

**THE ANNUAL QUALITY ASSURANCE
REPORT (AQAR) OF THE IQAC**

FOR

THE YEAR 2014-15



TOLANI COMMERCE COLLEGE

Adipur (Kachchh) – 370205, Gujarat

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FOR THE YEAR 2014-15

Part – A

1. Details of the Institution

1.1 Name of the Institution	Tolani Commerce College
1.2 Address Line 1	Near Post Office
Address Line 2	Railway Station Road
City/Town	Adipur (Kachchh)
State	Gujarat
Pin Code	370205
Institution e-mail address	tcctolani@gmail.com
Contact Nos.	02836-260623
Name of the Head of the Institution:	Dr. M. K. Pandya
Tel. No. with STD Code:	02836-260623
Mobile:	9426999192

Name of the IQAC Co-ordinator:

Prof. P. M. Thapa

Mobile:

9427273660

IQAC e-mail address:

tcciqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

GJCOGN13496

1.4 NAAC Executive Committee No. & Date:

NAAC – WR/GH/13496/2 Cycle 2012

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.tcc.ac.in

Web-link of the AQAR:

AQAR2014-15

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.27	2008	2012
2	2 nd Cycle	B	2.80	2013	2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

17/08/2007

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2013-14_dtd:25/04/2014

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban - Semi Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B. Voc., Centre for IGNOU, Delhi and BAOU,
Ahmedabad

1.12 Name of the Affiliating University (for the Colleges)

K. S. K. V. Kachchh
University, Bhuj

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University		UGC-CPE	Applied
University with Potential for Excellence		UGC-CE	
DST Star Scheme		DST-FIST	
UGC-Special Assistance Programme		Any other (<i>Specify</i>)	C A/CS/CMA Coaching Centre, Recognised CA exam Centre, Applied for KAUSHAL
GC-Innovative PG programmes			

Programmes	Foreign Trade		
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2. IQAC Composition and Activities

2.1 No. of Teachers	6
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	-
2.9 Total No. of members	11
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Applied for CPE
2. Applied for KAUSHAL
3. Launched B. Voc.
4. Our Journal Listed with EBSCO database, USA
5. Beautification of the campus.
6. Construction of new building
7. Installation of CCTV cameras in the campus
8. Submission of MRP final reports by two faculty members
9. Sanction of two MRP by UGC WRO.
10. Successful conduction of UGC sponsored National Conference on Global Warming
11. Encouraging Research and Publication activities.
12. Contributing strategic planning for conducting various academic and non-academic activities such as admission procedure, conduction of exam, declaration of results, supporting all other committees in organising their events. .
13. Supporting the partial up gradation in teaching learning resources.
14. Generating funds for the proposed new building construction from alumni.
15. Recommending new books and journals to strengthen the library resources.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Submitted proposal for MRP	1. Got sanctioned two MRPs with a grant of Rs. 5,05,000
2. Initiated B. Voc. Proposal to UGC	2. Got approval for B. Voc. Courses
3. Submission of application for recognition for EBSCO Database	3. Got approval for EBSCO database for Samiksha Journal
4. Conduction of UGC Sponsored National seminar	4. successfully organized National Conference
5. Generating fund for construction new building	5. Collected a fund of 51 lakhs from Alumni and Ex students
6. Up gradation of infrastructure	6. Purchase of two LED TV for displaying college information, 16 CCTV cameras and 5 Projectors
7. Enriching library resources	7. Adding new books and Journals every year
8. Motivating the faculty members towards publication of articles/research papers in TCC's journal SAMIKSHA	8. Published 18 articles by the faculty
9. Encouraged the students to participate in various competitions at various levels.	9. Staff and Students won various awards/rewards/prizes.
10. Encouraging faculty participations in seminars/conferences/workshops	10. Faculty participations and paper presentation in national & international Seminars/conferences/workshops Total - 30

2.15 Whether the AQAR was placed in statutory body

Yes No

Syndicate Any other body

Provide the details of the action taken

ACADEMIC CALENDER – 2014-15

MONTH	DATE	SR.NO	ACTIVITY
MAY/JUNE	-	1	Admission process, Merit List, Fees etc.
	23-06-2014	2	College Reopens,
		3	Orientation Meeting with Sem-1 students
		4	Co-curricular and extracurricular activity information – NSS, NCC, Saptadhara, Cultural, Sports etc.
		5	Teaching work begins
JULY	1-7-2014	1	Admission process for Sem-III & V
	5-7-2014	2	Registration & Starting of Co-curricular and extracurricular activities. (NSS, NCC)
	12-7-2014	3	AQAR meeting for planning and implementation of new programmes.
	21-7-2014	4	Meeting of all the coordinators for the programme planning for the academic year 2014-15
AUGUST	1-8-2014	1	Sports activities - Planning & implementation
	15-8-2014	2	Independence Day Celebration
	19-8-2014	3	Krishna Janmashthami Celebration (NSS, NCC, Saptadhara)
	29-8-2014	4	Celebration of Ganesh Chaturthi
SEPTEMBER	1-9-2014	1	Student oriented activity (Hindi Day Celebration)
	5-9-2014	2	Teacher's Day Celebration
	10-9-2014	3	CWDC program (Collegiate Woman Development Cell)
	15-9-2014	4	Thalassemia check-up and Blood donation camp AIDS Awareness Program (GUJARAT AIDS CONTROL SOCIETY)
	20-9-14	5	NSS CAMP
	16-9-2014	6	Saptadhara district level competition
	29-9-2014	7	Navratri Celebration at TCC ground
		8	University Youth Festival
OCTOBER	1-10-2014	1	A lecture on Gandhian thought, Elocution competition(NSS)
	4-10-2014	2	Celebration of Dusherrah
	9-10-2014	3	Mid Sem Exam for Sem I, III, and V
	20-10-2014	3	Diwali Vacation

NOVEMBER	11-11-2014	1	College Reopens / Admission to Sem – II, IV and VI/ Declaration of Mid Sem Results
		2	University Exam for Sem I/III/V
	14-11-2014	3	Children’s Day celebration – Visit to orphanage (Anjar) NSS,NCC, SPORTS, CWDC
	17-11-2014	4	Feedback form from students/Teachers and parents IQAC/AQAR
	20-11-2014	5	CWDC Lecture on “Woman Empowerment”
	25-11-2014	6	Parents/Alumni Meeting at TCC
DECEMBER	1-12-2014	1	Industrial visit / Sem – VI, COC, ICWA students
	8-12-2014	2	UDISHA CLUB / Placement Cell Activity
	16-12-2014	3	NSS CAMP
	26-12-2014	4	Book Fair at TCC ground
JANUARY-15		1	College Annual Day
		2	Essay Writing Competition (Vivekanand Birth Day)
	26-1-2015	3	Republic Day Celebration
February -15		1	Mid Sem exam for Sem II/IV/VI
MARCH -15		1	Declaration of Results
		1	University Exam for Sem II/IV/VI/

1. CC Surveillance
2. Strengthening library resources and services
3. Increasing in Research publication
4. Motivating the Students active participation in various academic and non-academic co-curricular and extra-curricular activities.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	01	01 (B.Voc)		
PG Diploma				
Advanced Diploma				
Diploma				1
Certificate				1
Others				
Total	2	1		2
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	2

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

For B.Voc courses the college committee framed the syllabus as per the UGC norms. The commerce stream syllabi is to be framed by the university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. Vocational Courses. (B.Voc)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	03	14	01	-

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	4								4

2.4 No. of Guest and Visiting faculty and Temporary faculty

5

14

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		20	
Presented papers	6	30	
Resource Persons		1	

2.6

Innovative processes adopted by the institution in Teaching and Learning:

1. Involving students in project works
2. Facilitating students with Language Lab
3. TALLY coaching through computers

2.7 Total No. of actual teaching days

during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Same as earlier.

2.9 No. of faculty members involved in curriculum

Restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

7

1

3

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
		A+ , A Grade	B+ Grade	B Grade	C Grade	
B. Com. Sem I Oct. Dec. 2014	880	115	188	186	25	58.40 %
B. Com Sem. III	Result Pending					
B. Com Sem. V Oct. Dec. 2014	719	136	174	102	72	67.31 %
M. Com. Sem. II May 2014	80	32	25	08	1	82.05 %
M. Com. Sem III Oct. Dec. 2014	74	25	27	16	0	91.89 %
B. Com. Sem. IV April 2014	748	115	177	136	70	66.57%
B. Com Sem. II April 2014	858	102	187	135	51	55.36%
M. Com. Sem. IV May 2014	56	7	16	14	09	82.14%
B. Com. Sem. VI April 2014	690	168	207	146	78	86.81%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Monitoring through college IQAC committees
2. Executing the academic calendar as per the pre decided schedule
3. Encouraging more participation in research development programs
4. Upgrading the class room infrastructure to enable to adopt ICT teaching aids e-gazettes
5. Evaluation through academic audit and student feedback
6. Circulating articles relating to teaching & learning processes
7. Periodic faculty meetings

2.13 Initiatives undertaken towards faculty development: 23

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00

Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	03
Others (Journal Publication, Workshop)	18

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	09	-	06
Technical Staff	01	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Emphasizing on University funded minor/major research projects by faculty.
2. Encouraging the teachers to do Ph. D., M. Phil. etc.,
3. Providing information about the OP/RC to the faculty members
4. Encouraging the Departments to submit the research proposals to various funding agencies.
5. Floating the idea of Research associate fellowships.
6. Conducting workshop, Seminar and Conferences on Current Issues.
7. Motivating staff/students to publish articles/ papers to the reputed journals.
8. Motivating staff/students to carryout projects in the emerging area of commerce and social aspects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	1	3	2
Outlay in Rs. Lakhs	2.3Lac	2.55Lac	4.85Lac	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	1	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	3	UGC	4.85Lac	3.85Lac
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	4.85Lac	3.85Lac

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE
INSPIRE CE DBT Star Scheme
Any Other (specify)

COC, CA, CS, CMA, B.Voc.

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	--
Sponsoring Agencies UGC		01			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-						

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level
College Level: 67

3.22 No. Of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level
College Level: 05

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Various extension activities based on industrial and social relevance have been planned and executed by our CWDC, NCC and NSS units.
- NSS Units organised guest lectures on various topics like women empowerment, legal awareness.
- NCC cadets participated in Republic Day Camp.
- Special 10 Day Camp was conducted through NSS.
- Students participated in Pulse Polio Programme

- NSS Volunteers attended a lecture on AIDS Awareness.
- Self Defence Training (Organized By Guj. Police under the programme of Surksha Setu Society)
- NSS Volunteers Participated in Thalassemia checkup camp Organized by Rotari club of Gandhidham.
- NSS Volunteers participated, Lecture on Nutrition By Dr.Shashikala (T.A. & S College, Adipur)
- NSS Volunteers participated, Lecture on “SAVE ENERGY AND NATURAL RESOURCES” by Dr. J. R. Raiyani
- NSS Volunteers participated, Lecture on “ Women Empowerment” by Dr. Manisha (Law College, Adipur)
- NSS volunteers planted 15 trees.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (Acres)	1.9 Acres	---	--	1.9 Acres
Class rooms (Sq. Mts.)	2740.32	---	--	2740.32
Laboratories (Two Labs with 25 Computers each)	02	01	Govt. of Gujarat	02
Seminar Hall, 4 Class Rooms		Under Construction	Alumina & College Funds	2 Cr. (Proposed)
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.		16 CCTV 1LED	UGC/College	1.7Lac
Value of the equipment purchased during the year (Rs. in Lakhs)			UGC/College	85000
Others: 18 Collar microphone, 05 Projector			IQAC: UGC RUSA	2,50,000

4.2 Computerization of administration and library

Use of SOUL software in library
 Use of computers and data storage in all administration & library sections
 Linkages with UGC-INFLIBNET
 Use of e-circulars in administration sections
 Total computerized processing of admission and results declarations.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9738	139200	488	--	10226	--
Reference Books	11372	179362	89	--	11461	--
e-Books	80409	--		--	80409	--
Journals	32	--		--	32	--
e-Journals	3828	--		--	3828	--
Digital Database	--	--		--	--	--
CD & Video	61			--	61	--
Others (specify) Encyclopaedia	229	--		--	229	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	80+7 Laptops	02	20	02	02	10	02	
Added		--	--	--	--	--	--	--
Total	87	02	20	02	02	10	02	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

<ol style="list-style-type: none"> 1. Computer lab with internet facility for students 2. Internet connectivity on terminals for teachers 3. Dell Language Lab facility provided to the students 4. E-taxation and Tally coaching 5. Collage has NME-ICT connectivity.

4.6 Amount spent on maintenance in lakhs:

i) ICT	.27
ii) Campus Infrastructure and facilities	16.15
iii) Equipment's	.84
iv) Others	.84
Total:	18.11

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. IGNOU & Dr. Babasaheb Ambedkar Uni., Ahmedabad Study Centres
2. Common computer lab
3. Conduction of seminar on global Warming
4. Provision for physically challenged students
5. First aid and Health facility provided if necessary
6. Fellowship and free ship to students
7. Grievance redressal committee
8. Assistance through UGC-XI plan
9. Ensuring students participation in various internal and external activities and competitions (This year one girl who was participating in one of the international event in Srilanka was given Rs. 10,000 assistance from our management).
10. Organizing orientation and awareness programmes through CWDC,NSS and NCC units
11. Guest lectures by various local reputed doctors on various health and career aspects.

5.2 Efforts made by the institution for tracking the progression

1. Planning of all the events
2. Up-gradation of the infrastructural abilities
3. Attempting to adopt ICT enabled teaching methods
4. Deputing Staff to escort the students for co ,extracurricular activities
5. Career and Placement Counselling

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2299	142	--	109

(b) No. of students outside the state

NIL

(c) No. of international students

Nil

	No	%
Men	1291	51

Women

No	%
1259	49

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1387	250	22	725	04	2388	1419	276	25	828	2	2550

Demand ratio 1.75:1

Dropout % 5 Approx.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Orientation Session by local business school, Offering CA, CS and CMA coaching in the campus

No. of students beneficiaries

70+ 72 COC = 144

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college offers professional guidance to those who aspire to become CAs and ACSs. Further, every year it facilitates orientation sessions for the students of SEM VI. In case of necessity, it also provides personal counselling. It also organizes guest lectures and workshops on personality development

No. of students benefitted

287

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

1. ICICI Bank 2. GMD Oil Ltd 3. Max Life	103 50 56	Still on process	---
--	-----------------	------------------	-----

5.8 Details of gender sensitization programmes

The CWDC sensitizes the students to develop a healthy relationship with the opposite gender. It acts rigorously to check the transgressions of the code of conduct of the students. This cell creates an awareness of the socio cultural, political and biological complexities of the issue by organizing guest lectures and health and legal awareness programs every years. Observation of Women's Day by guest lectures, interactive session and appreciation of achievers.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level
Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	01	2660.00

Financial support from government	461	1223560
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Better sports facilities, Providing Hi-speed Internet facility, Remedial Classes , , Purified water facility, New black boards, Extends support for issuing bus passes for those who come from distant places.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

We envision the total transformation of this Drought Prone area of Kutch through promotion of Trade, Industry and Business by way of imparting education in the field of Commerce.

Mission:

We dedicate ourselves to the mission of training young- adults for academic excellence, development of skills and character formation based on co-education system related to commerce learning; with a view to upgrade their life styles.

6.2 Does the Institution has a management Information System

Yes, Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The teachers of the college represents Board of Studies, Academic Council, and Senate of the university to look after the Curricular Development and modification.

6.3.2 Teaching and Learning

1. Students Centred Teaching method is used in our college. Profession and ethical attitude and effective communication skills are provided to the students in their regular curriculum itself.
2. Team work-skills are developed by their involvement in student's association activities covering symposium, seminar, and paper presentation. Guest lectures are also arranged to be delivered not only by academic experts and experts from industry.
3. Teaching through ICT is used in various classrooms.
4. Classroom seminars and students participations are encouraged to develop their academic and social skills.
5. Subject wise feedback is collected from students in order to match the level of teaching to the level of understanding of the students.
6. Student Profile is maintained for each student, which contains the personal details such as passport size photograph, address, phone numbers, E-mail id, family background etc., and academic details such as, marks obtained in University Examinations in all subjects, list of arrears if any, month and year of clearance of arrear subjects, semester wise mark percentage, etc...
7. Marks of Unit Tests, Model Examinations, and end examination Results are sent to the respective parents by the tutors.
8. Whenever required, the parents of the poor performing students are called to the department in order to discuss on the development and welfare of the students.
9. All the parents are asked to constantly monitor the respective students 'Performance.

6.3.3 Examination and Evaluation

The examination and evaluation of the students are performed as per the university rules. However college itself maintains a strict time-bound examination system and result is communicated through website, notice board and mark sheet is also provided to students.

6.3.4 Research and Development

1. The focus of the college is to impart the education that will lay a Strong foundation for generating professionals.
2. Focusing on research, the Under-Graduate and Post-Graduate students actively involved in identifying Thrust and Emerging areas for projects and further research.
3. As part of research, both Under-Graduate and Post-Graduate students are encouraged to carry out their project in recent research fields across various areas Commerce.
4. The Students are also motivated and guided to do research work in their field of interest and are provided with all the technical materials and resources needed to carry out their research.
5. Faculty members and students are motivated continuously to publish their work in National and International Conferences, seminars and Journals
6. Two faculty members awarded Ph.D degree and two minor research projects by UGC has been sanctioned and three are in the process of approval

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Every year library books are purchased by department wise allocation of budget .
- The library is well connected through ICT NME internet connectivity and students can access various journals and other information.

6.3.6 Human Resource Management

- College always encourages its teaching and non-teaching staff to participate in various skill and knowledge nourishing programmes.
- Apart from normal activities various programmes related spiritual and value education is also performed and participated.

6.3.7 Faculty and Staff recruitment

Recruitment of teaching and administrative staff is made by the Government on the basis of requirement of the college. However the institution appoints visiting staff (both academic and administrative) for the smooth operations.

6.3.8 Industry Interaction / Collaboration

3. The Institution has immense interaction with several reputed companies /Industries.
4. The institution has placement cell under the state government initiative of UDISHA.
5. Campus interviews are conducted as per the requirements of the employers.

6.3.9 Admission of Students

1. Admission process follows the University and Government guidelines.
2. The merit lists is published on the website of the college.

6.4 Welfare schemes for

Teaching	As per Government rules
Non-teaching	As per Government rules
Students	As per Government rules

6.5 Total corpus fund generated

20lakh

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	KCG	no	no
Administrative	yes	Govt.	yes	CA

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examinations are conducted as per the University rules. An examination committee of college manages the internal examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Being a new and small university the process of autonomy is not promoted by the university.

6.11 Activities and support from the Alumni Association

1.

~~Every year alumni meet and Annual Day is organized to interact and collaboration and feedback.~~

2. The institution seeks frequent consultation from them pertaining to our college issues.

3. The alumni of the college has contributed around Rs. 51Lakhs for the construction of new building with 4 big class rooms and one conference hall. The work is under progress and rooms will be available by next academic session.

6.12 Activities and support from the Parent – Teacher Association

Regular functioning of PTA is in force. PTA meeting is held per semester to exchange views of college affairs and personally inform parents about the deficiencies of their children

6.13 Development programmes for support

staff As per government rules

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Gardeners are appointed exclusively for this purpose, Lawns and parks with eco-atmosphere are taken care of.

2. Rain water storage is also done regularly.

3. All types of pollution are partially restricted in our campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Sensitizing faculty and staff by frequent guidance for research and development
2. Strengthening placement activities
3. Up grading the classroom infrastructure
4. Beautification of the campus
5. Running remedial Classes for the students
6. Adding new books and journals in the library
7. Conduction of retest for absentees in genuine cases
8. Insisting students to bring their I-Cards

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Meeting with staff, students, alumni, parents and management
2. Inviting resources person from other places for the benefits of the staff and students
3. Facilitating staff for UGC MRPs
4. Up gradation of class room infrastructure
5. Enriching library resources and computerisation
6. Preparation of Academic calendar
7. Allotment of portfolios
8. Pre deciding of schedules of various events by various committees
9. Conduction and declaration of results on time
10. Encouraging research development activities by publishing articles in journals
11. Encouraging faculty Participation in seminars and conferences/ workshops
12. TCC's SAMIKSHA Journal has been associated with EBSCO data base.
13. Publication of selected Conference papers in Book titled "Global Warming" in TCC's Samiksha.

7.3 Give two Best Practices of the institution

1. Honouring teachers on the eve of Teachers Day every year
2. Reimbursement of seminar/conference/workshop participation expenditure to the faculty

3. In college placement cell, students are given career guidance as well as job guidance. Apart from degree courses there is short term Add-on courses offered in the college that enables the students for skill development and overall personality development.
4. Faculty members divide students according to the competence and each individual is given attention and encouragement in co-curricular activities and extra-curricular activities. Extensive remedial teaching is given for academically weaker students. Also career guidance and counselling is done for

7.4 Contribution to environmental awareness / protection

Tree plantation, Campus cleaning and health awareness programs through NSS, NCC and CWDC

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

To maintain discipline in the class and campus

8. Plans of institution for next year

- Organisation of workshop on Research Methodology
- Encouraging more Minor research Proposals
- Planning to organize a seminar/ conference next year.
- Strengthening of alumni association
- Use of better e-governance practices in administration
- Industrial visits to various companies
- More Audio Visual Rooms/Collar mike facility to teachers.

Name: P.M.Thapa

Name: Dr. Manish Pandya

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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