

1. A reviewer should log into the submission system by using a valid account. The link for review submission is provided in an email sent by the Editor. In case the reviewer finds some technical problems while accessing the system, the reviewer then must notify the Kesmas Editorial Office for further assistance by email at jurnalkesmas.ui@gmail.com and/or through WhatsApp message chat at +62815-1141-6600.
2. A reviewer is required to fill in the Review Form, provide comments/feedback contained in the manuscript reviewed, and decide on whether the manuscript is accepted and revisions are required according to the specified deadline requested. In case the reviewer rejects the manuscript, the reviewer should notify the Editor and provide substantial reasons for the rejection.
3. In reviewing a manuscript, a reviewer must refer to Kesmas' Author Guidelines for the writing aspect of assessment.
4. A reviewer is required to read carefully the author's revised manuscript for the second or third round of the review process. At this round, the reviewer must confirm with the Handling Editor a decision on whether to accept the revisions or request further revisions by the author.
5. Reviewers must maintain the confidentiality of the manuscript reviewed and should not receive and review the manuscript if a potential conflict of interest occurs with authors.
6. Other than a certificate of a reviewer, Kesmas will grant each reviewer a special APC discount for each manuscript reviewed. The discount vouchers can be accumulated.