

University of Washington
Faculty Council on Educational Technology
Monday, January 29, 2007
26 Gerberding Hall

Chair Kaminsky called the meeting to order at 10:32 a.m.

Meeting Synopsis

1. Approve Agenda
2. Approve Minutes
3. Chair's Announcements
4. Open Announcements
5. Committee Discussion of the following topics:
 - a. Recommendation Letter to Senate
 - b. Search for New Vice-Chair
6. News from Catalyst, Libraries, etc.
7. Open Announcements
8. New Business

1. Agenda – Approved

2. December 11, 2006 Minutes – Approved

3. Chair's Announcements

- This meeting will focus on finalizing the recommendation letter on plagiarism. All FCET member suggestions have been included, and the letter is in its final stages. Following the completion of this proposal, Kaminsky suggests that the committee focus on new issues, including:
 - The possible need for a campus-wide policy on Webcams, installation and usage. Kaminsky will begin putting together general policy and regulation suggestions, including those covering pictures and transmission and confidentiality issues.
- A Vice-Chair is still needed, and recommendations and volunteers are welcome.

4. No Open Announcements

5. Committee Discussions

a. Recommendation Letter to Senate

- The title has been changed, per S. Moy's suggestion, and a time-line added, including implementation of a detection tool by Spring '08. The Turnitin.com 2 month free trial is mentioned in the recommendation letter, but not suggested as the only viable option.
- The Libraries are offering classes in appropriate citation practices and resources, and J. Ward has provided an additional attachment of Libraries' offerings. The committee agrees to add this attachment to the recommendation letter.
- Kaminsky asks that all last changes and revisions be sent to him by Friday, February 2, 2007, when he will send a final draft of the proposal to the committee for review, before sending on to the Senate Secretary, with a request to add it to a future agenda, and also to ATAC, for review as well.

b. Search for Vice-Chair

- Kaminsky gives an overview of the duties and expectations of the position, and notes that it will be a two-year appointment. Moy nominates Miller, and Kanal seconds. Miller accepts the position.

6. News from Catalyst, Libraries, etc.

- Ward announces the half-day workshop on February 9, 2007: *"Helping Students Do the Right Thing: Preventing Plagiarism Through Assignment Design."*
- C. Lane gives an update on the most recent SPARK session, regarding wireless usage in classrooms, and the plan to install it. Three faculty members shared their experiences during the session, and noted that while it can be distracting, unless well monitored, but also has very useful potential for dynamic sharing of information and resources. The committee members briefly discuss the potential merits and drawbacks of wireless use in the classroom, and conclude that more discussion will occur as the topic develops.
 - Kaminsky poses that this may be a good discussion topic for FCET in the future, including addressing concerns over security of information, and policies on usage. Several committee members note that current classroom management techniques cover much of usage concerns, and that many departments and individual faculty have set their own policies for usage in the classroom as well.
 - C. Lane adds that an additional SPARK session is scheduled for March 7, 2007.

7. New Business

- Miller relates that at the recent ATAC meeting, the members voted to renew the site license for an Audience Response System, also known as "click & response." This system is already in use in Physics & Astronomy, and supported by Classroom Support Services (CSS), and may be a good topic for a future FCET agenda.
 - Kaminsky notes that an informative session on the topic may be useful to the committee, and will add Miller and the topic to a future agenda.
- C. Lane mentions that at a recent Educause conference, an Executive Summary was released, with a Horizon Report, forecasting technology trends in education over the next few years. Lane will send the website link to the committee.
- Kanal suggests adding copyright policies and ownership rights, with particular regard to faculty-created content and text for class websites, to a future agenda.

The meeting was adjourned at 11:29 a.m. *Minutes by Alyssa Robbins, Administrative Assistant, Computing & Communications.*

Present: *Faculty members:* Kaminsky, Kanal, Miller
 President's designee: Moy
 Ex-officio members: Minton, Ward
 Guests: C. Lane

Absent: *Faculty members:* Berger, Conroy, Leggott
 ASUW Representative: L. Lane
 Guests: Lewis