User Manual

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1. **Introduce**

1.1 Product Overview

To meet the needs of efficient retrieval, we are launching a new CNBKSY platform in spring 2024, designed to offer enhanced online data access for experts from various institutions. The platform mainly includes the following functions:

1.2 The Main Function

- Product News
- Basic Search
- Advanced Search
- Literature Navigation
- Image Search
- Map Search
- Professional Search
- Search Result Visualization
- Graph Visualization

1.3 Applicable Groups

The platform is designed for historians and researchers across various institutions, as well as university students engaged in literary and historical studies.

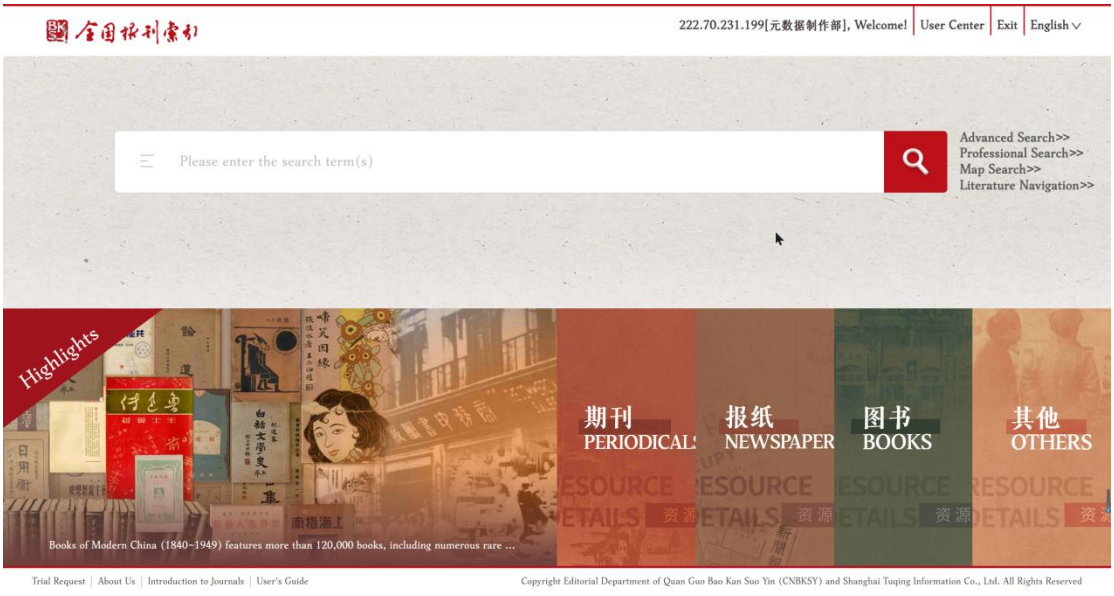
2. **Getting Started Guide**

2.1 Navigation Page

Visit https://www.cnbksy.com/ in the browser to enter the navigation page.

On the navigation page, you can choose between the "New" and "Old" versions of the CNBKSY platform by clicking the respective options.

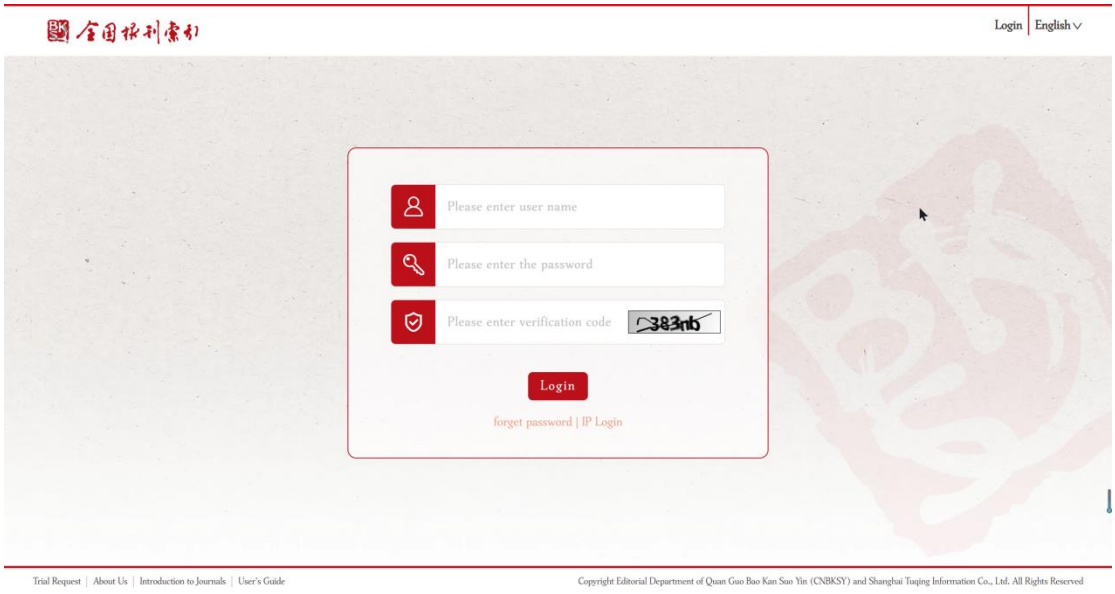
After selecting a version, you will be directed to the platform’s homepage. Click the "Login" button in the upper right corner to enter the platform login interface.



New website homepage

2.2 Platform Login

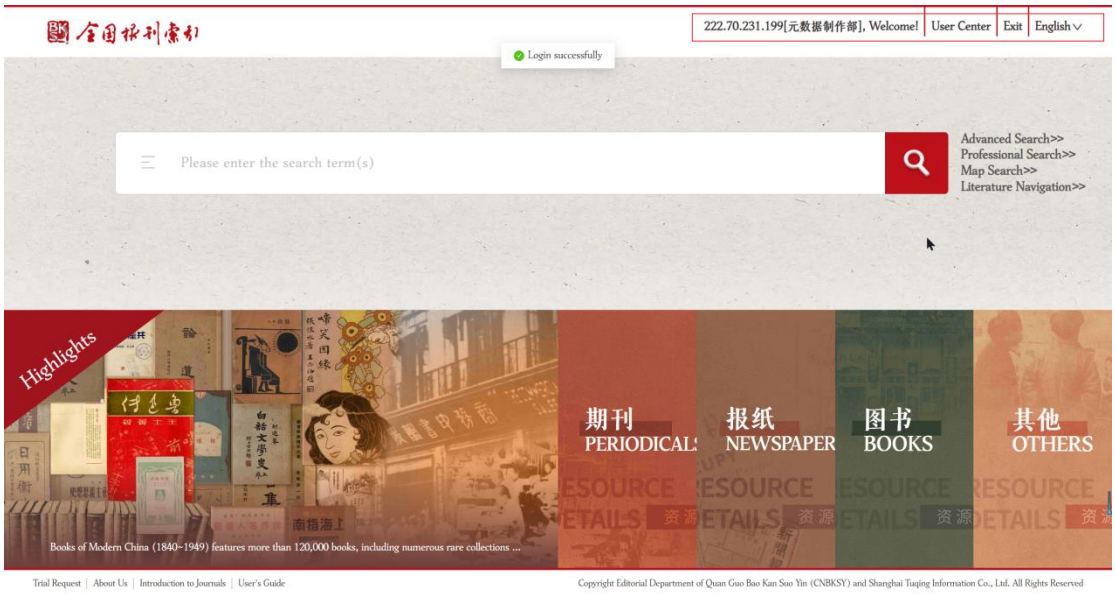
In the login interface, you can choose two ways to log in: "IP Login" and "Login with Account and Password".



New login page

2.2.1 IP Login

If you enter the platform homepage for the first time, the system background will query the IP address of the current visitor. If the address is within the organization IP address range configured in the background, the platform will log in by default IP.

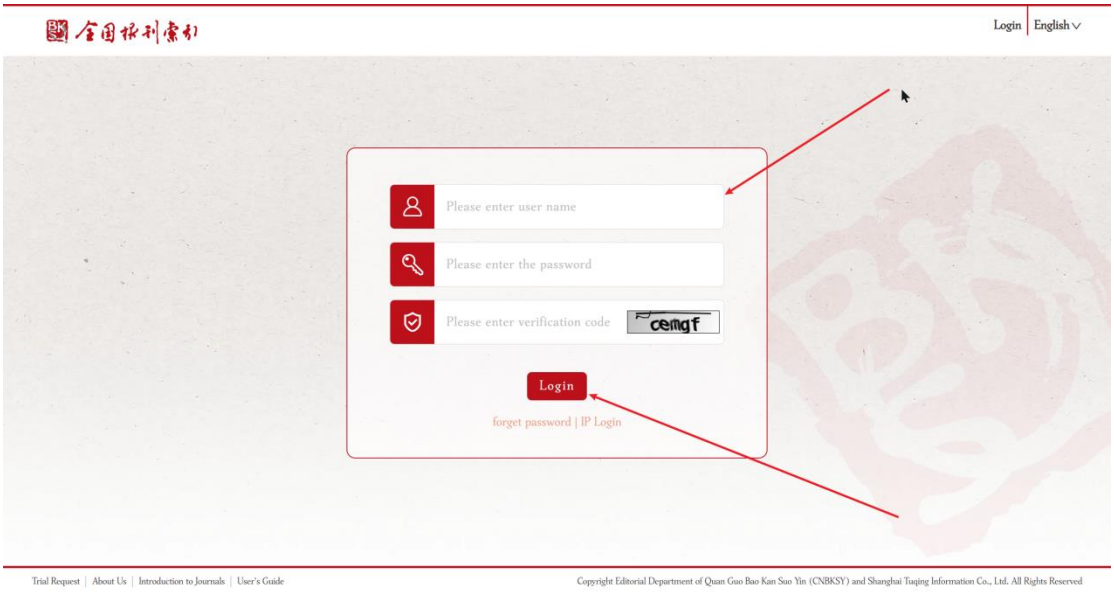


New IP login

2.2.2 Login with Account and Password

Enter your username, password, and verification code, then click the "Login" button to access

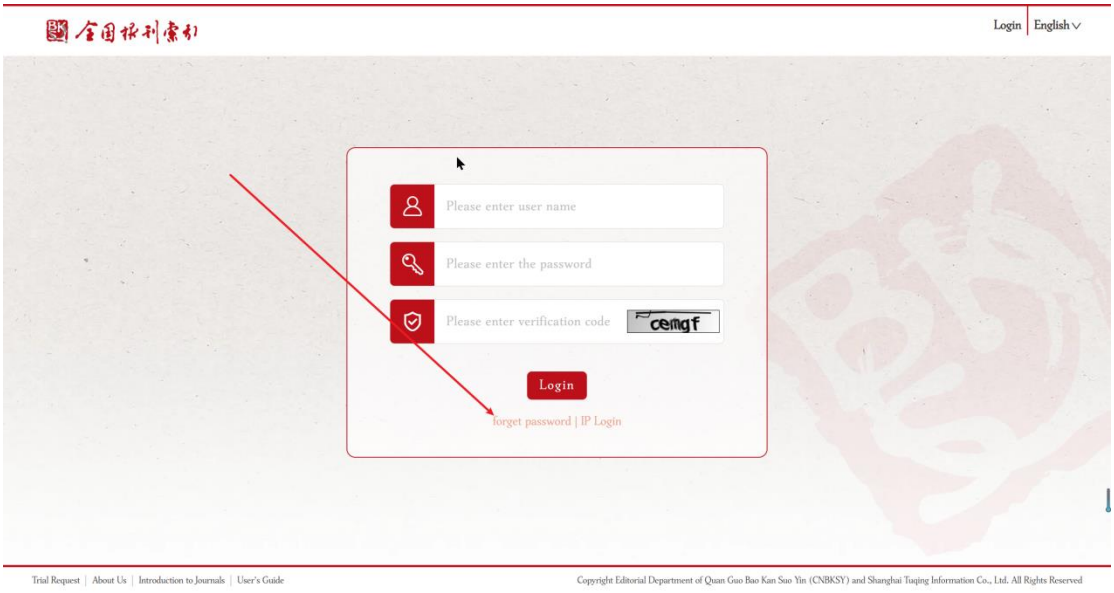
your account and return to the homepage.



New version login

2.3 Forget the Password

If you forget your account password, you can click "Forget the Password" and select the mobile phone verification code or email (only for personal accounts) to retrieve it.

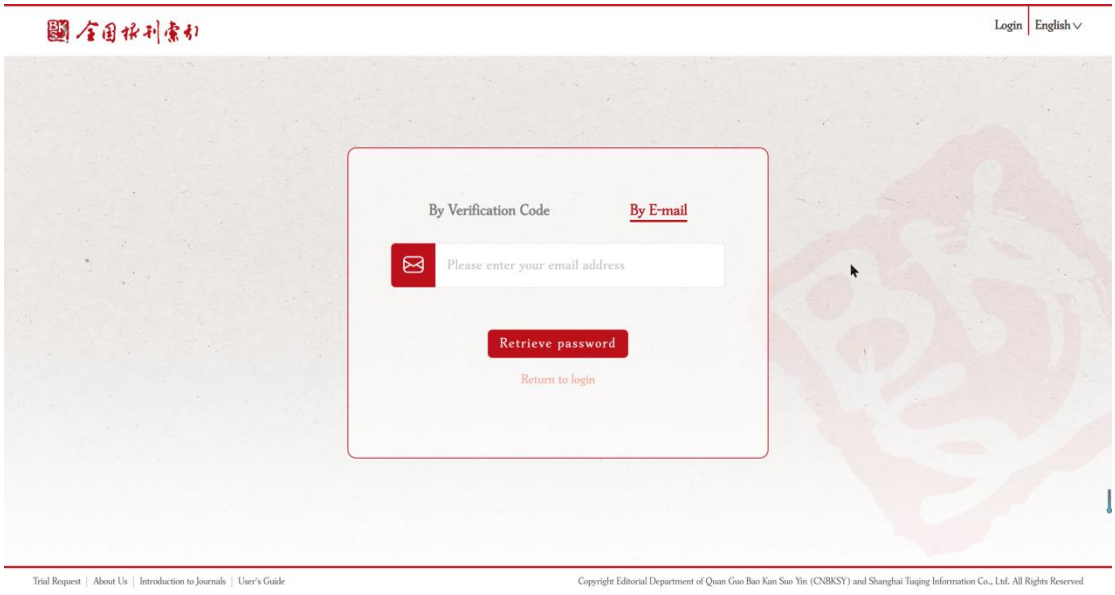


Forget the password

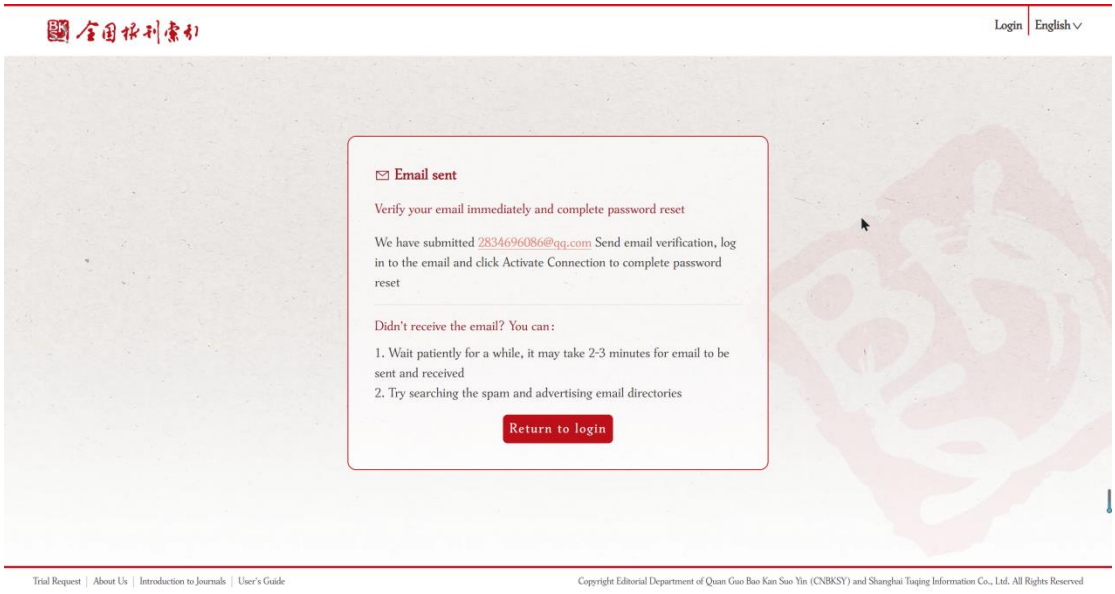
2.3.1 Email Retrieval

To retrieve your password, navigate to the "Email Retrieval" page. Enter the email address

associated with your account, then click the "Retrieve Password" button. This action will direct you to a confirmation page indicating that the password reset email has been sent. Once you receive the email, follow the provided web link within it to access the password reset page.

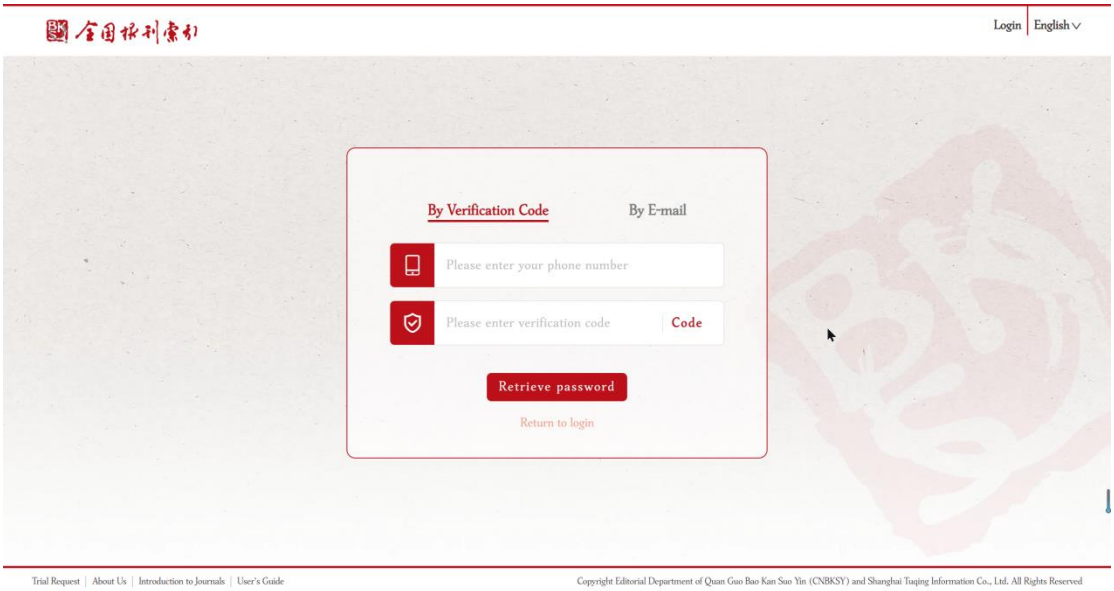


Email retrieval



2.3.2 Phone retrieval

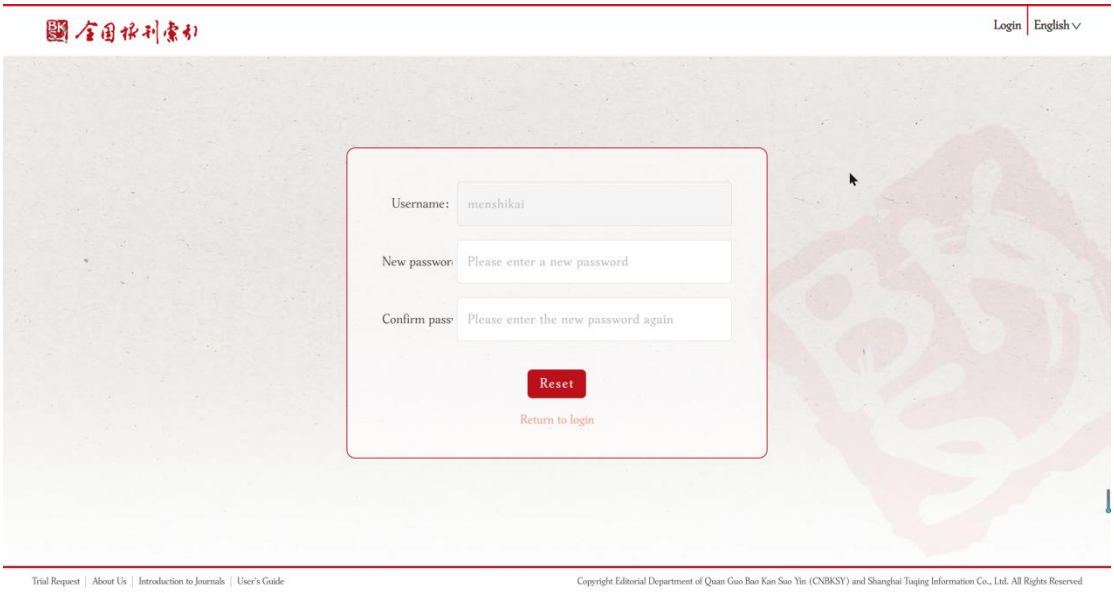
To reset your password using a verification code, click "Retrieve Password by Verification Code". Enter your registered mobile phone number, then receive and input the verification code sent to your phone. After submitting the code, click “Retrieve Password” to proceed to the password reset page.



Mobile phone number verification code

2.3.3 **Password Retrieval**

On the password reset page, your username will be pre-filled, so no further input is needed. Simply enter the new password you wish to set and click the "Reset" button. This action will finalize the password change. Once done, you will be redirected to the login page, where you can use your new password to log in.

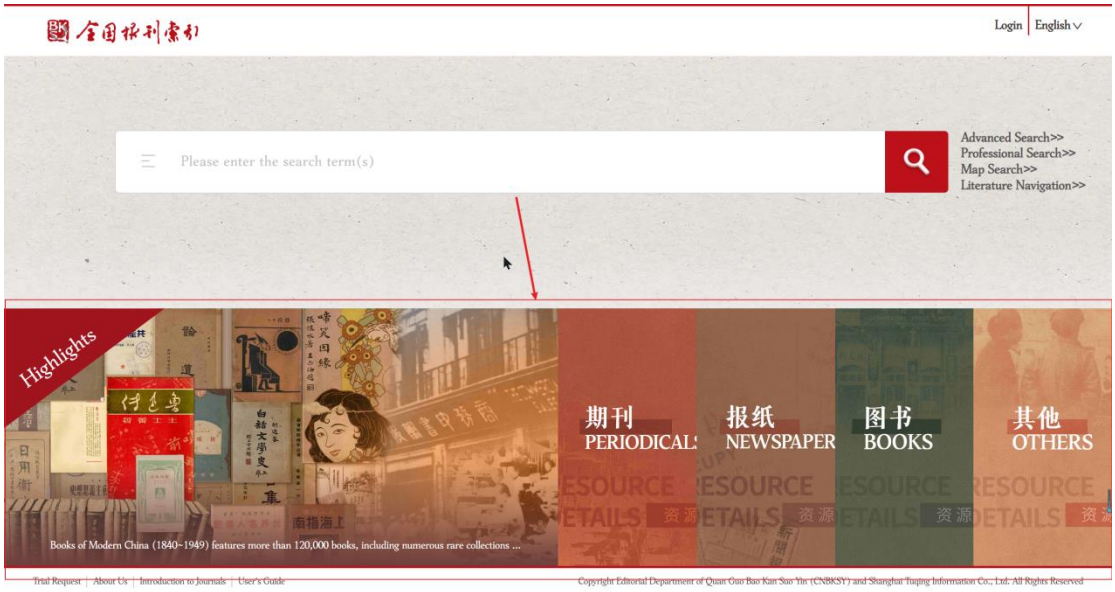


Password retrieval

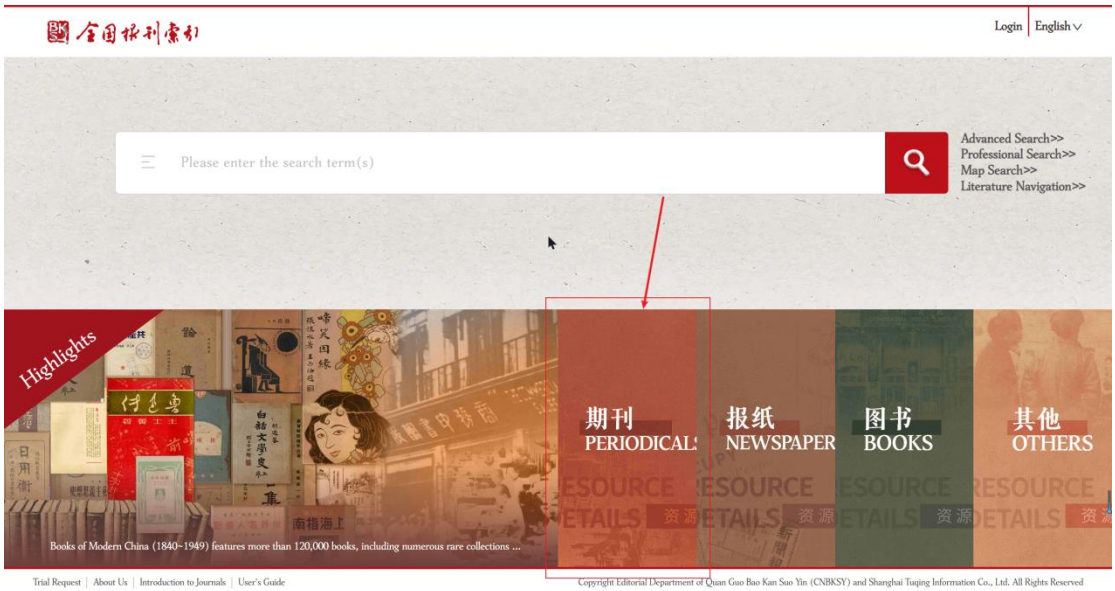
3. Core Functions

3.1 Categories

The categories are the main publicity modules of the platform. Upon touching the categories, it will expand through animation. Click on the corresponding picture in the categories to enter the details page for the specific category.



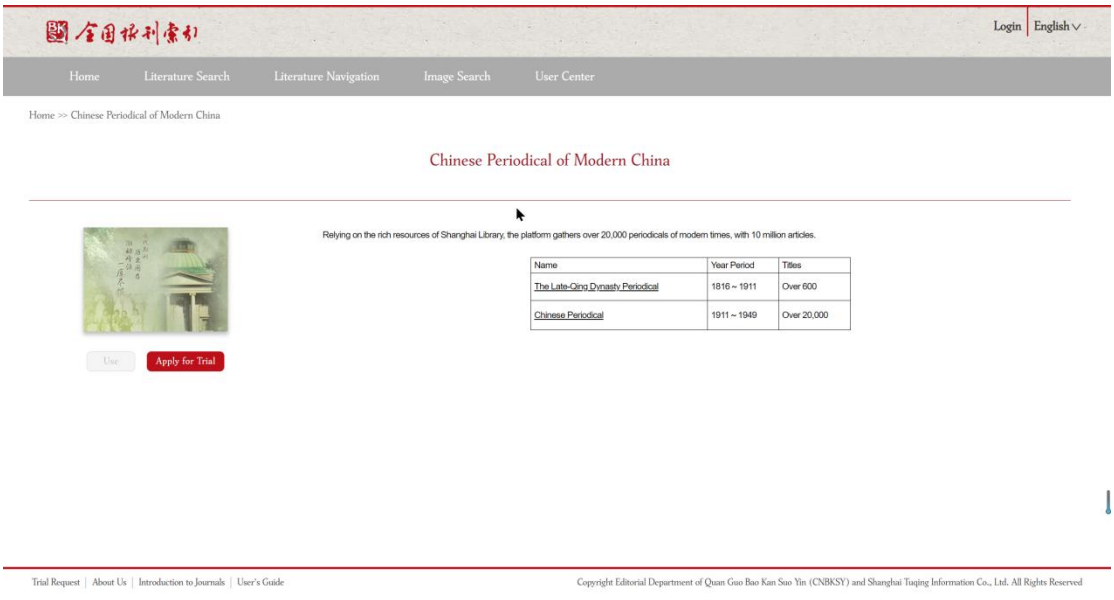
Home-Categories



Mouse move into animation expansion

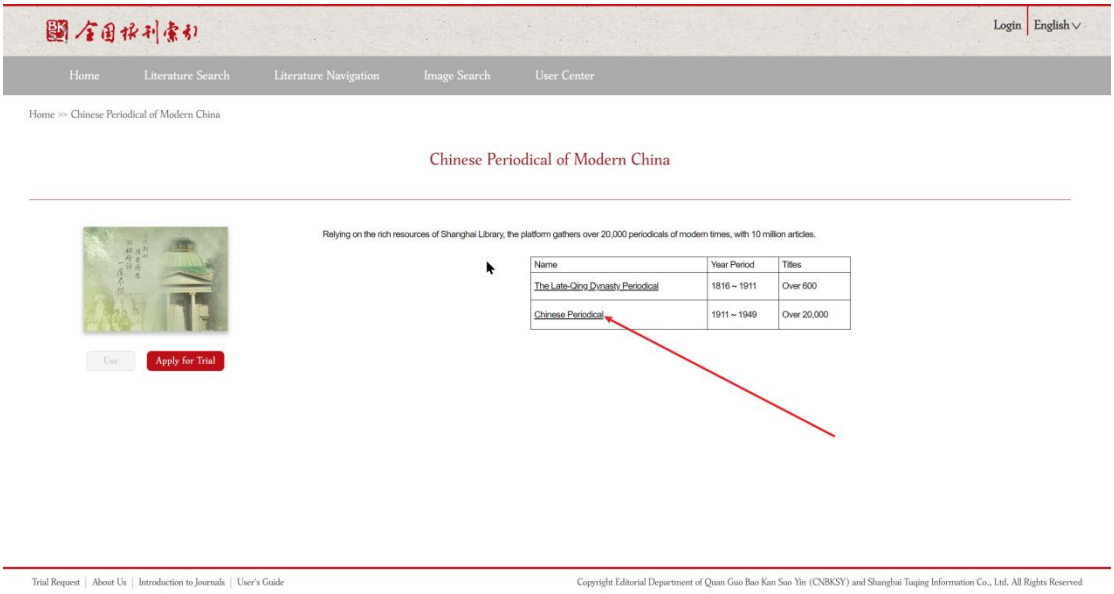
When you click the "Use" button, you will be redirected to the advanced search page, where the literature database on the left is pre-selected by default. When you click the "Trial"

button, you will be directed to the product trial page of the old version website.

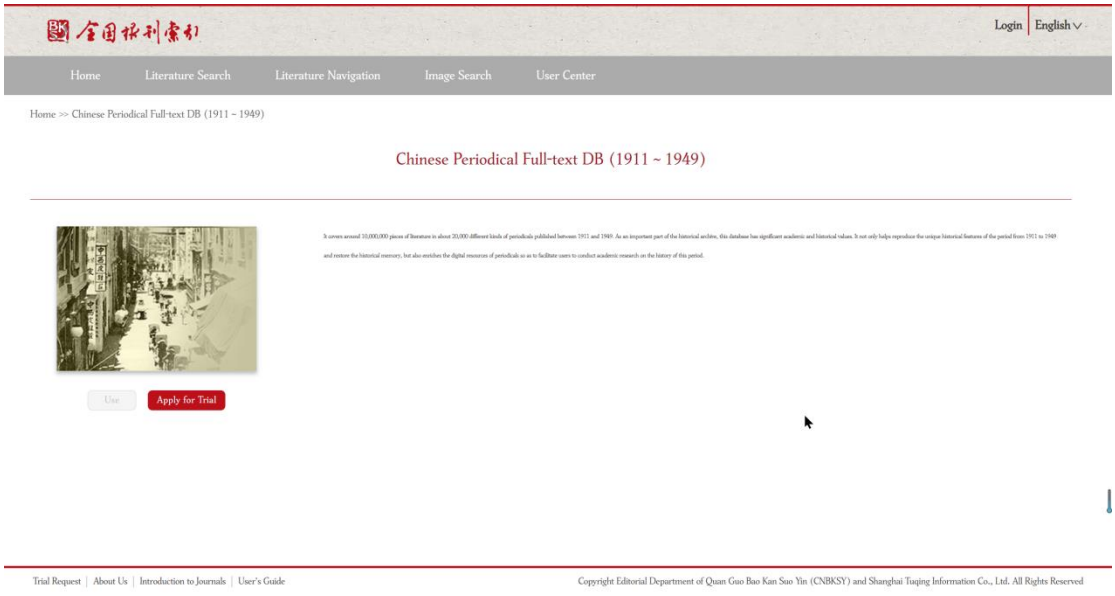


click button

On the details page, click the title link in the table to navigate to the second-level details page of the category, where you can view the relevant content with more detail.



Click title link

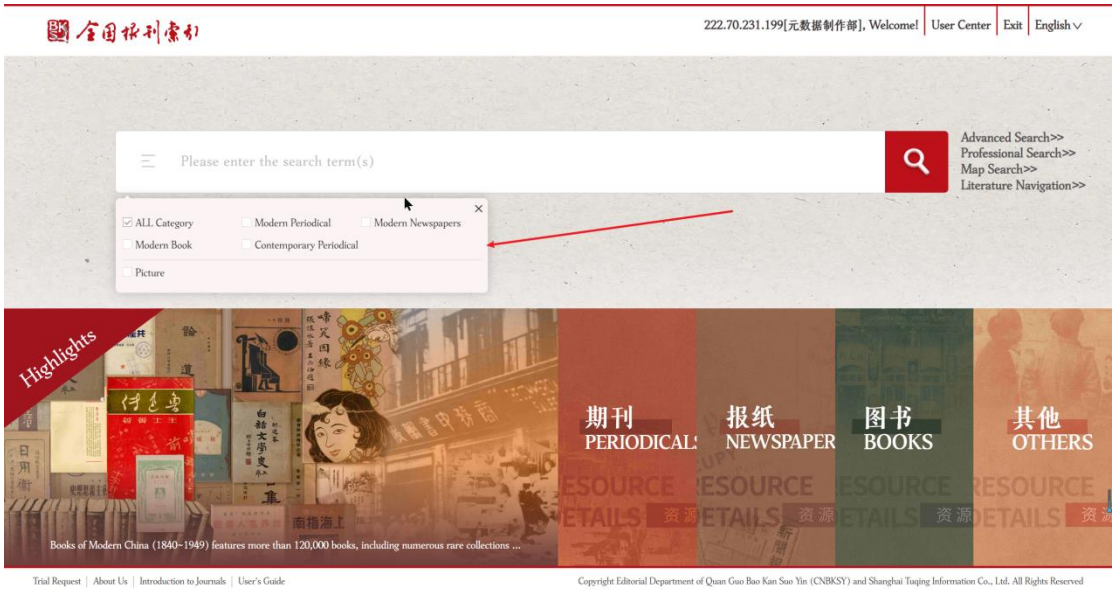


Second-level details page

3.2 Basic Search

You can enter the content you want to search in the search box on the homepage and click the search button on the right to automatically jump to the normal search page;

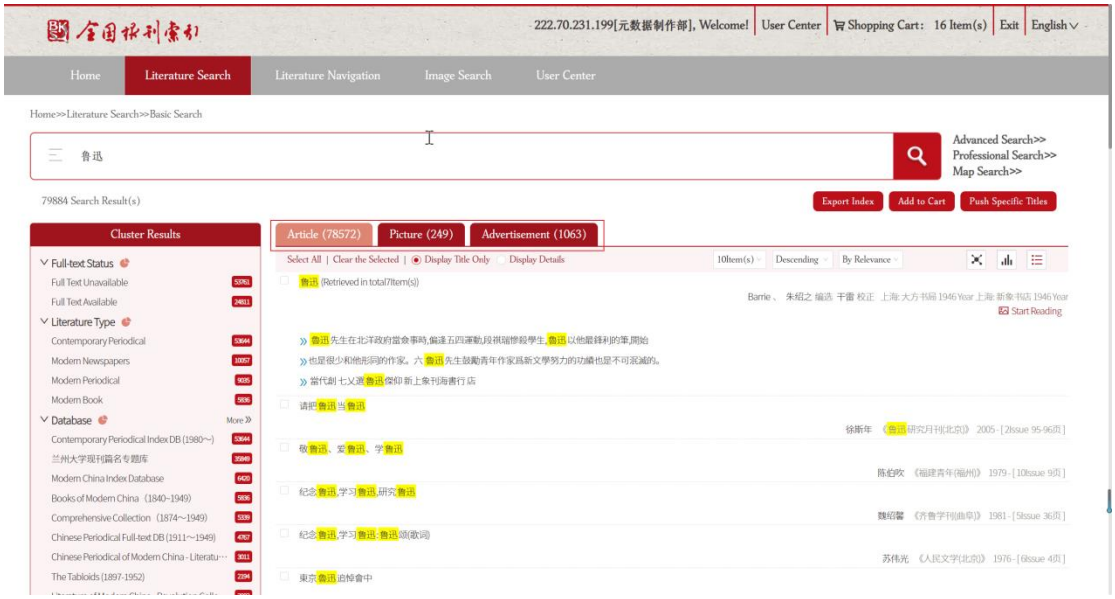
Additionally, you can click the category selection button to the left of the search box and select a document classification to specify the type of content you wish to search for.



Category selection

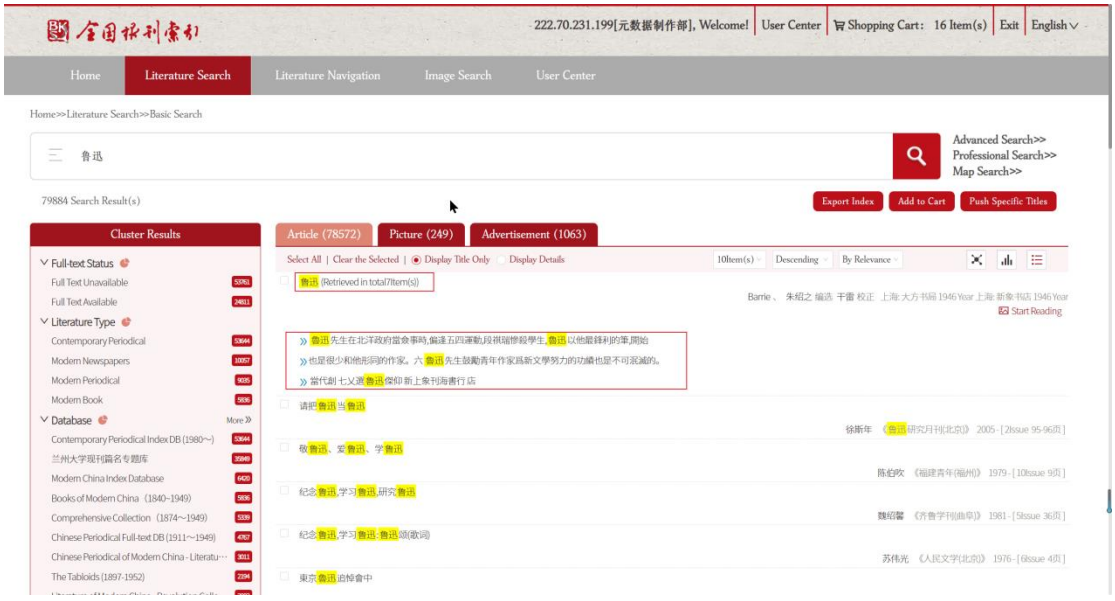
For example, when you choose the "Modern Periodicals " or "Modern Newspapers " category from the floating selection box on the home page, the search results will span multiple pages, categorized into three types: article, picture, and advertisement. Other

resource types will be presented solely in text format. Additionally, a tab will display the total count of results for each category.

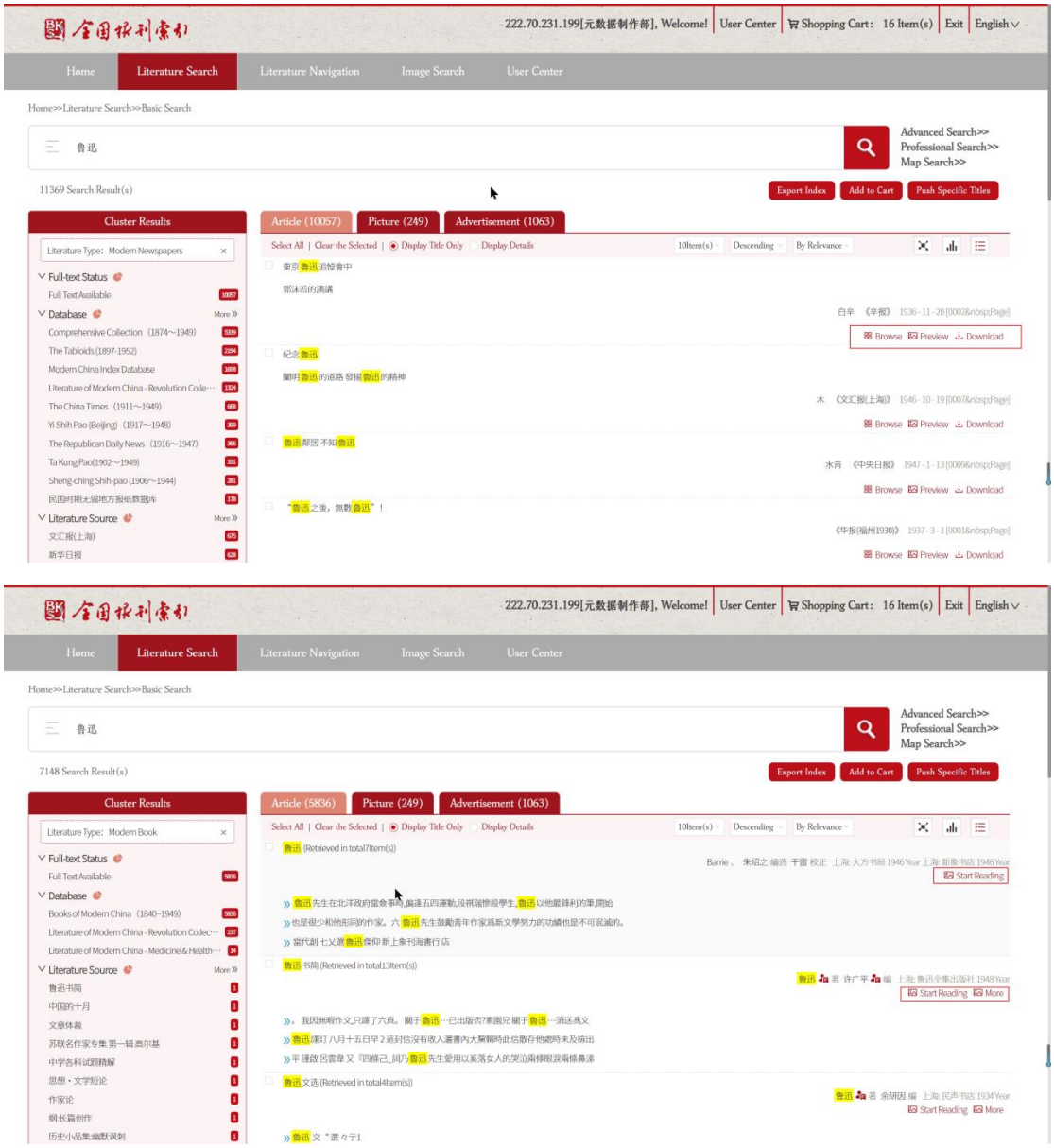


Multiple tabs

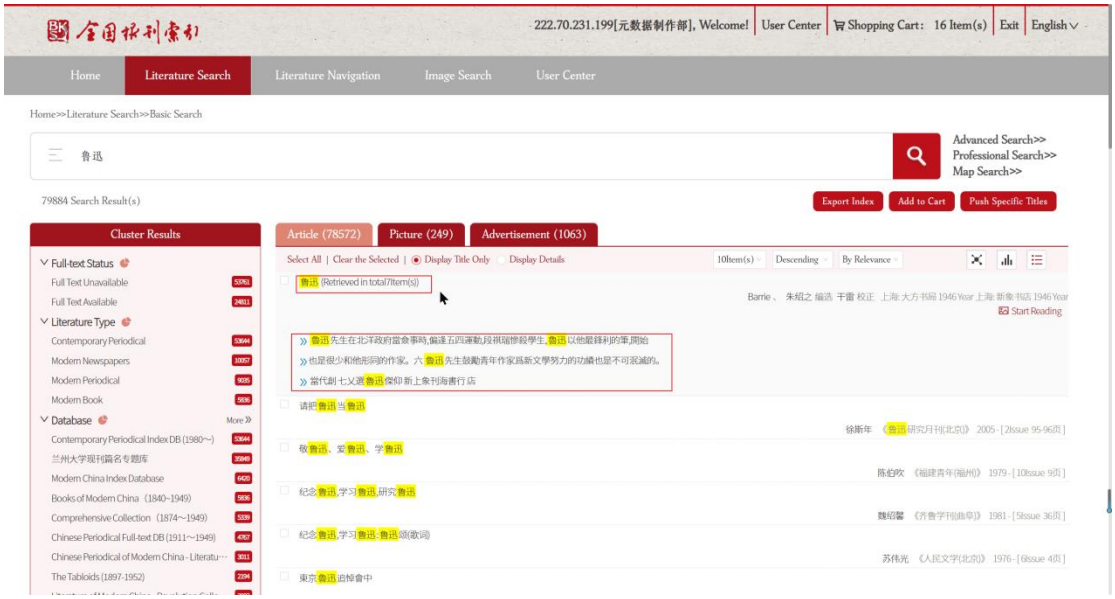
By default, search results are displayed in a list format, with the search keywords highlighted within the text, abstracts, and other related information.



In each piece of content, when the institution has acquired the access, buttons will be displayed based on the category, which are "Start Reading ", "Browse ", "More ", "Preview " and "Download ".

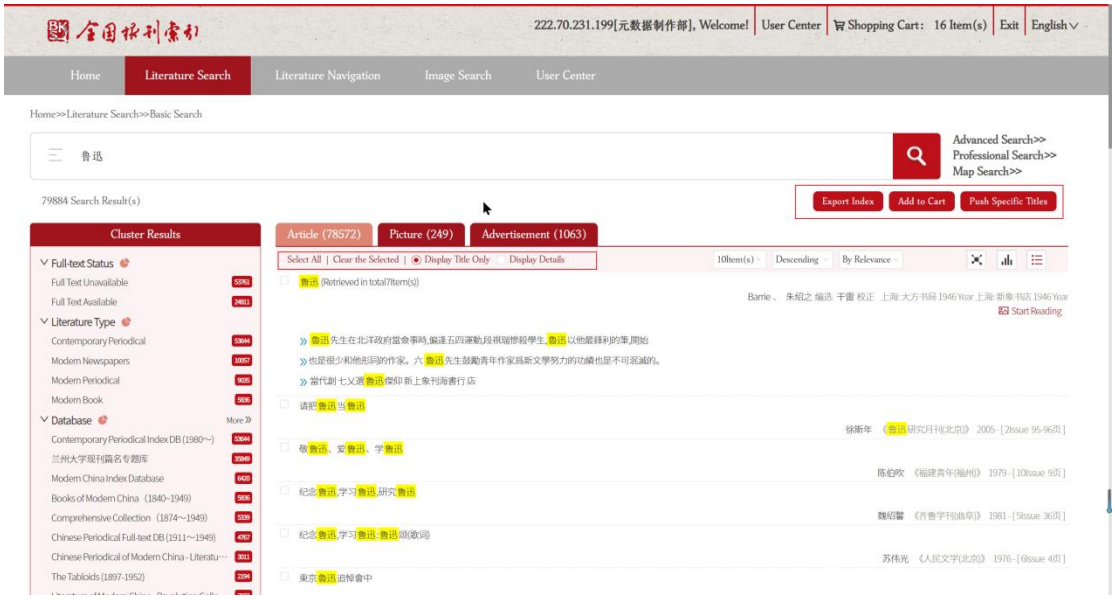


Clicking on the title of the article in the search results, will direct you to the details page. Similarly, clicking on the OCR identified text in the search results will direct you to the full book browsing page.



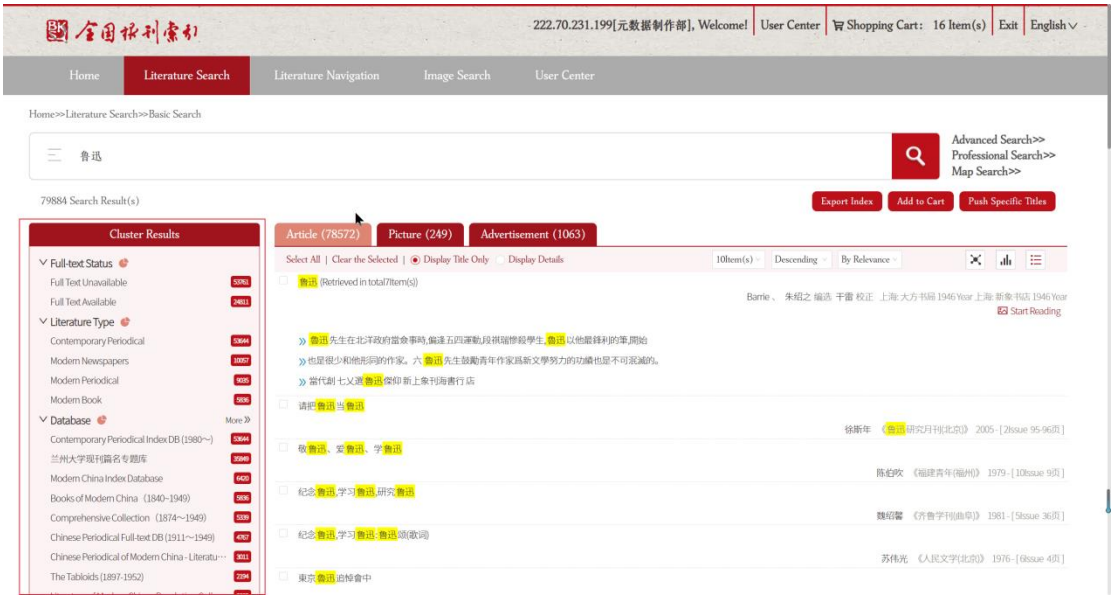
Title and text

In addition to the tabs paging function, it also provides functions such as Select All, Clear the Selected, "Export Index ", "Add to Cart ", and "Push Specific Titles ". You can also adjust the number of items displayed on each page and the sorting method. Once items are successfully added to the cart, you will be redirected to the Shopping Cart page.



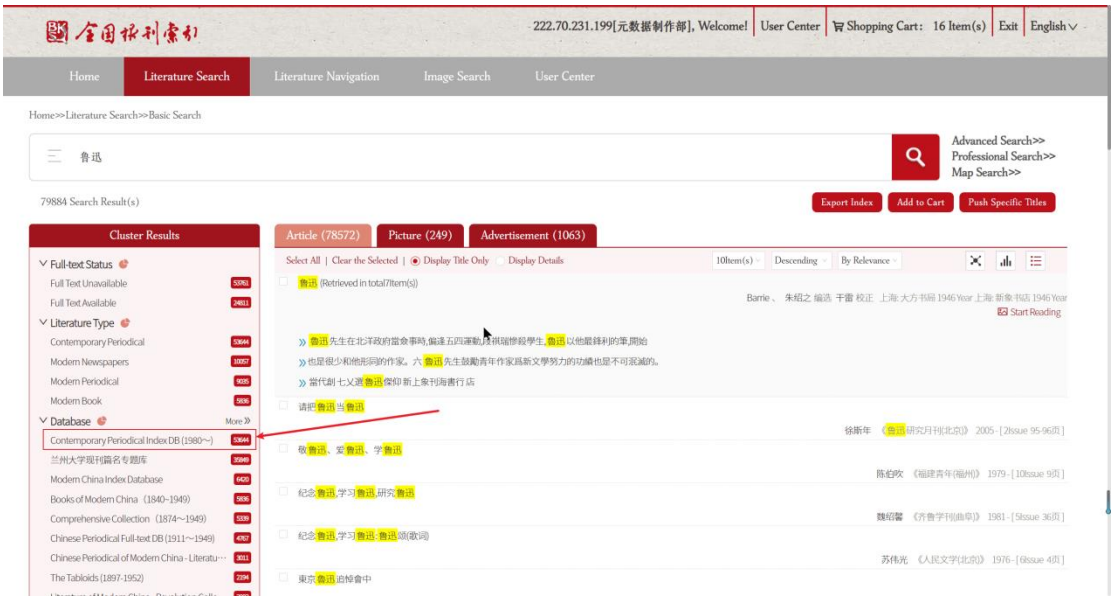
Functions

The "Cluster Result" section on the left is a quantitative clustering list based on the search results across different categories. By default, up to 10 results are displayed under each category, with the count indicated next to each entry. If a category has over 10 clustering results, click the "More" button to reveal all the results.

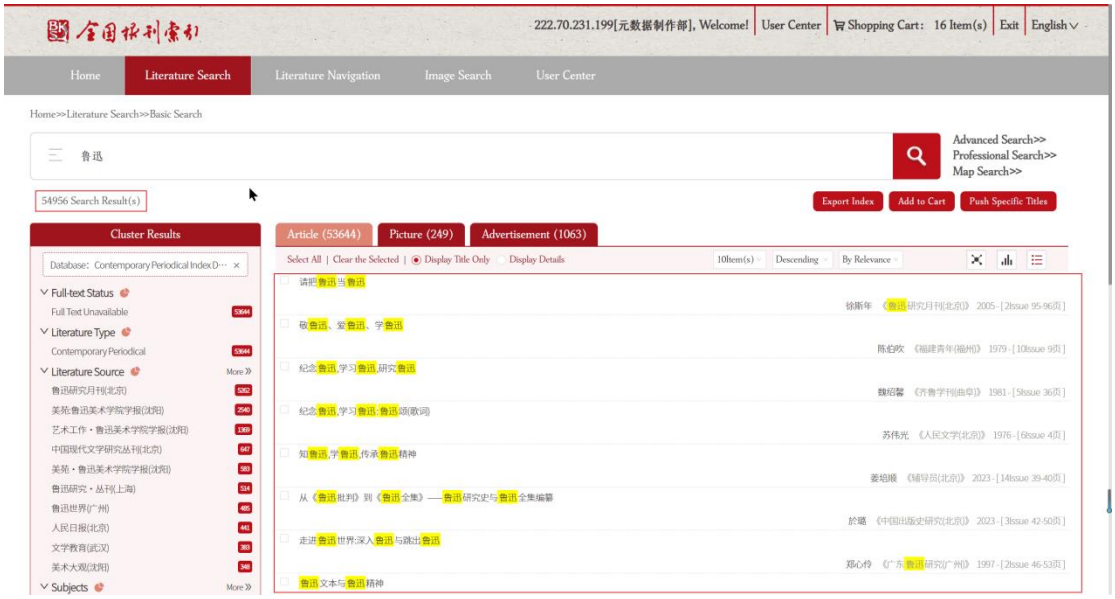


Cluster Results

When you click on the Cluster Results, it will be filtered and re-queried according to the selected conditions. The current query quantity will be displayed at the top of the component, and the new query results will be displayed on the right.



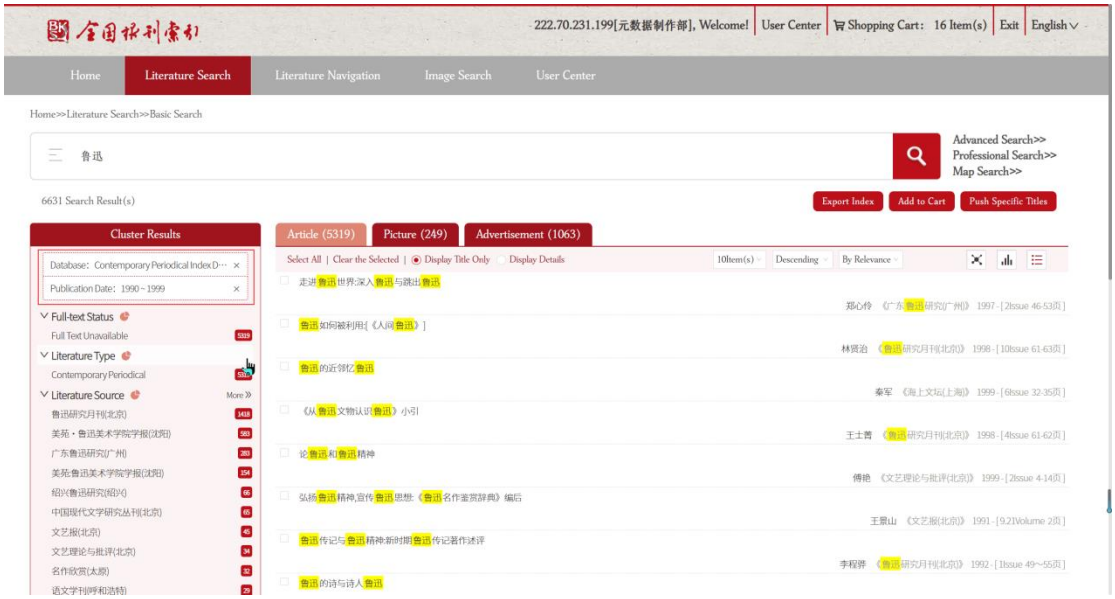
Cluster filter



Changes after filtering

At the bottom of the cluster, a histogram is displayed, which represents the publication time information from the queried data. The x-axis denotes time, while the y-axis indicates the quantity. Click on the column of the bar chart to perform a secondary search based on the year represented by the column.

Cluster histogram on the bottom

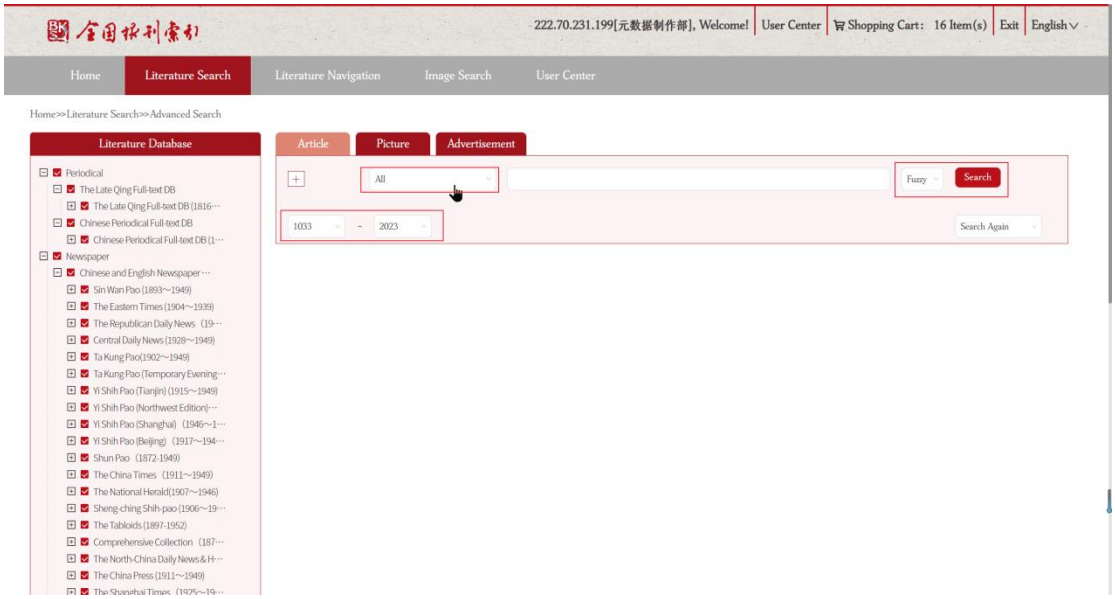


Filter by clicked column

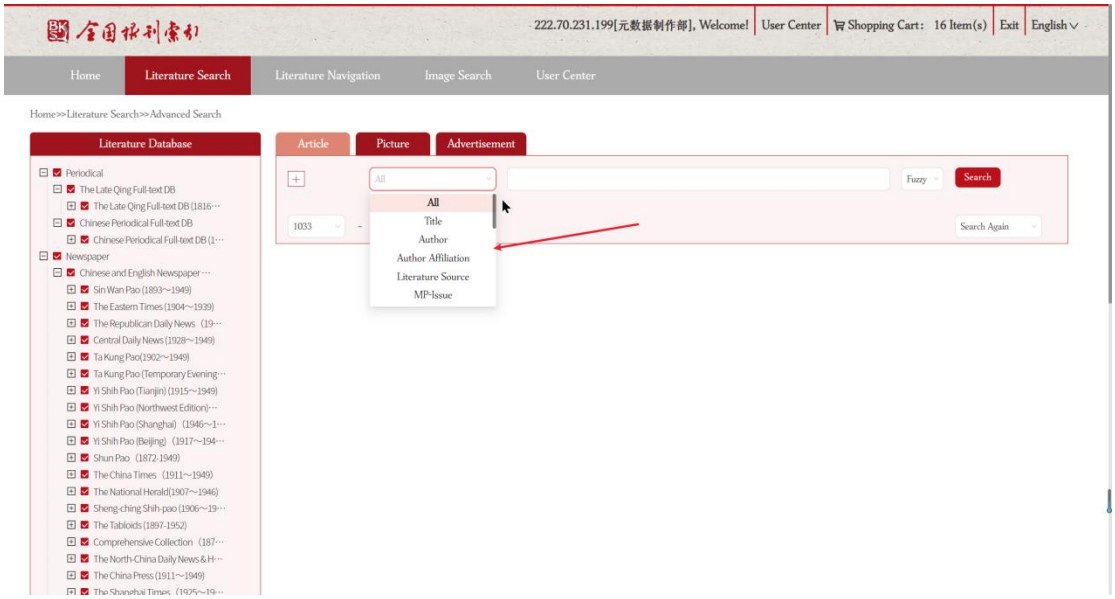
3.3 Advanced Search

The advanced search page is preset with three tabs: Article, Picture and Advertisement, each allowing direct searches based on specific article types. When you set search criteria under these tabs, the available fields for selection vary accordingly.

Search conditions can be set to include all fields or specific fields such as title, author, and literature source, etc. A precise or fuzzy search can be performed for a certain keyword and within a certain time period.



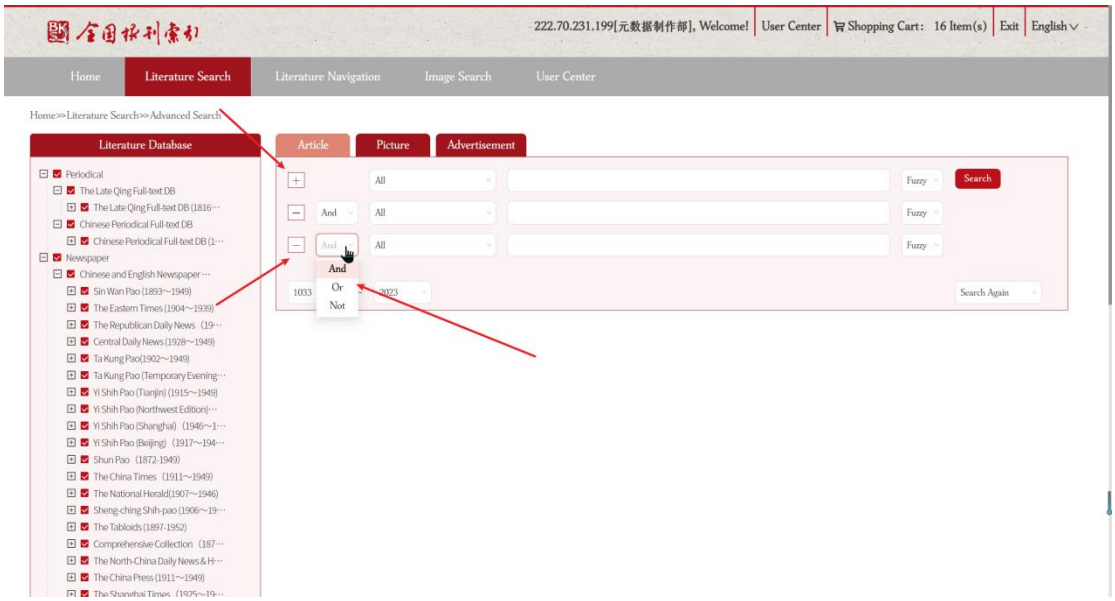
Set search criteria

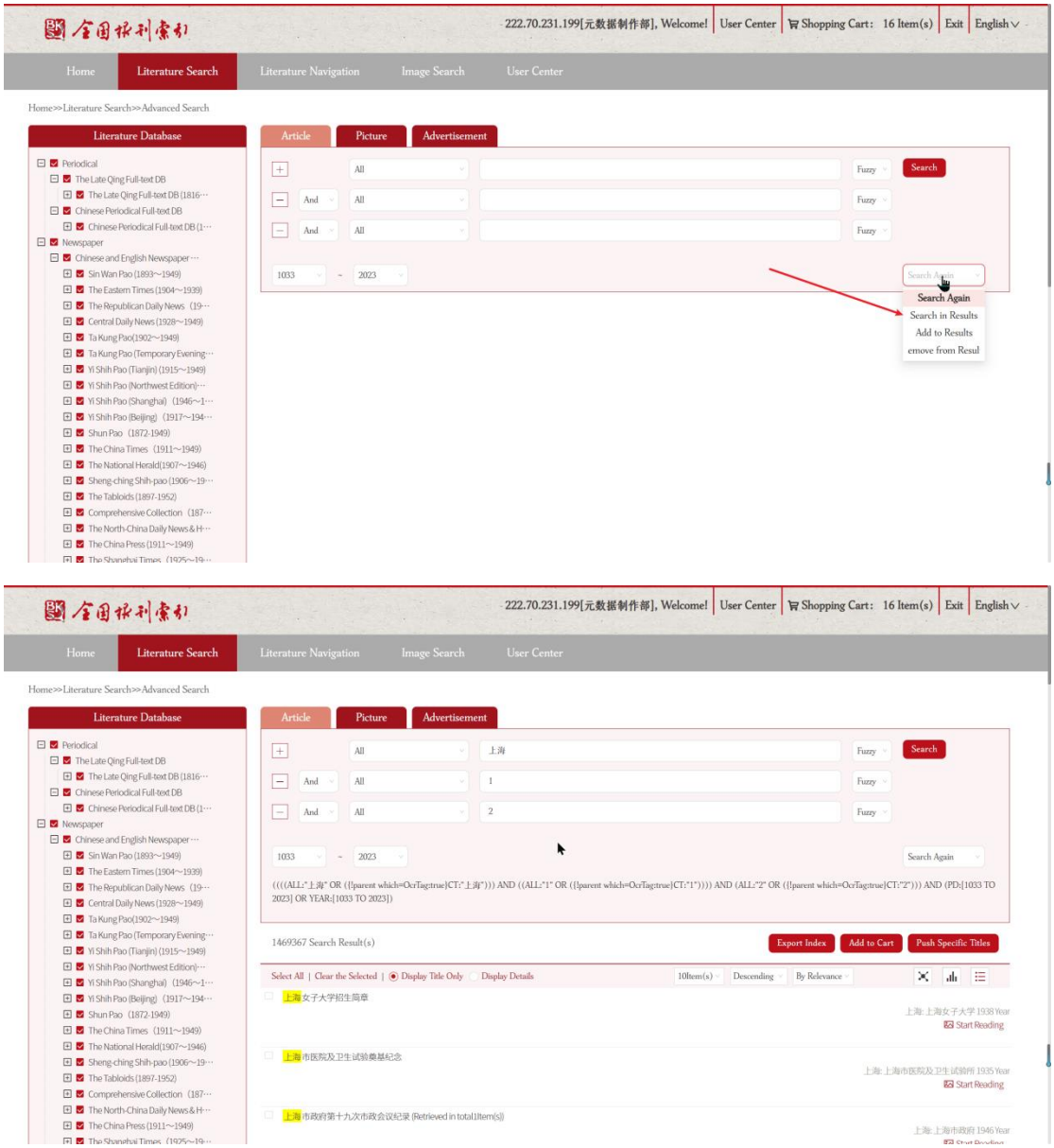


Different labels have different drop-down list fields

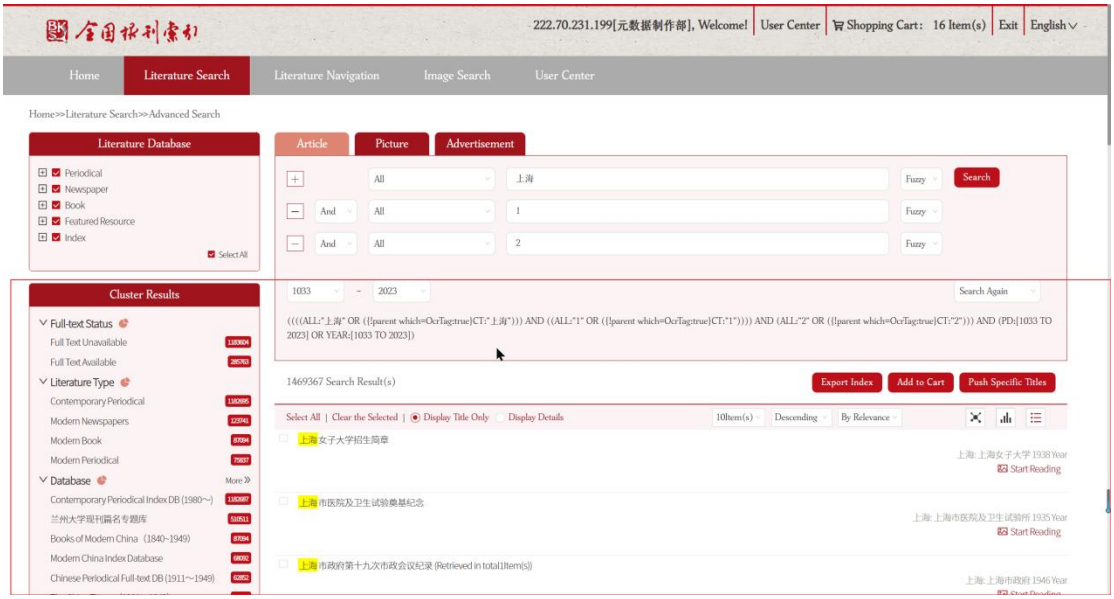
Search criteria (at least one) can be added or deleted, and the relationship between criteria can be "and", "or" or "not".

After searching, you can search again, or set other conditions to search, add, or remove from the existing search results.

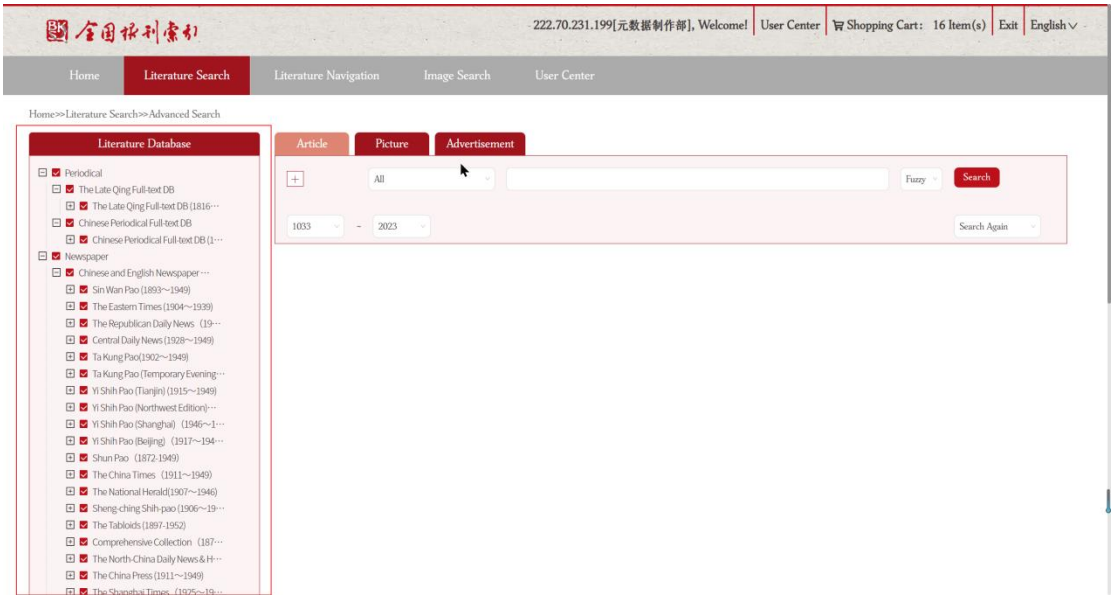




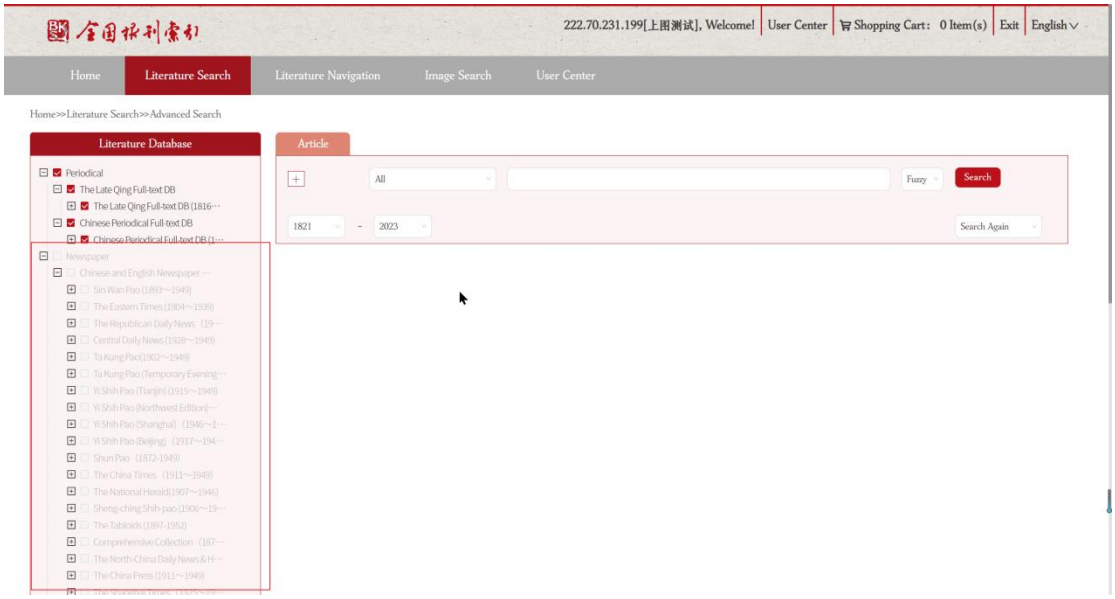
After the search results are obtained, the clustering results on the left and the search results on the right are displayed. For the operation method, please refer to "Basic Search".



When entering advanced search, the database shows the product resources purchased by the current institution. By default, all products with permission are selected and some products without permission will be grayed out.



Ticked all in default

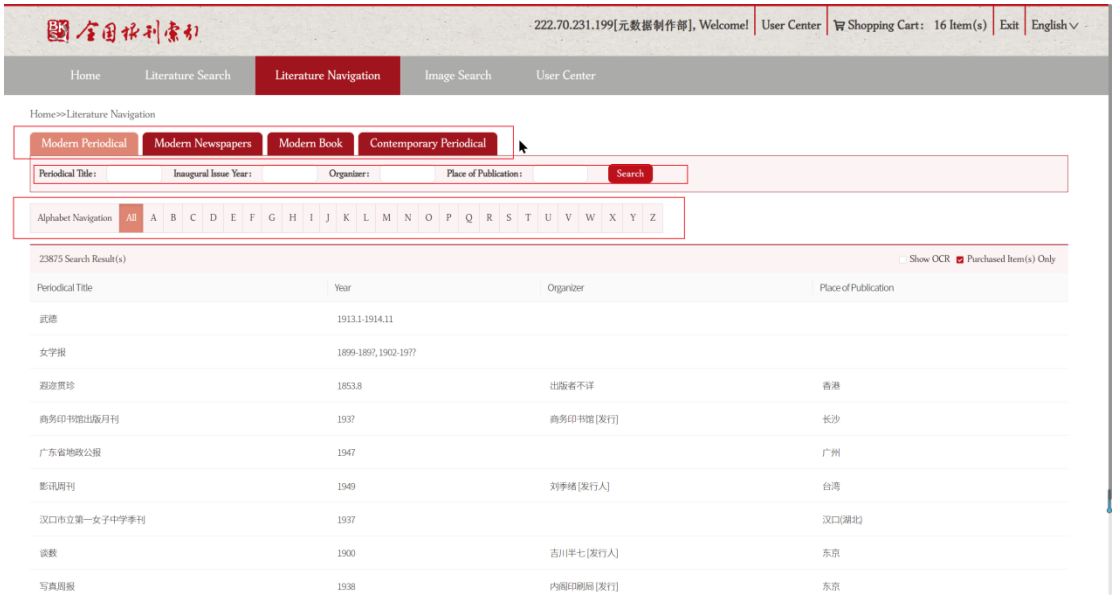


Those without permission are grayed out

3.4 Literature Navigation

Depending on the users' permissions, the literature navigation displays different resource types, including: Modern Books, Modern Periodicals, Modern Newspapers and Contemporary Periodicals.

Each resource type has Alphabet navigation and separate search conditions for precise query. (Letter navigation is a common filter condition.)

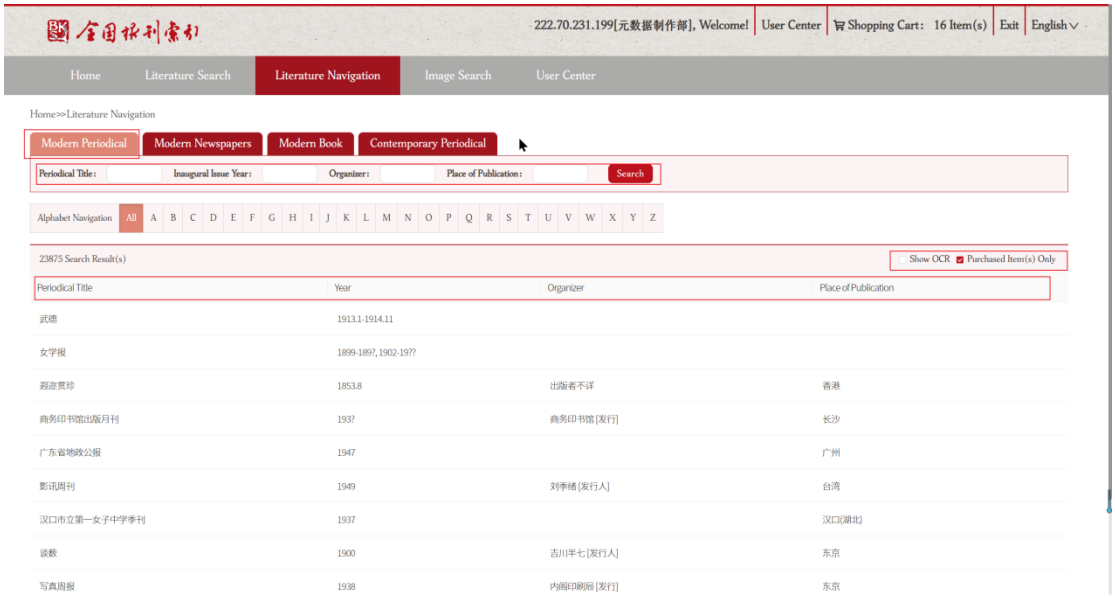


Literature Navigation-Resource Type/Search conditions/Alphabet navigation

3.4.1 Modern Periodicals

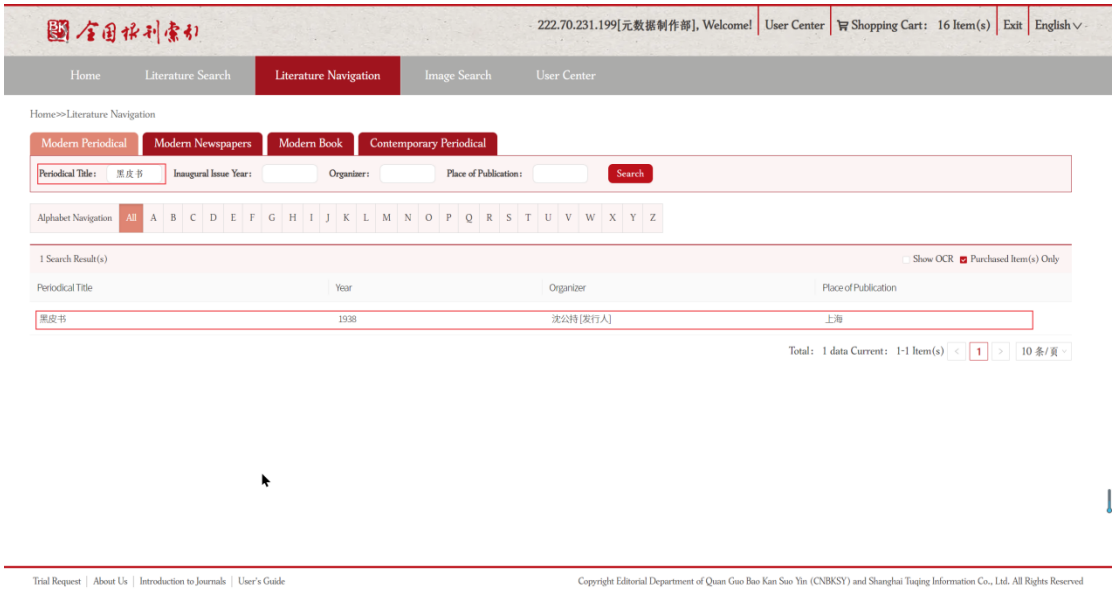
Click on the "Modern Periodical" tab in the Literature Navigation, and a search box will appear on the page. You can enter periodical title, inaugural issue year, organizer, and place of publication for further searches.

The search results are presented in the literature table at the bottom. The header displays information such as the periodical title, inaugural issue year, organizer, place of publication, etc. Note that the search functionality is limited to OCR-processed and purchased data.

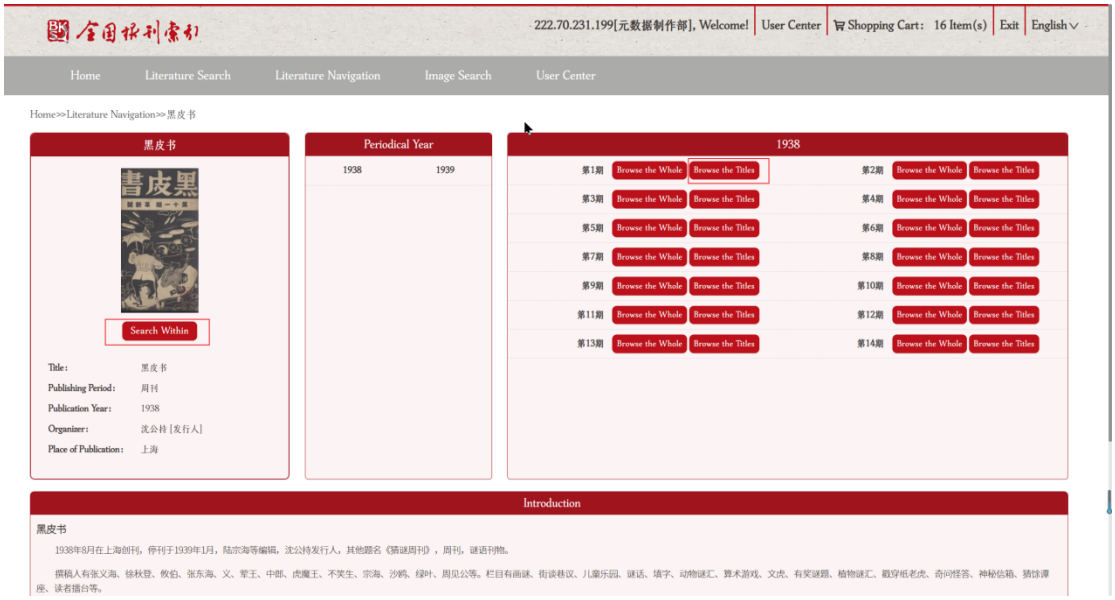


Modern periodicals

Click on the specific row in the literature table at the bottom,and you will be taken to the corresponding details page. From there, you can use the "Search Within" and "Browse the Title" buttons to navigate to the corresponding "Basic Search Page" or "Title Search Page". (Example: Search for a periodical named *Black Book* and click to enter the periodical details page.)



Search periodical *Black Book*



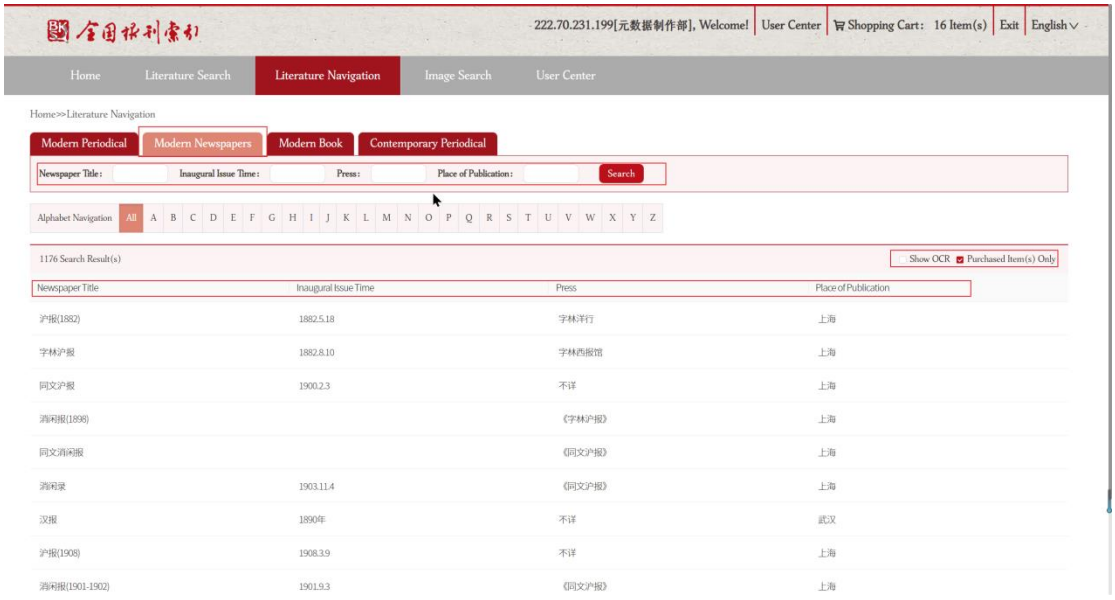
Periodical details page

3.4.2 Modern Newspapers

Click the "Modern Newspaper" tab in the Literature Navigation, and a search box will be displayed. You can enter the newspaper title, inaugural issue year, press and place of publication for further search.

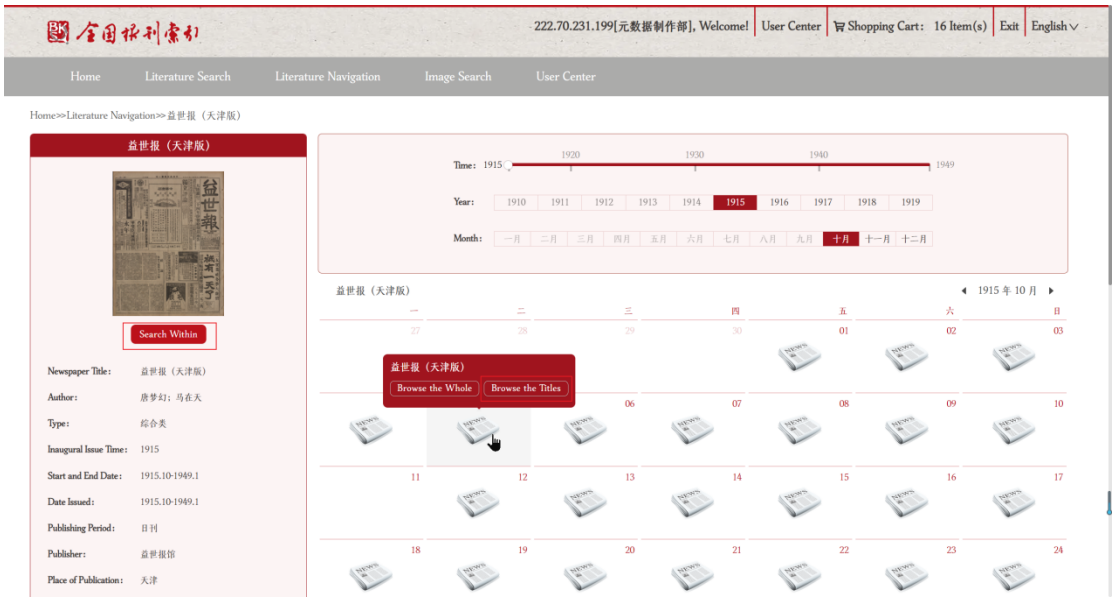
The content is presented in the literature table at the bottom. The header displays the newspaper title, inaugural issue year, press, place of publication and other information. Please note that the search functionality is available only for OCR-processed and purchased data. Clicking on the newspaper title in the table and you will be directed to the newspaper's details page.

(Example: Search for a newspaper named *Yi Shih Pao* and click to enter the newspaper details page.)



Modern newspapers

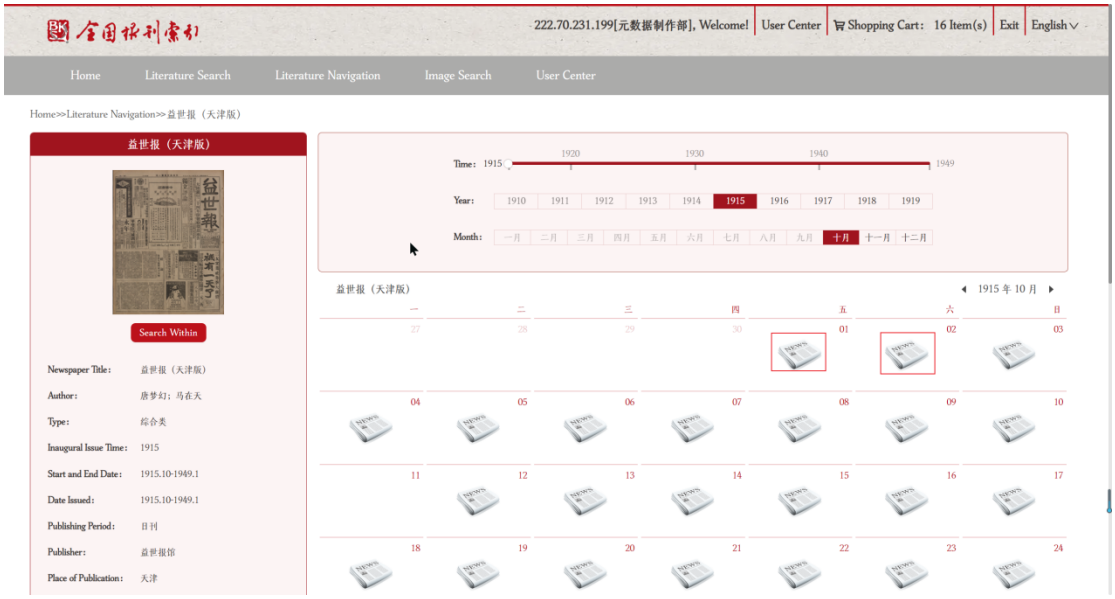
As with modern periodicals, clicking "Search Within" will direct you to the general search page, while clicking "Title Search" will direct you to the title search page.



Newspapers details page

The right side of the newspaper details page supports retrieval by adjusting the timeline, year, and month. It provides a calendar to present newspaper information.

If an issue is available for a particular day, it will be displayed as a newspaper image. Move your mouse cursor over the image to trigger a floating box which contains the title of the newspaper, a button for browsing the whole, and a button for browsing the title.

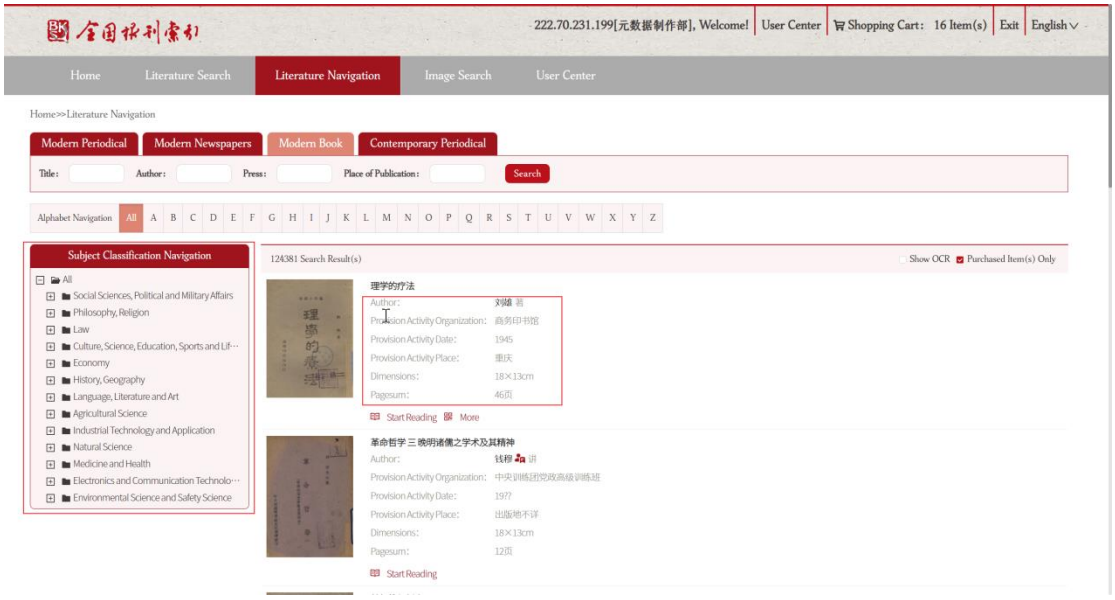


newspaper images

3.4.3 Modern Books

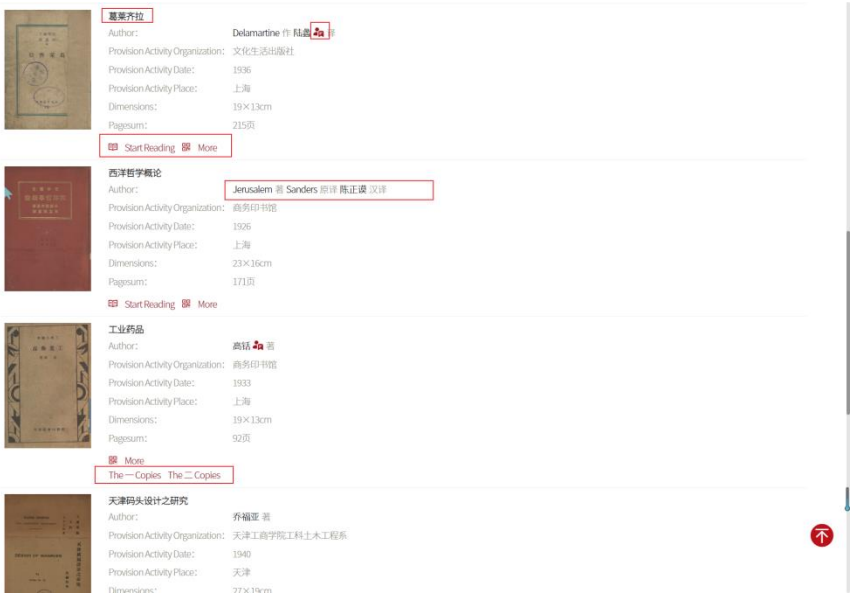
Click the "Modern Books" tab in the Literature Navigation, and a search box will be displayed. You can enter the title, author, press, and place of publication for further search.

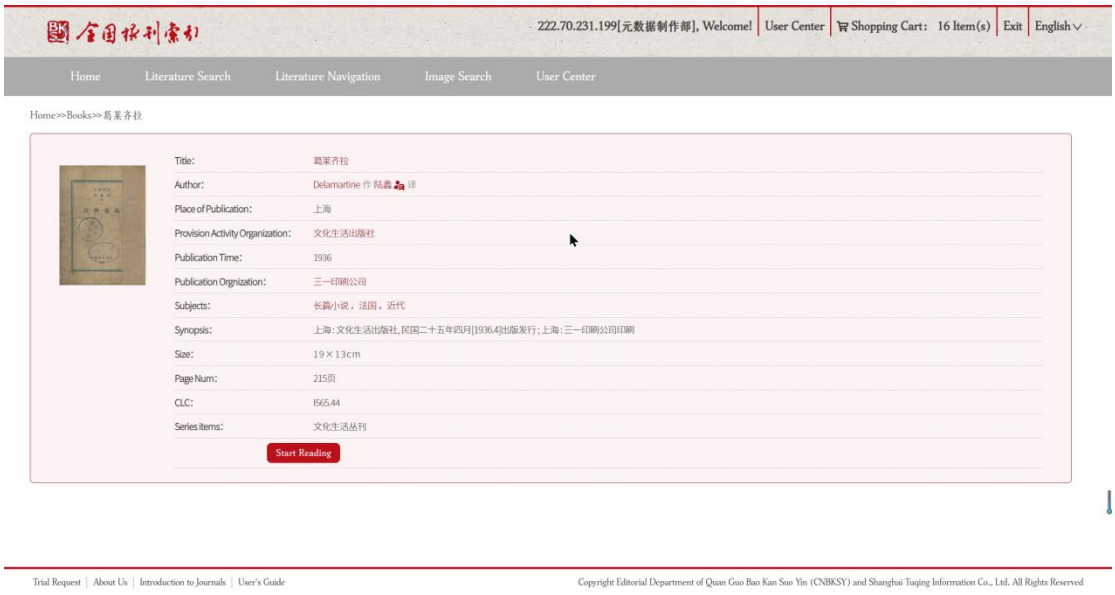
The page layout includes a subject classification navigation on the left and a book list on the right. The subject classification navigation aids in organizing book categories for easier retrieval. The book list on the right presents information such as the book cover, title, author, provision activity organization, provision activity date, provision activity place, dimensions, page sum, etc., along with options to "Start Reading", explore "More" versions or browse by "Volumes". Searching is supported for books with OCR data or those that have been purchased.



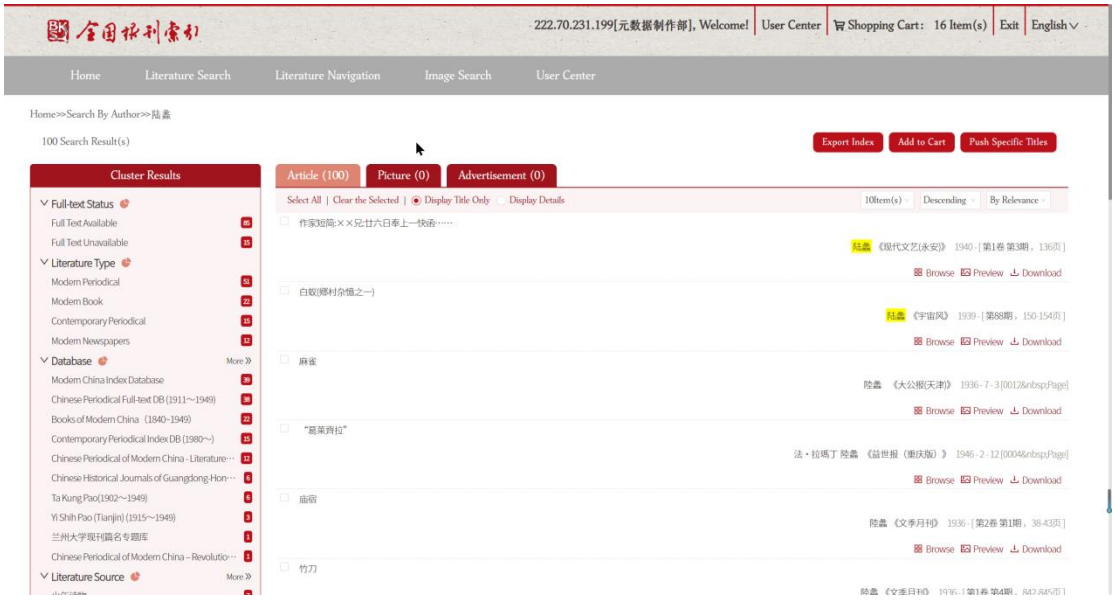
Modern books

- Click on the title in the book list on the right to navigate to the book’s detailed information page.
- Click on the author's name to access a secondary search page focused on that author's works.
- Click on the icon behind the author's name to visit the Name Authority Database page, where you can find expanded information about the author.
- Click the "Start Reading" button to access the whole browsing page, where you can view PDF, pictures and other resources.
- If the resource has not been purchased, the "Start Reading" button will not be displayed.
- Clicking the "More" button to view more version information, for the current book.
    - For books divided into volumes, click the "Volume" button to navigate directly to the specified volume on the full browsing page, where PDF, pictures and other resources are displayed.



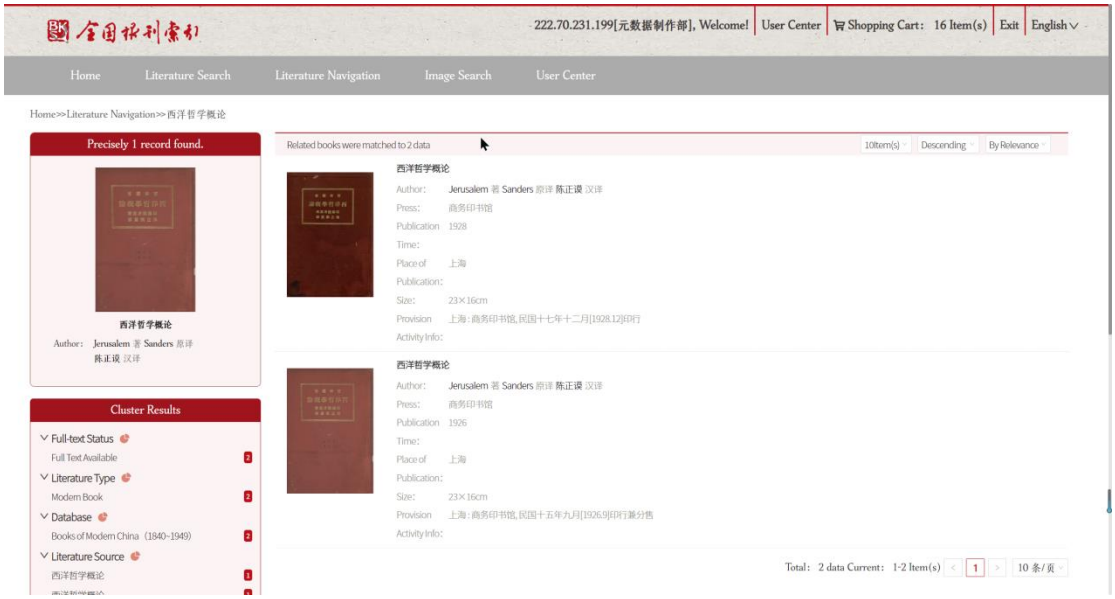


Search result details page



Second-level details page

Name Authority Database



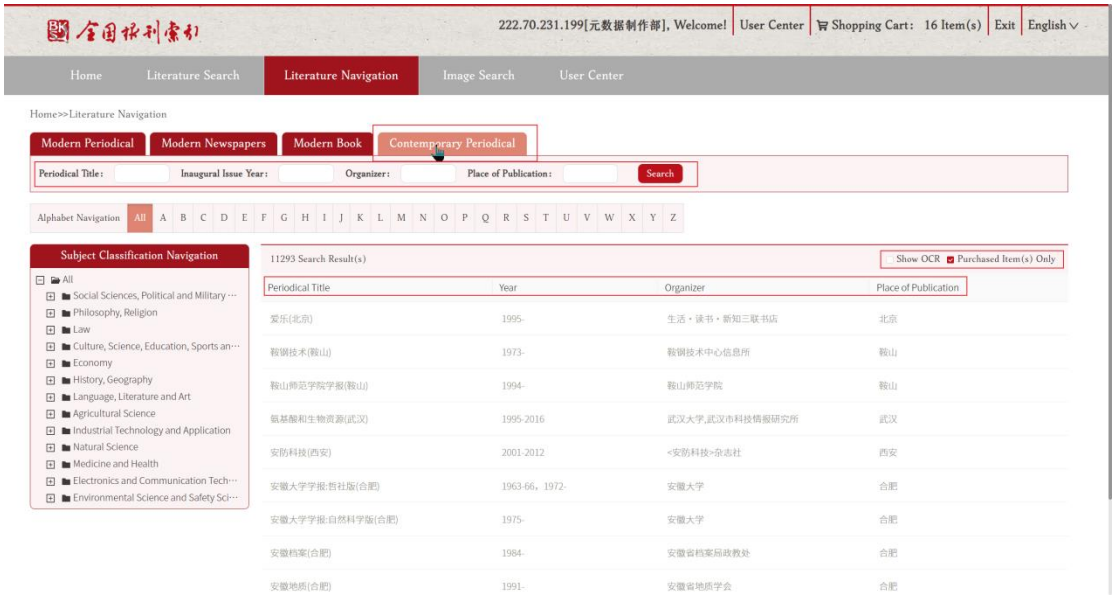
More version information

3.4.4 Contemporary Periodicals

Click the "Contemporary Periodicals" tab in the Literature Navigation, and a search box will be displayed. You can enter the periodical title, inaugural issue year, organizer, and place of publication for further searches.

The page layout includes a subject classification navigation on the left, which serves a similar purpose to the resource classification in modern books. The literature table presents information including periodical title, year, organizer, place of publication, etc. Please note that the search functionality is limited to OCR-processed data or content that has been purchased.

All search results for modern periodicals are displayed in gray. Default browsing of the volume and issue list is disabled, as these lists have not yet been processed."

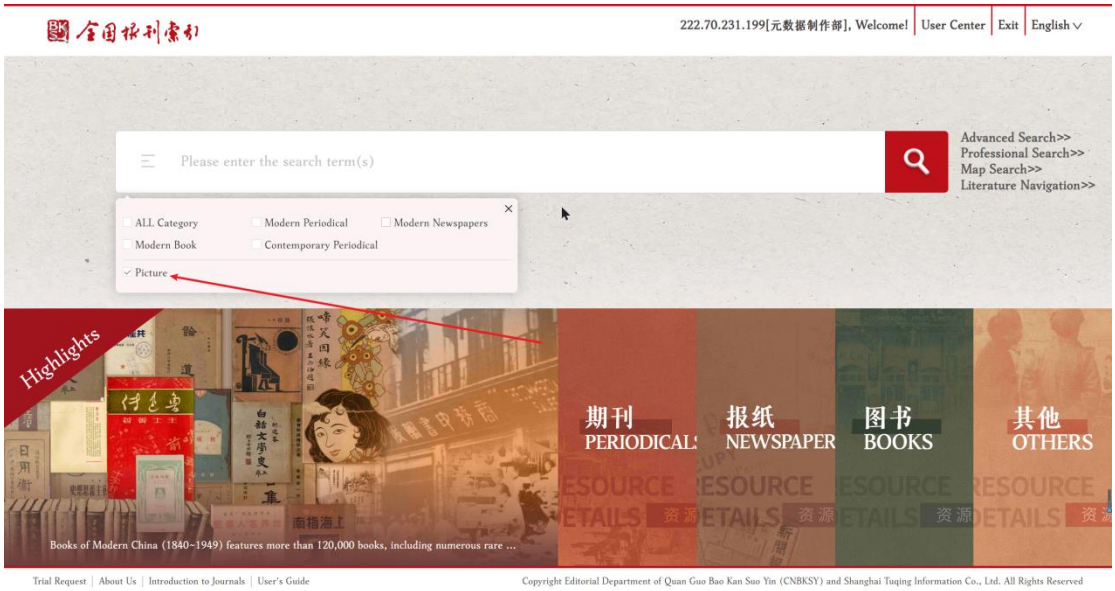


modern periodicals

4. Advanced Functions

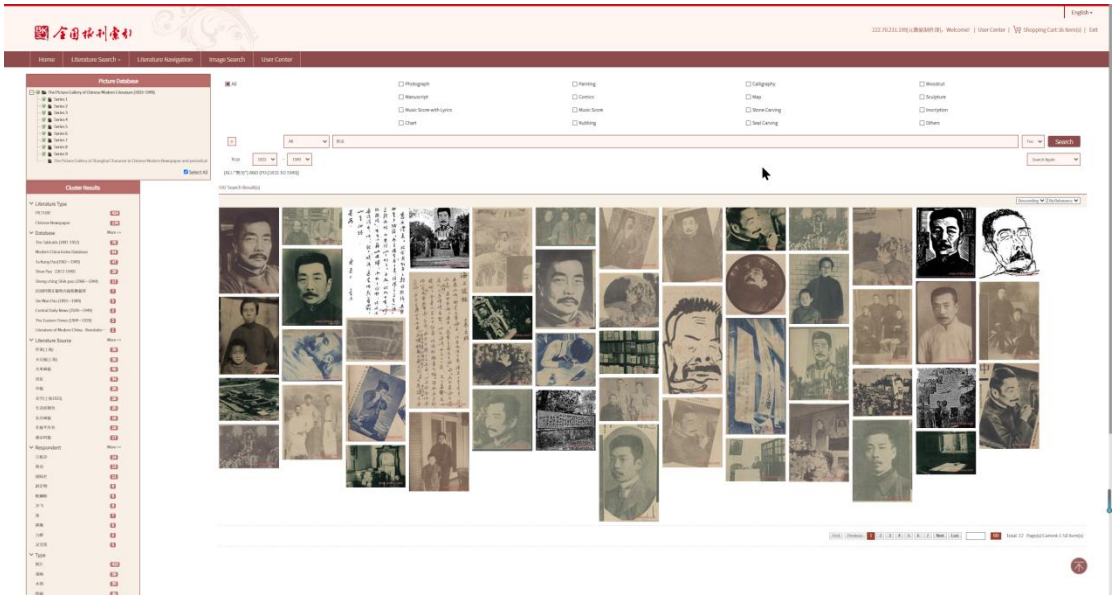
4.1 Image Search

You can enter the name of the picture you want to search in the search box on the homepage, choose "Picture" in the category, and click the search button on the right to be directed to the image search page;



Home search

If you search for "Lu Xun", the platform will present all pictures related to "Lu Xun". By default, pictures from all categories will be displayed in a waterfall flow format.

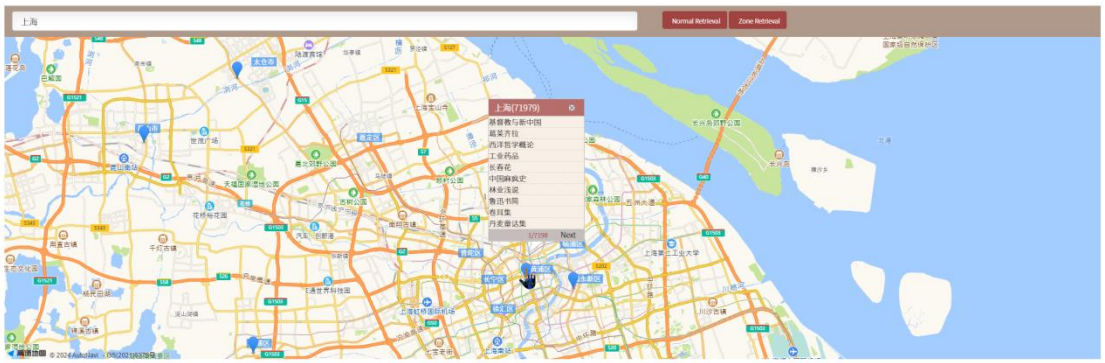


4.2 Map search

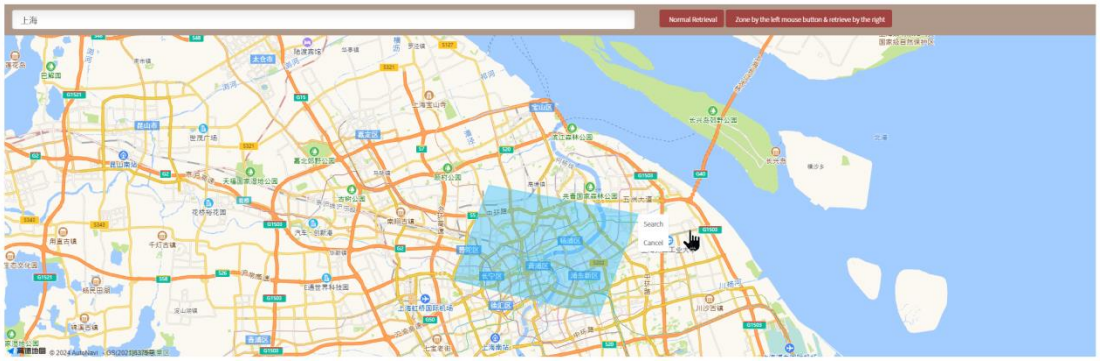
You can click on the "Map Search" on the right side of the homepage to navigate to the map search page.

The map search page supports both name-based search and map selection, with search results represented as marked points on the map.

For name-based search, simply enter the article details into the input box and click the "Search" button to initiate the retrieval process."

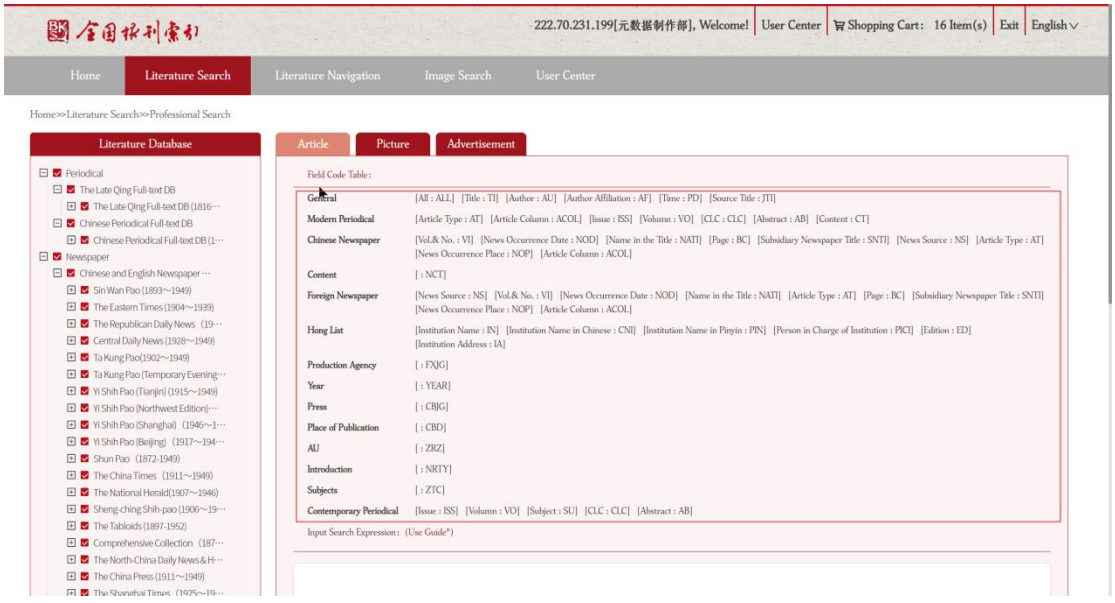


When performing a map-based search, you can select an area on the map by clicking the left mouse button to enable multi-selection, and then the right button to perform the search.

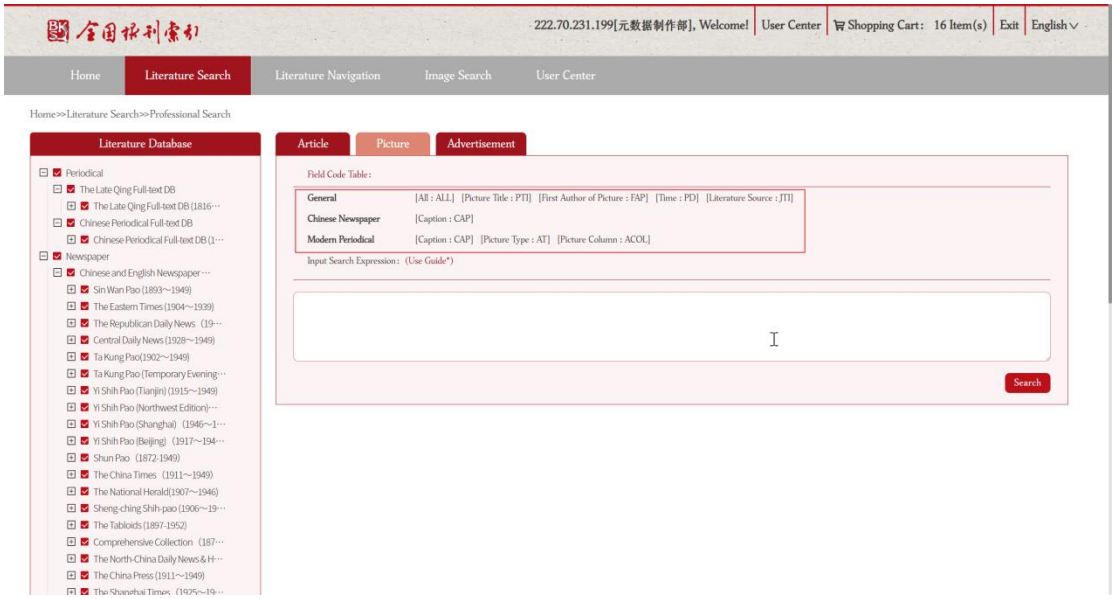


4.3 Professional Search

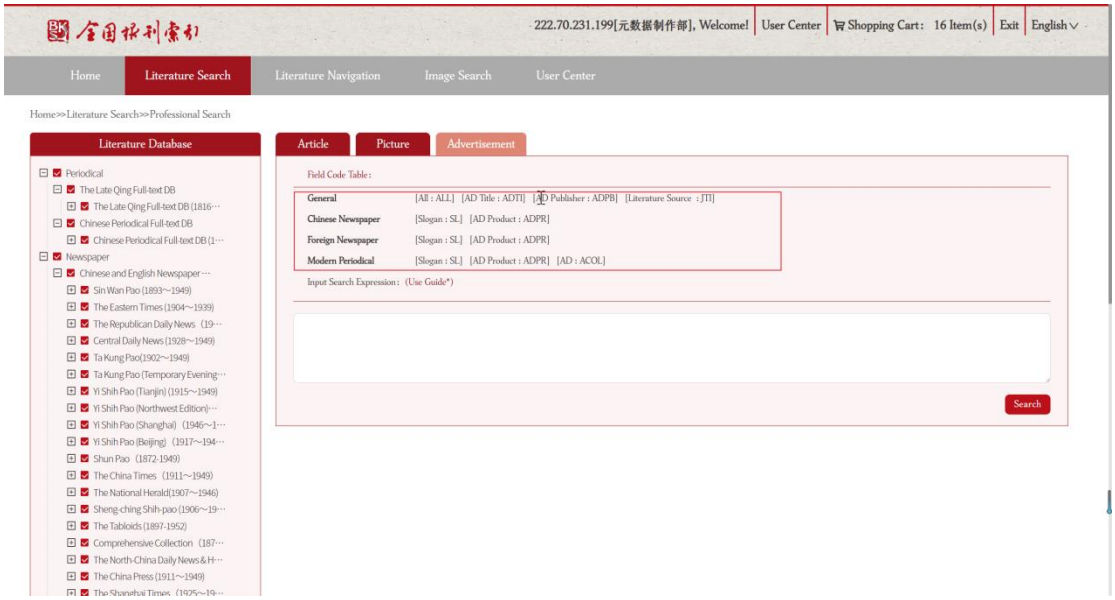
The professional search page features three default tabs: Article, Picture, and Advertisement. Each tab utilizes a specific Retrieval Column Code List, allowing you to input Solr search formulas in the input box for targeted queries.



Article



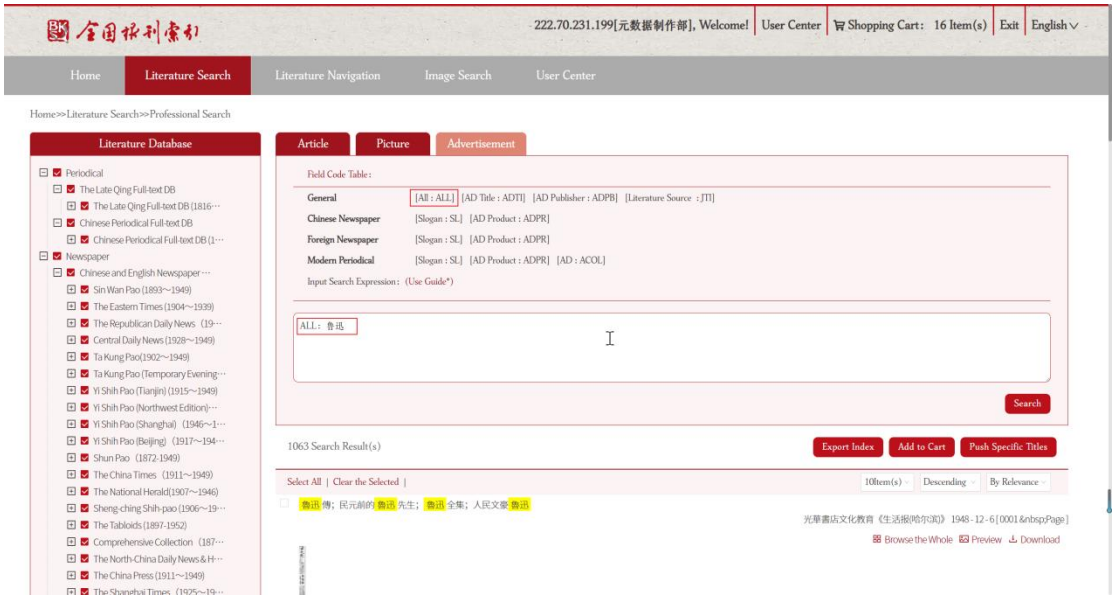
Picture



Advertisement

- How to Configure:

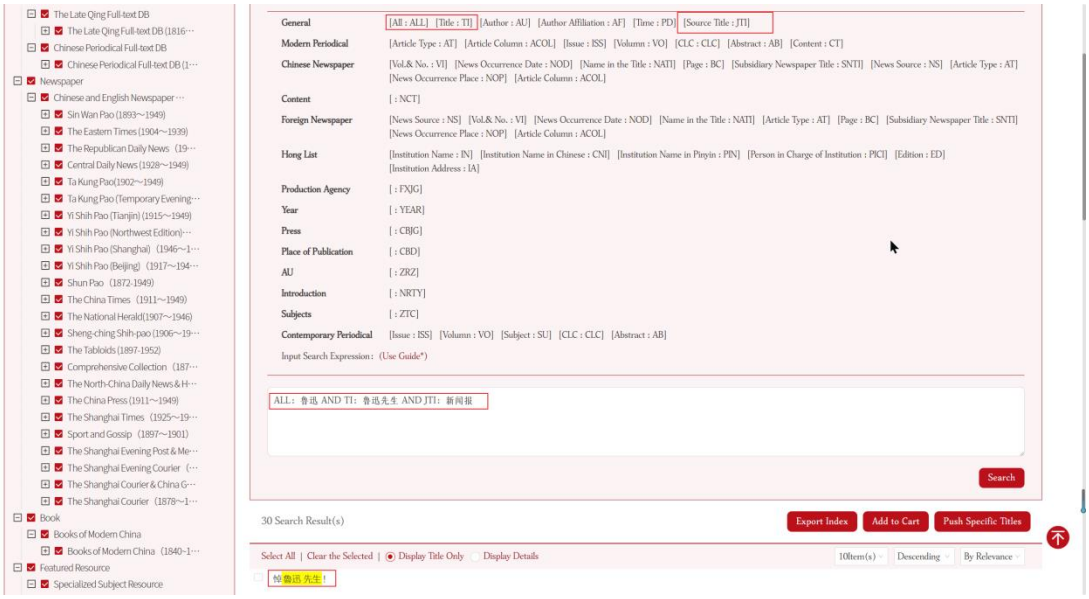
In the search box, add "[fieldname]: [content]" for the relevant field to perform a precise search.



If you need to query with multiple conditions, you can use AND to perform conditional splicing;

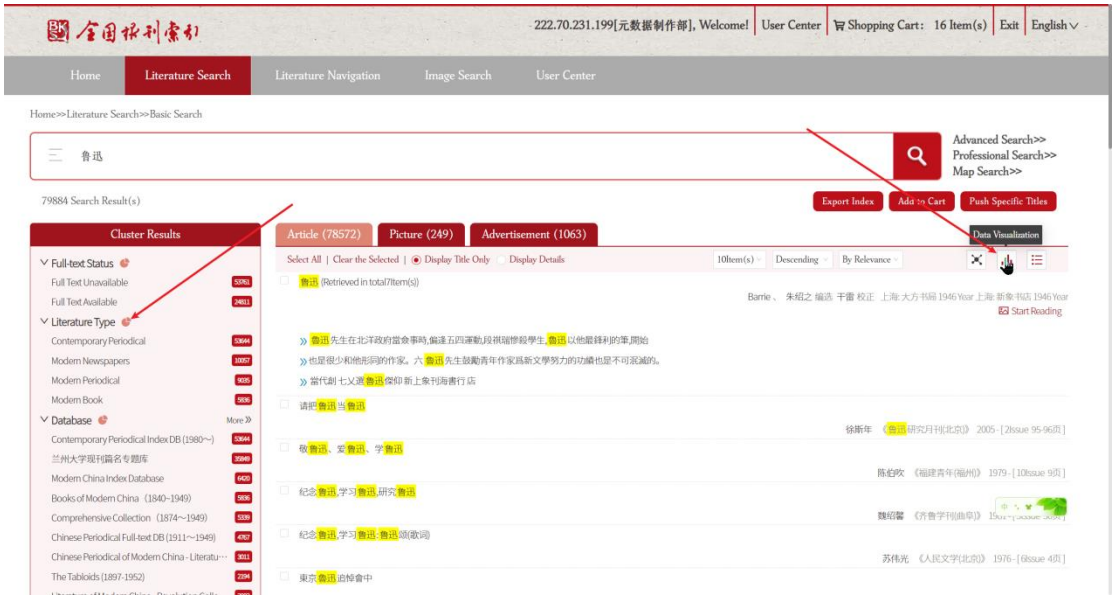
- Examples of Professional Search

The example search conditions here are "All: 鲁迅, title: 鲁迅先生, Source Title: 軼報".



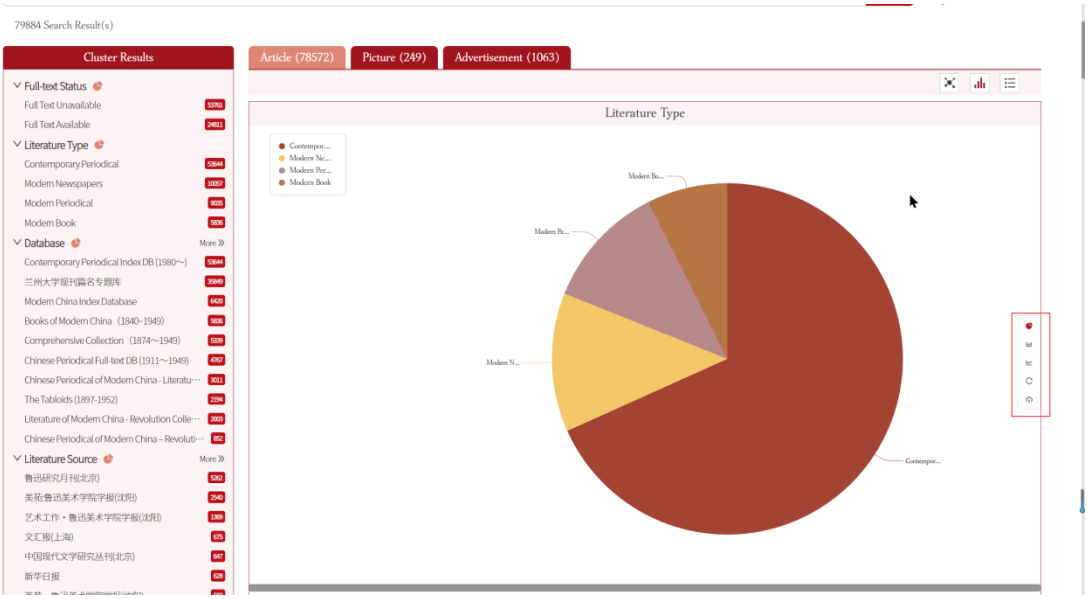
4.4 Search result visualization

Search result visualization can be accessed in the upper right corner of the results on both the "Basic Search" and "Advanced Search" pages. Click to toggle between "Data Visualization" and the standard view, or use the small clustering button on the left.

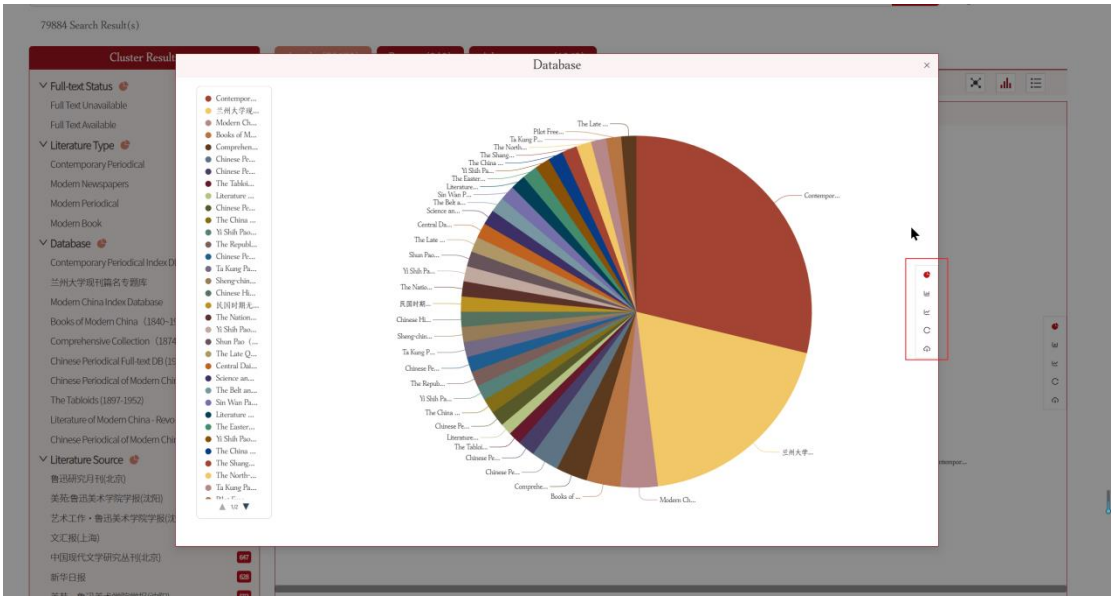


Click to switch

On the right side of the data visualization chart, the small button group includes: legend switching (pie, bar, line), refresh and download.



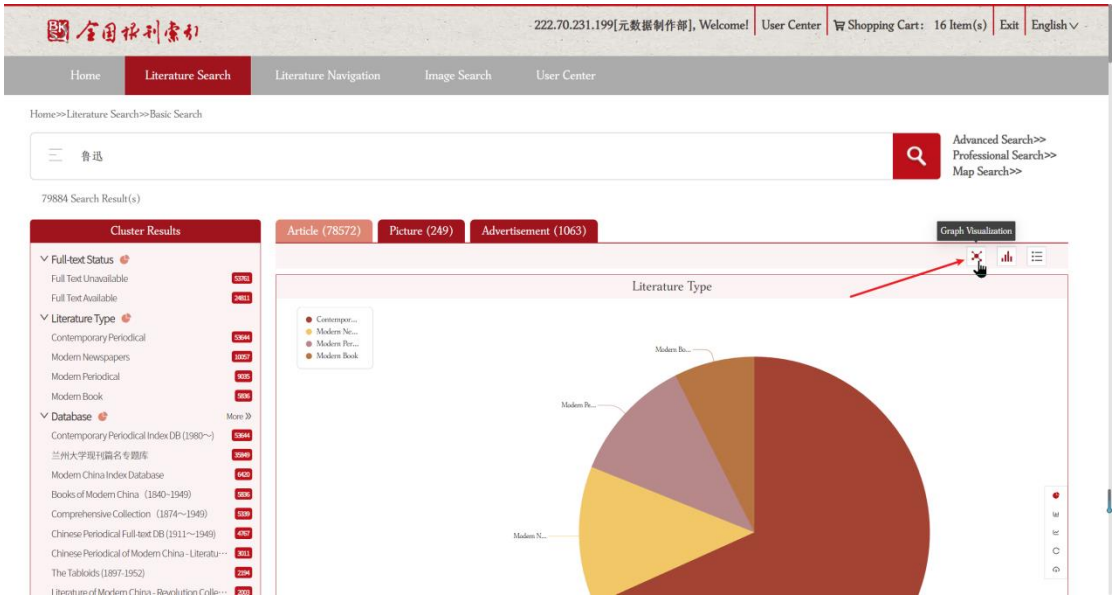
data visualization



Click on the cluster icon

4.5 Graph Visualization

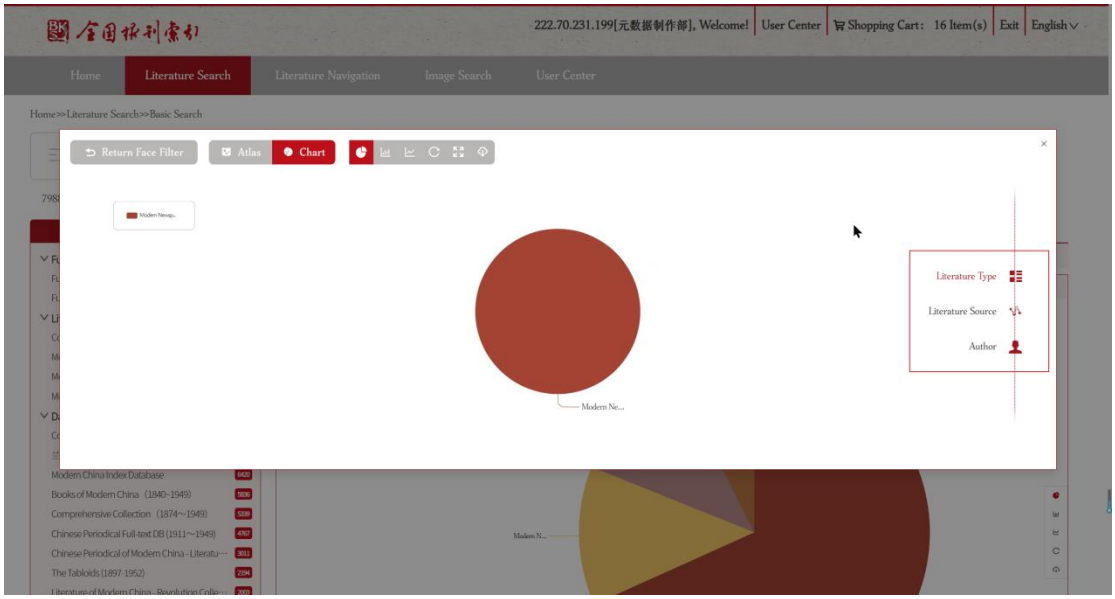
Graph visualization can be found in the upper right corner of the search results on the "Basic Search" and "Advanced Search" pages. Click the "Graph Visualization" button to pop up. In the pop-up layer, you can choose various filter conditions and items, Then you can click to generate the chart to view "Search results graphing";



Click to switch

The graph includes a return function, enables switching between atlas and chart view, chart type selection (pie, bar, line), and common actions (zoom in, zoom out and export).

In the chart presenting state, the legend dimension switching function is provided on the right side, and "Literature Type" is selected and presented by default. Click on different dimensions on the right to switch the legend information on the left.


222.70.231.199[元数据制作部], Welcome!
User Center
Shopping Cart: 16 Item(s)
Exit
English
Home
Literature Search
Literature Navigation
Image Search
User Center
Home>>Literature Search>>Basic Search
Return Face Filter
Atlas
Chart
Literature Type
Literature Source
Author
Modern China Index Database
Books of Modern China (1840-1949)
Comprehensive Collection (1874~1949)
Chinese Periodical Full-text DB (1911~1949)
The Tabloids (1897-1952)