Carnegie Mellon University
Information Networking Institute

Please send completed petition to ini-academic@andrew.cmu.edu.

Course Time Conflict

STUDENT INFORMATION

Student Andrew ID:

Student Name:

Last/Family, First and/or Preferred, MI

Degree: Faculty Advisor:

Date:

mm/dd/yyyy

COURSE INFORMATION

List Both Courses and Numbers:_____ Time Overlap:_____

Please list your reasoning and how you plan to manage the time conflict:

Students requesting to enroll in two courses that have a time conflict must submit email approvals from both instructors to have their petition considered. Petitions for a time conflict that is more than 20 minutes will not be considered unless the overlap is only during a recitation.

INI ACADEMIC AND STUDENT SERVICES USE ONLY:

Approved

Approved with the following conditions:

Denied for the following reason:

INI Academic Advisor Committee Decision Date: Processed by:

Academic Advisor: _____   ☐ Approve   Date:_____
                   Print/Type Name   Signature   ☐ Deny   mm/dd/yyyy

INI Director: _____   ☐ Approve   Date: _____
                   Print/Type Name   Signature   ☐ Deny   mm/dd/yyyy

Reviewed by Committee/ Advisor/Director	Notified student	Updated Stellic record
Saved e-copy in student file	Recorded in petition database	Time Conflict / Aug 2024