

This petition form should be used to request core or elective substitutions. Students requesting a substitution for any degree requirement should include the syllabus along with their petition. Please send completed petition to ini-academic@andrew.cmu.edu.

**Substitution**

**STUDENT INFORMATION**

Student Andrew ID:

Student Name:

Last/Family, First and/or Preferred, MI

Degree:

Faculty Advisor:

Date:

mm/dd/yyyy

**SUBSTITUTION**

Course Name and Number:

Requirement you are substituting:

How will this course relate to your graduate study:

How will this course relate to your career goals:

**INI ACADEMIC AND STUDENT SERVICES USE ONLY:**

Approved

Approved with the following conditions:

Denied for the following reason:

INI Academic Advisor Committee Decision Date:

Processed by:

Academic Advisor:

\_\_\_\_\_

Signature

- Approve
- Deny

Date: \_\_\_\_\_  
mm/dd/yyyy

INI Director:

\_\_\_\_\_

Print/Type Name

Signature

- Approve
- Deny

Date: \_\_\_\_\_  
mm/dd/yyyy

Reviewed by Committee/  
Advisor/Director

Notified student

Updated Stellar record

Saved e-copy in student  
file

Recorded in petition  
database