

University of Washington
Faculty Council on Teaching and Learning

October 5th, 2017
10:30am – 12:00pm
Gerberding 142

Meeting Synopsis:

1. Call to Order
 2. Review of the Minutes from June 1st, 2017
 3. Introductions
 4. Review of FCTL charge letter from senate leadership
 5. Goals & Subcommittees
 6. Good of the order
 7. Adjourn
-

1) Call to Order

Halverson called the meeting to order at 10:40 a.m.

2) Review of the Minutes from June 1st, 2017

The minutes from June 1st, 2017 were approved as written.

3) Introductions

Members and guests of the council introduced themselves. Two new faculty members had been added during the summer: David Goldstein (Interdisciplinary Arts and Sciences, UW Bothell) and Laurianne Mullinax (School of Medicine). Additionally, Jason Johnson (Associate Vice Provost, Undergraduate Academic Affairs) was present as a new regularly-invited guest to FCTL; he noted he plans to attend the council's meetings regularly.

4) Review of FCTL charge letter from senate leadership

The council reviewed the 2017-2018 FCTL charge letter forwarded by faculty senate leadership (Exhibit 1). Halverson read through the goals listed in the letter with the council.

After review of the items, Halverson noted he would contact former FCTL chair Mary Pat Wenderoth to get clarification on her items included in the letter. A member added he believes the Faculty Council on Faculty Affairs (FCFA) should also consider Wenderoth's listed items, as they may represent significant changes for faculty.

Halverson noted in addition to the listed items, faculty senate leadership and the President and Provost would like the council to provide input on the question of "what the ideal UW faculty will look like in the

year 2050.” He noted Thaisa Way has asked FCTL specifically to weigh in with the exercise, and to this end, a new subcommittee may be formed to respond to the request.

After discussion, members requested the letter be revisited in the February 2018 FCTL meeting to assess progress towards achieving the listed goals.

5) Goals & Subcommittees

Halverson gave a short PowerPoint presentation concerning his vision as chair for the FCTL during 2017-2018 (Exhibit 2). He discussed effectiveness of the existing subcommittee structure, subcommittee charges, and methods for dissemination of developed resources/information (e.g. events). Members asked that the final two slides of the PowerPoint be shared electronically over email with the full council.

Best Practices in Online/Hybrid Teaching and Learning Environments

Zontine explained this year, the subcommittee would like to include students in their discussions in order to gain information on their perspective in regards to effectiveness of UW online/hybrid learning environments. Azodi (ASUW representative) explained he would be willing to recruit students for the subcommittee. Zontine explained facilitating access and awareness of available tools and resources to the UW community was a main issue the subcommittee grappled with in the previous year. There was some discussion of a single online resource (webpage) that might provide an overview and links to various university resources; a member noted UW-IT might be consulted to this end. There was some discussion of intersection of this work with the newly-developed MyUW platform.

Cataloging Assessment and Improvement of Teaching & Learning Across Colleges

Jones Wiles noted the subcommittee conducted interviews during academic year 2016-2017 with questions on methods for assessing teaching and learning effectiveness at the dean and associate dean level. The subcommittee also asked questions surrounding steps taken when teaching is found to be ineffective. She explained a report on the topic was developed by UW administration, and there was some talk of jointly sponsoring a related event in the spring (2017). She explained a follow-up email will be sent to interviewees to share that report, and second-tier engagement will be considered directly after.

Teaching and Learning Effectiveness for Part-Time Lecturers

Existing members of the subcommittee were absent.

Diversity and Equity-Informed Pedagogies & Teaching Effectiveness

Hornby outlined the scope and potential areas of action for the subcommittee, explaining it combined with the Subcommittee on Teaching & Learning Effectiveness towards the end of the past academic year. Subcommittee members plan to apply the “diversity and equity lens” across the various subcommittee/full council topics as they are addressed.

Teaching and Learning Effectiveness

McGough explained a student survey demonstrated that many UW students desire utilization of more technology and online tools in learning environments. She explained work on the subcommittee's "map of teaching resources" has culminated, and there are now plans to integrate the resource into MyUW, which is ongoing.

McGough displayed a comprehensive list of available campus resources, which included information on UW-IT, UW Libraries, the Center for Teaching & Learning, and various other providers of campus support. The subcommittee is now interested in how this information might be accessed at the college, department, and individual-user level. She mentioned a FCTL subcommittee might connect to the first bullet of the charge letter ("analyzing potential policy or service changes"). She noted the broad scope of the subcommittee makes it ineffective in marshaling new activities, and recommended its disbandment, which was agreed on.

Follow-up

Halverson asked subcommittee members to consider their subcommittee's existing structures, scope, planned activities, and other aspects of their work with the goal of optimization for the new academic year. He noted FCTL would listen to subcommittee findings in this regard in the next meeting.

A member requested the "Guide on Best Practices for Evaluating Teaching in Tenure and Promotion Cases" be disseminated again to the council.

Howells mentioned "curriculum drift" and recommended the FCTL take steps to address that issue. Halverson agreed and asked the Subcommittee on Diversity and Equity-Informed Pedagogies & Teaching Effectiveness to address the topic.

6) Good of the order

Karin Roberts (Manager, Assessment, Academic Experience Design & Delivery, UW-IT) was present to update the council on UW learning analytics as it relates to the FCTL, and on changes surrounding integrating tools into UW learning management system, Canvas.

Learning analytics and FCTL

She explained UW-IT is interested in convening the learning analytics-centered subgroup of FCTL members (previously identified in the final FCTL meeting of the spring 2017) during fall quarter, 2017. The names of the FCTL members who volunteered to serve on that group in the spring were read aloud.

Canvas vendor integration policy

Roberts displayed a website with information on integrating third-party or vendor tools within Canvas courses. She explained a new UW-IT Vendor Integration Program has been implemented to protect the privacy of student data exchanged with a vendor's systems. The Program includes a required contractual

agreement with any vendor (that includes a signed data security and privacy agreement) for any third-party integration that exchanges student data or requests elevated access to data from Canvas. If a company signs the agreement, their company name becomes highlighted on the webpage. She explained UW-IT will work with any individual, department, or school/college that requests additional vendor LTI tools to be integrated into Canvas.

Timeline of implementation

At the end of spring quarter, 2018, contractual agreements must be in place with applicable vendors, or the vendors will lose access to Canvas.

7) Adjourn

Halverson adjourned the meeting at 11:53 a.m.

Minutes by Joey Burgess, jmbg@uw.edu, council support analyst

Present: **Faculty:** Ellen McGough, Amy Howells, Mark Zachry, Thomas Halverson (chair)
Ex-officio reps: Amanda Hornby, Navid Azodi, Maria Zontine, Judith Howard
President's designee: LeAnne Jones Wiles
Guests: Christine Sugatan, Karin Roberts, Jason Johnson

Absent: **Faculty:** David Masuda, Dan Turner, Kimberlee Gillis-Bridges, Timea Tihanyi,
Kathleen Peterson, Fred Bookstein, David Goldstein
Ex-officio reps: N/A

Exhibits

Exhibit 1 – fctl_chargeletter_2017-18.doc
Exhibit 2 – halverson_slides_final.ppt

September 1, 2017

Thomas Halverson, Chair
Faculty Council on Teaching and Learning

Dear Professor Halverson:

The Faculty Council on Teaching & Learning is charged with responsibility “for all matters of policy, both academic and non-academic, relating to improvement of teaching and learning in the university; including distance learning, educational outreach, and summer quarter, and the use of educational technology in instruction” (Faculty Code, Section 42-33). Activities historically performed include addressing a prioritized list of student and faculty-related concerns, inquiries, and interests relating to the effectiveness and overall well-being of pedagogy at the UW, especially by way of inviting key administrators and stakeholders to council meetings for providing supplementary information, and for receiving council and student guidance on the topics at-hand.

Our recommendation is that the council identify specific goals that can be accomplished by the end of the 2017-18 academic year.

The Senate office did a background review to help identify goals for your council. This included review of minutes from last year’s meetings, review of discussions at Faculty Senate meetings, and selected outreach for topics. Recommended goals and / or topics for discussion include:

- Continue to analyze potential policy or service changes necessary to help UW-IT support faculty and students, potentially through information technology solutions, new online academic tools, or discontinuation of existing tools and services. Make efforts to ensure timely transitions of pedagogical tools and/or software, and encourage timely awareness of any service changes, also considering tri-campus implementation/awareness.
- Aid in governing/setting policies for the use of learning analytics at the UW.
- Consider items from former chair Mary Pat Wenderoth:
 1. Rotating final exam schedule- each year- not each quarter;
 2. Setting the start of winter quarter on a Monday vs Tuesday or Wednesday;
 3. Discuss challenges associated with using Student Evaluation of Teaching in merit and promotion decisions.

After your first council meeting we will be available to discuss the goals your council identified. Thereafter, we will post your council’s goals on the Faculty Senate website to communicate the important work you are doing on their behalf.

Sincerely,



Tha'isa Way
Chair, Faculty Senate
Professor, Landscape Architecture

/jmb

The work of the FCT&L for 2017/2018 (Tom's take)

- Continue the “sub-committee” structure for exploring and analyzing challenges in T&L on all three campuses (*efficient and effective*)
- Review, realign, update the focus and scope of the current sub-committees, and adjust appropriately
- New sub-committee, “***Trends and Forces Shaping Faculty in 2050***”
- (Re)staff these sub-committees (chairs, and members)
- Develop the central question(s) you'd like to explore this year*
- Develop a (flexible) timeline for completing the work of the sub-committees*
- Explore ways to present this work to the university community; report, presentations, ???

Current Sub-Committees

- Best Practices in Online/Hybrid Teaching and Learning Environments (*Maria Zontine*)
- Cataloging Assessment and Improvement of Teaching and learning Across Colleges (*Dan Turner*)
- Teaching and Learning Effectiveness for Part-Time Lecturers (*Timea Tihanyi*)
- Diversity and Equity-Informed Pedagogies (*Amanda Hornby*)
- Trends and Forces Shaping Faculty in 2050 (*Tom Halverson*)

Central Questions?

- At our next meeting on **November 2nd**, if each sub-committee could share; 1.) Where they left off at the end of last year, and 2.) What they believe are the ***central/core/essential questions*** they would like to explore over the course of this year within their sub-committee.

Things to consider/address:

- What is the current state of your area of focus at the UW? (*Why has your issue risen to this level of concern/interest?*)
- What are the issues, challenges, worries, current problems, questions embedded within your issue/area of focus that you would like to explore, answer, better understand?

How would you like to go about this work?

- If each sub-committee could (*very briefly*) share with us (*at our **November 2nd** meeting*): How they plan to attack their (new) questions- *How do you plan to go about this work within your sub-committee?*

We appreciate that...

- These plans are preliminary (*in progress*)
- These plans should be flexible and open to adjustment

Could you also please include...

- A very preliminary sketch of your timeline for completing this work that ends with (*some kind of*) a product on May 31st of 2018