

Student Programs Funding Resource Guide Website

Introduction

Finding the information, money, resources and space for holding your event or program can often be a time consuming and frustrating process; sometimes as time consuming as putting on the event itself! The Student Programs Funding Resource Guide outlines the process and resources available to fund your event or program. Listed at the bottom of this guide are frequently utilized offices that provide funding for student organization events and programs.

Goals

- To increase transparency of the process for student organizations to apply for program funding.
- To provide information and clear “step by step” instructions of the funding process.
- To create a “one stop shop” for student organizations to obtain program funding information and resources.

Guiding Principles

- Enrich the student experience while encouraging learning and growth.
- Promote and support mental, physical, and social health of all MSU students.
- Define student success broadly and promote campus experiences and opportunities that further the engagement and sense of belonging among all students.
- Clarify the processes and empower student organizations to become more financially savvy and access resources for a sustainable future.
- Foster a mindset of inclusive and equitable practices. Create an environment free of harm based on a person’s or a group’s identity.

Funding Criteria

Each campus office or community partner has different levels of funding, criteria, and application processes. Because of this, below is a list of questions to anticipate and information you should inquire about before applying:

Questions:

1. Availability of funding
 - a. What is the amount of funding available from each organization?
 - b. Are there any limits to the amount?
 - c. When is funding available (throughout the year, semesterly, etc)?
2. Can an organization make a request for funding multiple times? Criteria for allocating funds
 - a. Do you need to have an on-campus MSU Account
 - b. Is it through a reimbursement process or issued wholly upon approval?
3. Application to request funds
 - a. Where is the application?
 - b. What questions does it ask?
 - c. Do you need to align with specific values or goals?
4. Advance time frame of your event to request funds
 - a. When do applications open?
 - b. When are deadlines for the application?
 - c. What is the decision timeline?
 - d. What is the timeline after approval for funding transfer?
5. Information
 - a. Have the details of the event readily available and planned out as much as possible
 - b. Be able to provide the purpose and learning outcomes of the event or program
 - c. Be able to share assessment plans of the event

Campus Funding Sources

Associated Students of Michigan State University (ASMSU)

Student Services Building

556 E. Circle Drive, Room 307

East Lansing, MI 48824

Telephone: 517-355-8266

Email: info@asmsu.msu.edu

<https://asmsu.msu.edu/home/student-allocations/rso-funding/>

The Associated Students of Michigan State University is the undergraduate Student Government

of Michigan State. Their mission is to enhance the individual and collective student experience through education, empowerment and advocacy by dedication to the needs and interests of students. Services offered through ASMSU include free blue books, interest free loans, iClicker rental, free Red Cedar Log Yearbooks, copy/fax services, insurance plans, test prep courses, as well as the Readership Program which provides free daily New York Times, USA Today, and Detroit Free Press in various locations around campus. ASMSU also offers free legal services, as well as student defenders who can advise on issues related to the University Judicial System. For information regarding ASMSU services, please contact the Vice President for Finance and Operations, at vpfo@asmsu.msu.

Funding Options are:

RSO Start Up Funding:

- Must be a new and current Registered Student Organization
- Minimum amount to request: \$50
- Maximum amount to request: \$300
- The RSO must have a MSU on-campus account
- A presentation to the Student Allocations Board is required
- Can only apply to this once ever, within the first year of being an RSO
- For more information and application Link:
<https://asmsu.msu.edu/home/student-allocations/rso-funding/>

RSO General Funding:

- Must be a current Registered Student Organization
- Maximum amount to request: \$4500
- The RSO must have a MSU on-campus account
- A presentation to the Student Allocations Board is required
- Must apply in the same semester as the event or program
- For more information and application Link:
<https://asmsu.msu.edu/home/student-allocations/rso-funding/>

CoRES & CoPS Funding:

- Must be a currently recognized CoRES or CoPS organization
- The group must have a MSU on-campus account
- A presentation to the Student Allocations Board is required
- For more information and application link:
<https://asmsu.msu.edu/cores-cops-funding/>

Council of Graduate Students
Chittenden Hall
466 W. Circle Drive, Room 120
East Lansing, MI 48824
Telephone: 517-353-9189
[Home - Council of Graduate Students \(msu.edu\)](http://msu.edu/cogs)

The Council of Graduate Students is the authorized student government on campus representing all graduate/professional students at Michigan State University. Our mission is to promote the academic, social and economic goals of graduate and professional students. COGS accomplishes its mission through advocacy, innovative programming, and collaboration with other student organizations and the academic and administrative units of the University.

The Council of Graduate Students has funding available to graduate and professional students. All requests submitted past the deadline for applications will not be considered. Funding is not available if you've requested a refund of your COGS tax. [Funding - Council of Graduate Students \(msu.edu\)](http://msu.edu/cogs/funding)

Funding options are:

- Event Funding:
 - o Funding can be for Single-Host Event or Collaboration Event
 - o The organization must have a minimum of 75% of its members be a graduate or professional student.
 - o Maximum amount to request per year: \$1500 (This can be multiple application but an annual total of \$1500)
 - o For more information and application link:
<https://cogs.msu.edu/resources/funding/graduate-student-organization-event-funding/>
- Conference Support Funding:

- o Funding is by individual not by student org
- o Maximum amount to request: \$300
- o An individual can only be granted this once
- o Cannot be combined with Professional Development Funding
- o For more information and application link:
<https://cogs.msu.edu/resources/funding/conference-award/>
- Professional Development:
 - o Maximum amount to request: \$500

For more information and application link:

<https://cogs.msu.edu/resources/funding/professional-development-award/>

Residence Halls Association (RHA)

Holden Hall

234 Wilson Road, Room G-7

East Lansing MI, 48824

Telephone: 517-355-8285

<https://rha.msu.edu/business-office/Funding%20Opportunities.html>

The MSU Residence Halls Association (RHA) is Michigan State's on-campus student government. Representing more than 15,000 students, MSU RHA is one of the largest Residence Halls Associations in the country. MSU RHA is dedicated to improving the on-campus living experience, and providing many services to students. Campus Center Cinemas, RHA TV, RHA Movie Offices, and Condom Connection are all services that are provided to the students by the RHA. The mission of the Residence Halls Association is to represent the residents of Michigan State University objectively, protect the rights of residents, and to provide a voice for the concerns of our residents. We strive to achieve this by assisting hall organizations with publicity, legislation, and funding, and by providing valuable services and opportunities through our programs. Through these initiatives, RHA is committed to continuously improving the on-campus experience at Michigan State University.

Owen Graduate Association (OGA)

Owen Hall

735 E. Shaw Lane

East Lansing, MI 48824

Telephone: 517-355-8989

<https://msu.campuslabs.com/engage/organization/oga>

OGA is a student governing group representing Owen Graduate Hall. Their mission is to serve the residents of Owen Hall through planning and implementation of hall programs and providing services based on the needs of the residents of Owen Hall.

University Apartments Council of Residents (UACOR)

1855 Place

Building 533, Room 106

East Lansing, MI 48824

Telephone: see email

Email: uacor@msu.edu

<https://uacor.msu.edu/>

UACOR is a student governing group representing Spartan Village, University Village, and 1855 Place. UACOR provides activities and services to residents in these communities. Additionally, UACOR represents students' views to University Residence Education and Housing Services, and other institutional partners.

Residential and Hospitality Services

1855 Place

550 S. Harrison Road, 3rd floor

East Lansing, MI 48824

Telephone: 517-355-7457

Email: brandts@msu.edu or duncank@msu.edu

<https://rhs.msu.edu/>

The Office of the Senior Vice President for Auxiliary Enterprises, and departments within Residential and Hospitality Services (RHS) allocate a limited number of funds and resources annually to financially assist the community through organizational support for programming and events. Preference will be given to: MSU Registered Student Organizations (RSO's) over campus departments; events on campus over off-campus events; higher priority will be given to events in RHS facilities over other facilities. All requests should be made at least six weeks in advance of the date needed. For the funding request form, contact: brandts@msu.edu or duncank@msu.edu.

Community Funding Source

MSU Federal Credit Union

Headquarters

3777 West Road

E. Lansing, MI, 48823

Telephone: 517-333-2424

<https://www.msufcu.org/>

All MSU student organization requests must be submitted through the Division of Student Affairs, Department of Student Life's MSUFCU Corporate Sponsorship Request Form. While the MSUFCU cannot honor all requests, they do make an effort to financially assist the MSU community through organization support that aligns with their five philanthropic pillars. All

communications will be done via the email address provided within this form after the review date.

- Must be a new and current Registered Student Organization
- Minimum amount to request: No Minimum
- Maximum amount to request: No Maximum
- Applications are due 6 weeks minimum prior to when the funds are needed
- Applications are due the 15th of every month and reviewed by the MSUFCU Corporate Sponsorship Request Committee monthly
- Must align with one of their pillars:
 - o Arts & Culture
 - o Stable Housing
 - o Empowering Youth
 - o Financial Education
 - o Fostering Entrepreneurialism
- For more information and application Link:
https://msu.co1.qualtrics.com/jfe/form/SV_86bnLjnJSS0619o