use of materials at RISS  
(Original text view/copy/loan/EDDS-purchase of foreign papers)

**Share** In case of sharing the materials at RISS (My Libabry, Export, SNS share)

$$\text{Availability} = (\text{Number of Views} + \text{Number of Usages} + \text{Number of Shares}) \div 3$$



① Frequent Topics



② Statistical Analysis of  
usage of topics



⑦ Analysis on data status

### ① Frequent Topics

Analysis on most frequently used topics by period at RISS

### ② Statistical Analysis of usage of topics

Analysis on distribution of the topics by availability of the materials at RISS

### ③ Availability of use of academic papers

Analysis on the top 50 most frequently used academic papers at RISS

### ④ Analysis on downloading original texts

Analysis on original texts downloads from RISS materials per year

### ⑤ Analysis on institutions offering loan/copy service

Analysis on top 50 institutions with most frequent offers of loan/copy service through RISS

### ⑥ Analysis on institutions requesting loan/copy service

Analysis on top 50 institutions with most frequent requests of loan/copy service through RISS

### ⑦ Analysis on data status

Analysis on data status available for integrated search and original text download at RISS



# Various functions at RISS

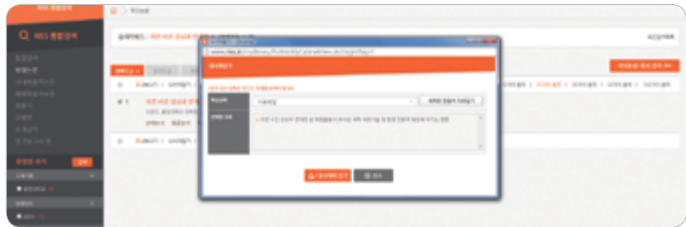
## My library service

You can easily collect and share the materials offered at RISS through My Library Service.



### 1 My Library

**Put in my library** You can put the material you searched in your library by using this function



### Check out the selected papers

You can check selected papers at **My RISS > My Library**

### 2 Library for popular and new papers

### 3 Manage your own papers

Manage your own work and papers registered at RISS

### Memo on original texts

Memo and bookmark function on pdf file of the original paper

## Social login



You can use RISS by login with other accounts such as Naver, Facebook and Google.

### What is social login?

You can log into RISS with your own SNS accounts instead of additional signup.



**m.riss.kr** RISS also available for mobile paper search!

### RISS SNS



riss.kr



RISS\_twt



risstalktalk.blog.me



# KOCW, Open lecture for everyone

## KOCW

<http://kocw.net>

Try out 13,000 excellent open lectures from domestic and foreign universities and institutions. You can use this for free any time anywhere!

## KOCW

Customised  
themed  
lectures



NCS Lectures



English Lectures



Civil Service Examination Lectures

NCS Lectures	Lectures about vocational licenses for job applicants and startups
Basics Lectures	Introductory lectures for freshmen
English and foreign languages lectures	Lectures for foreign luges (TOEIC, grammar, second foreign langues)
Civil service examination lectures	Lectures for National examinations such as the civil service examination
Nobel prize winner and great scholars lectures	Speeches of nobel prize winners and humanities lectures of great scholars

KOCW User  
guide and  
APP

Check out our user guide with the QR code!



- KOCW Introduction
- KOCW Recommended Lectures
- KOCW Best Practice Cases

Search for “KOCW” or “Open college lectures” and download “KOCW”



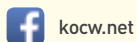
Appstore

→ iPhone, iPad

Google Playstore

→ Android Phone

## KOCW SNS





# RISS/KOCW Newsletter



If you sign up for the newsletter, you will receive two letters per month with various information from RISS and KOCW

- **RISS Newsletter** New menu and events/Most viewed or used academic papers
- **KOCW Newsletter** Special lectures and events/Most viewed or recommended lectures

## RISS service satisfaction survey

We sincerely thank you for your interest and use of RISS.

We would like to request your participation in carrying out the satisfaction survey below in order to offer you a better service.

Your survey will be used as our valuable material for the service quality improvement.

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**01** **Period** September - October

**02** **Object** RISS visitors

**03** **Participation** Online survey through brochure QR code

**04** **Announcement of the prize winner** RISS webpage and SMS

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※ Individual notice to prize winner

※ We will draw 50 winners among participants for mobile gift cards.

\* It is necessary to accept the use and collect of individual information to participate in the prize lottery.



## KOCW, open college lecture service for everyone



[www.kocw.net](http://www.kocw.net)

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## Academic Research Information Service sharing various information



[www.riss.kr](http://www.riss.kr)

RISS

KOCLW