University of Washington
Faculty Council on Teaching and Learning
November 9, 2023
10:30 a.m. – 12:00 p.m.
Zoom

Meeting synopsis:

1. Call to order
2. Consent agenda
    a. Minutes from Oct 12, 2023
3. UWIT updates - Henry Lyle, Karin Roberts, Tom Lewis
    a. Future plans for bottleneck courses
4. Course dashboard proposal - Sumitra Tatapudy, Elli Theobald
5. Chair updates
6. Subcommittee updates
7. Charge letter final review and vote
8. Good of the order
9. Adjourn

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1.   Call to order

The meeting was called to order at 10:31 a.m.

2.   Consent agenda
        a.   Minutes from Oct 12, 2023

Chair Self asked for any discussion of the consent agenda. There was no discussion. The consent agenda was approved.

3.   UWIT updates - Henry Lyle, Karin Roberts, Tom Lewis
        a.   Future plans for bottleneck courses

Henry Lyle (Technology Manager, UWIT), Tom Lewis (Director, Productivity Platforms, UW-IT Data & Applications), Karin Roberts (Director, Teaching & Learning Systems, UW-IT Data & Applications) joined the council to discuss updates from UWIT. It was noted that Roberts would be leading discussions on teaching and learning management systems (LMS) with FCTL for future meetings.

Lewis shared an update on the new UWIT organizational structure, information on the new Data & Applications (D&A) department (Exhibit 1).

Roberts then provided an update on teaching & learning technology systems, including current services and upcoming efforts (Exhibit 2). A member asked if UWIT approves any language translation applications and if student need for such a service could be related to Disability Resources for Students (DRS). There was discussion around AI based applications approved by UWIT. Legal agreements with vendors to protect student data would need to be in place prior to new technologies being introduced to classrooms.

Lyle shared information from the Evaluating proposals from Access to Instruction provost working group. The working group has been identifying bottleneck or gateway courses (https://itconnect.uw.edu/wp-content/uploads/2022/09/Gateway-and-Bottleneck-Courses.pdf) within DawgPath. Lyle highlighted the goal would be to provide data to curriculum planners and faculty to adjust section timings of courses, ultimately assisting students with graduating in a timely manner. Members discussed integrating DRS into learning management systems, but noted some potential issues of mixing UW specific resources with a third-party application like Canvas. It was suggested the council collect perspectives of what faculty would like to see in LMS throughout the quarter.

4.   Course dashboard proposal - Sumitra Tatapudy, Elli Theobald

Sumitra Tatapudy and Elli Theobald joined the council to receive feedback on a proposed change to the course dashboard which would provide faculty with additional data to enact higher level student evaluations. Tataputy emphasized their goal would be to integrate disaggregated data by student groups when thinking about student success into the course dashboard and make the data accessible by instructors.s
Members appreciated opportunities to review data to support students but acknowledged the potential burden on instructors. It was noted that implementation of this tool with the Office of Educational Assessment (OEA) may need to include faculty training to understand what the data could demonstrate and what it would not.

5.   Chair updates

Chair Self shared they were planning to provide a brief update to the Faculty Senate at an upcoming meeting on guidance and support for AI in the classroom.

6.   Subcommittee updates

FCTL subcommittees provided updates to the full council.
    Student evaluations: Members have been brainstorming behaviors students have been observing on five elements of teaching. It was suggested that the Office of Educational Assessment (OEA) write specific items to share as a departmental pilot in Winter 2023. The subcommittee could ideally pass feedback to OEA by the end of Autumn quarter. Members were asked to confer with their departments to collect interest in an OEA pilot.

    Future of teaching/Quality of instruction: As noted above, Chair Self would provide update at the faculty senate to increase feedback from faculty. The provost working group has been on track to draft legislation around spring 2024 for implementation autumn 2024.

    Merit/Promotion Evaluation materials: The subcommittee has been focusing on the basis of evaluations and evaluation of teachers. Members made plans to speak with Academic Human Resources (AHR) from each campus by the end of Winter 20232. They were interested in identifying what materials are required for merit and promotion, the ultimate role of AHR, and how each unit conduct evaluations.

    AI communication pathways: Members have reached out to student conduct. It was suggested they focus on creating best practices and identify how to actively reach instructors.

7.   Charge Letter final review and vote

The council reviewed a final version of the charge letter. A motion was made to approve the charge letter as written. The charge letter was approved (10 approve; 0 oppose; 0 abstain).

8.   Good of the Order

Tom Lewis shared updates on AI, including Zoom new features allowing all attendees to receive a summary of the meeting. UW has not yet approved of that feature.

The Center for Teaching and Learning shared the following information with the council:
        A talk on "restorative teaching" coming up with Beck Tench, UW grad and now at Harvard. https://teaching.washington.edu/learn/reflection-and-practice-seminar-series/
        Workshop on using student evaluations and feedback to improve teaching. https://teaching.washington.edu/learn/workshops/using-student-evaluations-and-feedback-to-improve-teaching-and-learning/
        Call for proposals in the 2024 UW Teaching and Learning Symposium.
https://teaching.washington.edu/learn/teaching-and-learning-symposium/symposium-cfp/

9.   Adjourn

The meeting was adjourned at 11:55 a.m.

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Minutes by Alexandra Toyoda, faculty council analyst, xanport@uw.edu

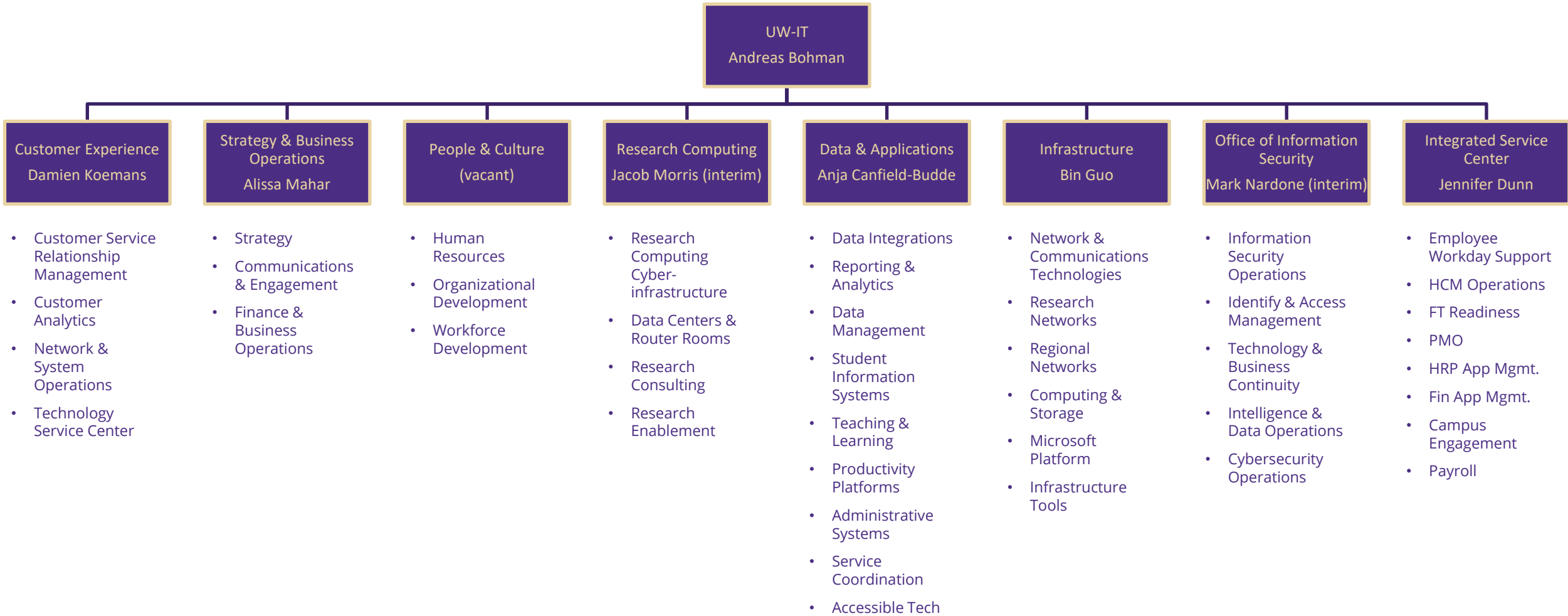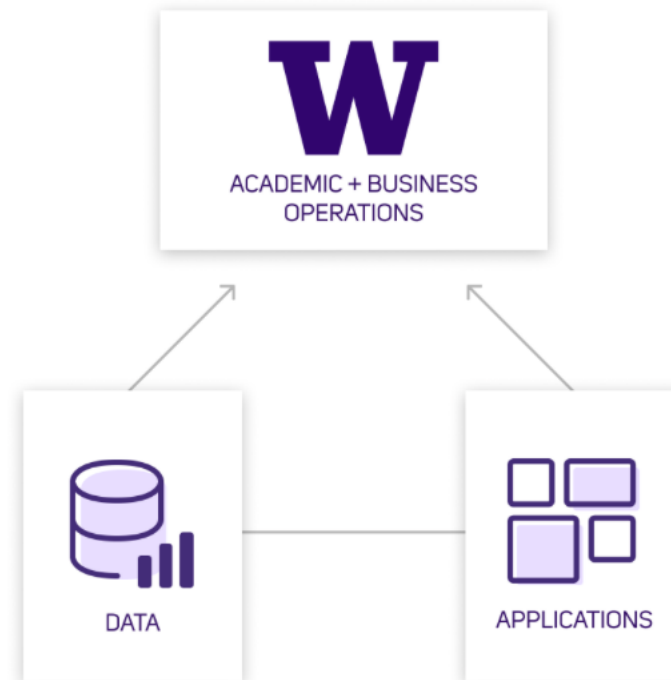| **Present:**	**Faculty Code Section 21-61 A:** Fred Bookstein, Rania Hussein, Casey Self (chair), Anne-Marie Gloster, Sunita Iyer, Duon Than, Ranjini Grove, Leighann Chaffee, Stuart Reges, Laura McGarrity, Allison Crowe **Faculty Code Section 21-61 B:** Brancy Lawrence (PSO) **Guests:** Penelope Moon, Sean Gehrke, Bree Callahan, Tom Lewis, Karin Roberts, Elli Theobald, Henry Fletcher Lyle, Sumitra Tatapudy
Absent:	**Faculty Code Section 21-61 A:** Mathew Gliboff, Kimberly Ambrose **Faculty Code Section 21-61 B:** Lauren Ray (ALUW), Ryan Wicklund (ASUWT), Puneet Birk (ASUWB), Nanadana Jaideep (ASUW) **Faculty Code Section 21-61 C:** LeAnne Jones Wiles

Exhibits
Exhibit 1 – FCTL_UWIT_110923
Exhibit 2 – TLS-FCTL-updates-Nov23

Exhibit 1

UW-IT Organizational structure

UW-IT
Andreas Bohman

Customer Experience
Damien Koemans
- Customer Service Relationship Management
- Customer Analytics
- Network & System Operations
- Technology Service Center

Strategy & Business Operations
Alissa Mahar
- Strategy
- Communications & Engagement
- Finance & Business Operations

People & Culture
(vacant)
- Human Resources
- Organizational Development
- Workforce Development

Research Computing
Jacob Morris (interim)
- Research Computing Cyber-infrastructure
- Data Centers & Router Rooms
- Research Consulting
- Research Enablement

Data & Applications
Anja Canfield-Budde
- Data Integrations
- Reporting & Analytics
- Data Management
- Student Information Systems
- Teaching & Learning
- Productivity Platforms
- Administrative Systems
- Service Coordination
- Accessible Tech

Infrastructure
Bin Guo
- Network & Communications Technologies
- Research Networks
- Regional Networks
- Computing & Storage
- Microsoft Platform
- Infrastructure Tools

Office of Information Security
Mark Nardone (interim)
- Information Security Operations
- Identify & Access Management
- Technology & Business Continuity
- Intelligence & Data Operations
- Cybersecurity Operations

Integrated Service Center
Jennifer Dunn
- Employee Workday Support
- HCM Operations
- FT Readiness
- PMO
- HRP App Mgmt.
- Fin App Mgmt.
- Campus Engagement
- Payroll

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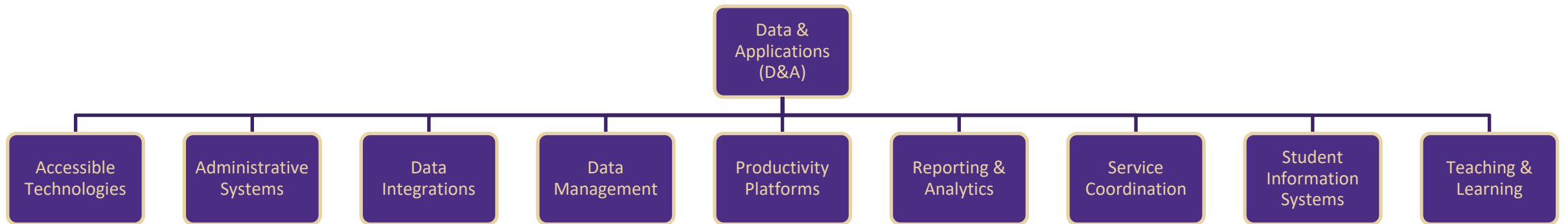UNIVERSITY *of* WASHINGTON

Exhibit 1

D&A – What We Do

Data & Applications offers world-class enterprise data platforms and applications that promote the preservation, advancement, and dissemination of knowledge. **We create innovative applications, insightful analytics, and exceptional information management for the entire UW community.**

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Exhibit 1

Data & Applications (D&A)

Data & Applications (D&A)

- Accessible Technologies
- Administrative Systems
- Data Integrations
- Data Management
- Productivity Platforms
- Reporting & Analytics
- Service Coordination
- Student Information Systems
- Teaching & Learning

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Exhibit 2

Teaching & Learning Systems Updates

November 9, 2023

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Exhibit 2

Mission

Teaching & Learning Systems advances teaching and learning and the broader academic experience <u>by partnering with faculty,</u> students, and staff to understand the breadth and depth of their work, discovering unmet needs, and offering technologies that address these needs. We implement and integrate UW online tools, open source and vendor solutions and cloud services – course delivery tools, the university portal, mobile applications, and analytics –- that help faculty teach improve the student experience.

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Exhibit 2

Teaching & Learning Services

> **Lecture Capture (Panopto)**

> **Learning Management System (Canvas and integrated tools such as SimCheck, Ed Discussion)**

> **Classroom Response (PollEverywhere)**

> **MyUW**

> **GradePage**

> **Student & Instructor Success Tools (Course Dashboard and others)**

> **Research Tech for T&L (JupyterHub)**

> **Campus Technology Research – pilots and assessments**

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Exhibit 2

Upcoming efforts

> **New tools: Peer Review and Group Member Evaluation**
  - **Successful pilot last year that recommended adoption**
  - **Feedback Fruits suite, now available in Canvas**

> **Overall assessment of services**
  - **How well do teaching and learning tools meet faculty needs?**
  - **Are there gaps in services we provide? Where can we improve?**
  - **Your participation and support requested**

> **Improved support for teaching workflows and self-assessment**

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