

All But Dissertation Status Change

This form is for doctoral students requesting to **change** their existing All But Dissertation status between *In Residence* and *In Absentia* options. This form should be completed electronically to ensure all fields are clearly legible and must be submitted by the semester course add deadline.

Important: In most cases, All But Dissertation *In Absentia* status is not permissible for international students. International students considering this option are required to consult their home department and the Office of International Education (OIE) to determine if they qualify.

Final semester only: Current *In Residence* students entering their final semester and defending their thesis are not permitted to change to *In Absentia* status; they are required to remain *In Residence*.

STUDENT INFORMATION

Andrew ID: _____ Name: _____
Last/Family Name *First/Preferred Name* *Middle Name/Initial*

College: _____ Department: _____

Effective Semester: _____ Campus Location: _____
Semester *Year*

Are you defending your thesis for the effective semester?

No, I am not defending my thesis; I am requesting to change my status to:

Yes, I am defending my thesis; I am requesting to change my status to: _____
(Not applicable to students currently under In Residence status)

Student Signature: _____ Date: _____
mm/dd/yyyy

DEGREE INFORMATION

First Semester Admitted: _____ Doctoral Student Status Will Lapse*: _____
(into doctoral program) *Semester* *Year* *Semester* *Year*

Date of Declared Agreement:

As the primary thesis advisor, I have reviewed this All But Dissertation Status Change request, and the status change is:

Approved Denied for the following reason: _____

*Maximum 10 years from original matriculation into doctoral program or less if required by a more restrictive department or policy.

DEPARTMENT AUTHORIZATION

Primary Thesis Advisor: _____ Date: _____
Print/Type Name *Signature* *mm/dd/yyyy*

Department Head: _____ Date: _____
Print/Type Name *Signature* *mm/dd/yyyy*

Departments must submit this completed form to the University Registrar's Office. For full form submission instructions, visit cmu.edu/es/forms.instructions.html.

UNIVERSITY REGISTRAR'S OFFICE ONLY

Entity Change: **CURRENT** Entity: _____ Program Code: _____ Date: _____ URO staff: _____
(if applicable)
NEW Entity: _____ Program Code: _____ Date: _____