

University of Washington
Faculty Council on Educational Technology
Monday, January 9, 2006
36 Gerberding Hall

Kalpana Kanal called the meeting to order at 9:35 a.m.

Synopsis:

1. Approve Agenda
2. Approve minutes
3. Chair's Announcements
4. Open Announcements
5. Committee updates for the following issues:
 - a. Plagiarism
 - b. Wireless Implementation/Policy
6. Update on organization of Catalyst, new committees, and short-term development plans – Tom Lewis
7. New Business

1. The agenda was approved.

2. The minutes from December 5 were approved.

3. Chair's announcements:

Meeting days and times were discussed. It was decided to keep the meetings on Mondays at 9:30. If members travel from off campus, parking reimbursements are available.

4. Open Announcements: None

5. Committee Updates.

- Berger is the lead of the plagiarism sub-committee. He distributed documents about a service called Turnitin.com. This company is based in California and detects plagiarism in student papers. Berger is in the process of contacting this company to set up a conference call to discuss copyright issues and the possibility of a pilot project. He will update FCET members at the next meeting.
- Brixey stated that the wireless implementation policy is an item of discussion with ATAC. The UW needs a clear policy on laptop use. Faculty need to discuss student behavior in class pertaining to the use of laptops. Tweedie noticed in one class that students were surfing on the internet, using e-mail, and watching movies. A culture needs to be created in classrooms so students use laptops for only information that is relevant. Instructors can ask students to close their laptops.

6. Update on Organization of Catalyst

Tom Lewis distributed the Organizational chart for the Office of Learning Technologies. They are divided into 3 categories: Catalyst Learning Spaces, Catalyst Web Tools, and Catalyst Knowledge Services.

Cara Lane discussed the Educational Technology Survey: Faculty and Student Findings. Students would like courses to have websites and would like to see syllabi and assignments online. Positive comments for the use of Catalyst included the usefulness of tools, the value of support and training, and the ability to learn at one's own pace. Negative comments included preferences for other courseware such as Blackboard, problems using a particular tool, and objections to the university's approach of one size fits all.

Tom Lewis distributed copies of his slide presentation titled "Catalyst Web Tools: Current Status & Future Plans." Following is a summary. Please refer to the handout for more specific information.

- What Works. Modular and Flexible. Features originate with the campus community. Integrated into campus infrastructure.
- Improvements needed. Integration of course management tools with Catalyst tools in the same "portal" space. Creation of the course wrapper and an online gradebook.
- What we're doing. Research on communication between staff and faculty electronically. Research with faculty on goals, work patterns, use of software.
- What's next. New Catalyst account screen. WebQ 3 research enhancements. Catalyst Web Workspace. Release of ShareSpaces and WebFiles.
- Where We need help. Online gradebook. Faculty participation in user studies.

7. New Business. None identified.

The meeting was adjourned at 11:00 a.m. Minutes by Coralie Watters, Administrative Assistant, UW Educational Outreach.

Present:

Faculty members: Berger, Kanal, Brixey, Tweedie and Kaminsky

President's designee: Szatmary

Ex officio members: Lewis, Lane, and Mart

Guests: none

Absent:

Faculty members: Spielberg, Miller, Conroy, Leggott, Gravlee, and Morton

Ex-officio members: Shaw, Mesling, and Ward