

**University of Washington**  
**Faculty Council on Teaching and Learning**

January 9, 2020

10:30 a.m. – 12:00 p.m.

Husky Union Building 337

**Meeting Synopsis:**

1. Call to order
  2. Review of the minutes from December 5, 2019
  3. Announcements
  4. Distance learning updates and Class B legislation – Lynn Dietrich
  5. Zoom pro license Class C resolution
  6. Good of the order
  7. Adjourn
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**1. Call to order**

The meeting was called to order at 10:31 a.m.

**2. Review of the minutes from December 5, 2019**

The minutes from December 5, 2019 were approved as amended.

**3. Announcements**

Tom Halverson, chair of the council, invited members to share announcements. The council discussed some of the activities that they did during the break.

**4. Distance learning updates and Class B legislation – Lynn Dietrich**

Dietrich shared an update on the draft Class B legislation regarding distance learning.

Chair Halverson and Dietrich went to the Faculty Council on Student Affairs and received support from that council. There is still work being done on making sure the language is consistent in the draft, which will be presented at the next FCTL meeting. The council will need to provide clarity on the legislation so that other faculty members understand why the distance learning policies should be updated.

Katie Malcolm, from the Center for Teaching and Learning, gave an update on another piece of potential Class B legislation regarding W credits. The regulations around the credits also need to be updated. A task force is currently working on the legislation and it may come to FCTL in Spring 2020.

**5. Zoom pro license Class C resolution**

Chair Halverson spoke to the draft Class C resolution (Exhibit 1). The genesis of the resolution was the cancelations in Winter 2019 from severe weather. Classes were canceled for several days and the free

version of Zoom was only able to provide 40 minutes of video conferencing at a time. Units around campus were buying professional Zoom licenses, but that did not solve the problem for the campus as a whole.

It is important for the resolution not to specify Zoom, as there may be other vendors available. The resolution should also be careful to differentiate between lecture capture or live video conferencing. It should be clear that the license would be for teaching, research, and collaboration outside of telemedicine in order to avoid the Health Insurance Portability and Accountability Act (HIPAA) regulations, which would also help save money on the license.

Council members offered several changes to the language in the draft Class C resolution. Chair Halverson will incorporate the suggestions and bring the resolution back to the council for a vote.

## 6. Good of the order

A member of the council brought up potential future topics for the council, including Running Start fees and the privacy of international students with student visas.

## 7. Adjourn

The meeting was adjourned at 11:56 a.m.

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*Minutes by Jordan Smith, jjsmith4@uw.edu, assistant to the chair*

**Present:**           **Faculty Code Section 21-61 A:** Thomas Halverson (chair), Timea Tihanyi, Fred Bookstein, Kristin Gustafson, Lynn Dietrich  
**Faculty Code Section 21-61 B:** Judith Howard, Deepa Banerjee, Alece Stancin  
**President's designee:** LeAnne Jones Wiles  
**Guests:** Katie Malcolm, Sean Gehrke, Tom Lewis

**Absent:**           **Faculty Code Section 21-61 A:** Kimberlee Gillis-Bridges, Sri Devi Duvvuri, Kathleen Peterson  
**Faculty Code Section 21-61 B:** Brady Rainey

### Exhibits

Exhibit 1 – Class C Resolution – Zoom license

**DRAFT** (TH 12319)

**Class C Resolution: Support for Purchasing and Maintaining an Adequate License for Suitable Video/Audio Conferencing, Chat, and Webinars for all UW faculty**

WHEREAS the University of Washington experienced a weather emergency in the winter of 2019 which closed the campus for four consecutive days and cancelled many classes; and

WHEREAS the University of Washington currently has no plan to provide access for all faculty to an adequate video/audio conferencing service to allow faculty to hold their courses online during an emergency; and

WHEREAS the University of Washington currently only provides video/audio conferencing service (Zoom Basic) which does not meet the needs of a majority of faculty in such an emergency (it will only record a meeting for 40 minutes), but allows faculty to purchase an upgraded license to a service (Zoom Pro) which is adequate (it will record for up to 24 hours); and

WHEREAS the University of Washington also has a number of students with disabilities who have significant challenges getting to campus regardless of the weather, and could greatly benefit from greater access to video/audio recordings of their courses; and

WHEREAS the University of Washington is now required by law to provide religious accommodation to all students which could increase the need to record classes; and

WHEREAS Erik Hofer the AVP for Academic Services & Deputy CIO presented a report to FCTL on Zoom usage and shared that the University is approaching a usage level (individuals using departmental funds) which would justify obtaining an enterprise license for all faculty; and

WHEREAS the Faculty Council on Teaching & Learning, the Faculty Council on Student Affairs, the Associated Students of the University of Washington, and the Office of Disability Resource Services (DRS) all support the University of Washington making available to all faculty an adequate video/audio conferencing service; therefore

BE IT RESOLVED that the Faculty Senate of the University of Washington supports UW Information Technology purchasing and maintaining an adequate license for suitable video/audio conferencing, chat, and webinars for all UW faculty.