



# Transaction Disclosure Form

mved.utah.gov

A motor vehicle dealer must complete and present this form to a potential retail vehicle buyer before the sale is finalized. This form is not required for auction sales or fleet transactions.

|                      |      |               |      |
|----------------------|------|---------------|------|
| Motor vehicle dealer |      | Dealer number |      |
| Buyer's name         |      |               |      |
| Vehicle VIN          | Make | Model         | Year |
| Transaction date     |      |               |      |

1. Negotiated sale price (must match line 1 of the motor vehicle contract of sale) ..... 1 \_\_\_\_\_
2. Trade-in allowance
  - a. Negotiated value of trade-in vehicle (positive number) ..... 2a \_\_\_\_\_
  - b. Balance owed on trade-in vehicle (positive number) ..... 2b \_\_\_\_\_

**Net allowance on trade-in** - Subtract line 2b from line 2a ..... 2 \_\_\_\_\_
3. Adjusted sale price (line 1 minus line 2) ..... 3 \_\_\_\_\_
4. Optional charges
  - a. \_\_\_\_\_ ..... 4a \_\_\_\_\_
  - b. \_\_\_\_\_ ..... 4b \_\_\_\_\_
  - c. \_\_\_\_\_ ..... 4c \_\_\_\_\_
  - d. \_\_\_\_\_ ..... 4d \_\_\_\_\_
  - e. \_\_\_\_\_ ..... 4e \_\_\_\_\_
  - f. \_\_\_\_\_ ..... 4f \_\_\_\_\_

**Total optional charges** - Add lines 4a - 4f. .... 4 \_\_\_\_\_
5. Adjusted sale price including optional charges (line 3 plus line 4) ..... 5 \_\_\_\_\_
6. Taxes and fees
  - a. Temporary permit fee ..... 6a \_\_\_\_\_
  - b. Titling fees ..... 6b \_\_\_\_\_
  - c. Registration fees ..... 6c \_\_\_\_\_
  - d. Dealer documentary service fee ..... 6d \_\_\_\_\_
  - e. Sales and use tax. .... 6e \_\_\_\_\_
  - f. Other state or federal taxes and fees. .... 6f \_\_\_\_\_

**Total taxes and fees** - Add lines 6a - 6f. .... 6 \_\_\_\_\_
7. Adjusted sale price plus taxes and fees (line 5 plus line 6) ..... 7 \_\_\_\_\_
8. Down payment and manufacturer's rebate applied to purchase ..... 8 \_\_\_\_\_
9. Amount of financing dealer seeking for buyer (line 7 minus line 8) ..... 9 \_\_\_\_\_

|                                      |                                   |      |
|--------------------------------------|-----------------------------------|------|
| Dealer representative's printed name | Dealer representative's signature | Date |
|--------------------------------------|-----------------------------------|------|

|                   |      |
|-------------------|------|
| Buyer's signature | Date |
|-------------------|------|

**This disclosure form is not a binding contract between dealer and buyer.**