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## A Review of the Salaries to Be Proportional by Fund Process

May 2, 2001

Members of the Legislative Audit Committee:

We have reviewed the procedures by which the Comptroller of Public Accounts (Comptroller) evaluates agencies' compliance with the Salaries to be Proportional by Fund rider (General Appropriations Act, 76th Legislature, Article IX, Section 9-6.11).

We found that the procedures, if followed, are adequate to ensure that disproportionate amounts are identified and repaid. The Comptroller compares the annual schedules submitted by agencies in their Benefits to be Proportional by Fund reports to data from the Uniform Statewide Accounting System (USAS), the agencies' annual financial reports (AFRs), and other supporting documentation as needed. The Comptroller also identifies any errors in the schedules and works with agencies to determine disproportionate amounts and to negotiate the necessary transfer of funds. The procedures are explained in the Comptroller's Accounting Policy Statement 011.

The objective of this review was to satisfy the requirement that the State Auditor's Office review agencies' compliance with the rider and to identify amounts disproportionately paid from General Revenue. The Comptroller is currently reviewing the Benefits to be Proportional by Fund reports for fiscal year 2000. There are no disproportionate funds pending from fiscal year 1999. If you have any questions, please contact Joanna B. Peavy, Audit Manager, at (512) 936-9500.

Sincerely,

Lawrence F. Alwin, CPA  
State Auditor

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