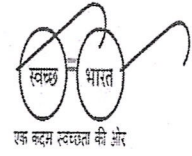




DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009
(FORMERLY DELHI COLLEGE OF ENGINEERING)
BAWANA ROAD, DELHI-110042
(Vigilance Branch)
cvo@dtu.ac.in



F.DTU/Vig. /217/2017/394

Dated: 05/01/2024

OFFICE MEMORANDUM

Sub: Submission of Annual Immovable Property Return (AIPR) for the year 2023.

In accordance with the provisions of Rule-18 (1) (ii) of CCS (Conduct) Rule-1964, every university employee holding a Group 'A' or Group 'B' post shall have to submit Annual Immovable Property Return (AIPR) in such form as may be the prescribed Form, giving full particulars regarding the Immovable Property inherited by him/her or owned or acquired by him/her on lease or mortgage either in his/her name or in the name of any member of his/her family or in the name of any other person dependent on him. The AIPR is to be submitted as on first January every year in respect of the preceding year ending on 31st December. Care must be taken to indicate the sanction particulars invariably in respect of all properties declared in the return. In this regard all concerned may refer to Rule 18 (Movable, Immovable and Valuable Property) of CCS (Conduct) Rules 1964.

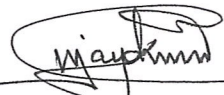
Further, attention is drawn towards DoPT OM No. 11012/11/2007-Estt.A dated 27/09/2011 which stipulates that the officer who do not submit the property return by the prescribed time/date, would be denied vigilance clearance and will not be considered for promotion and empanelment for senior level posts.

In view of the above, all Group 'A' and Group 'B' officers/officials of the university including erstwhile DCE are requested to submit the AIPR(s) as on 31.12.2023 (i.e., for the year 2023) giving complete details in every column of the prescribed Proforma (copy enclosed) directly to Chief Vigilance Officer latest by **15th January, 2024** positively. The AIPR format can be downloaded from DTU website. No Reminder will be issued in this regard.

For those who have not submitted AIPR for years prior to 2023:- As per the Time Schedule AIPR, duly completed, for the years prior to 2023 in respect of all Group 'A' and Group 'B' staff of DCE/DTU were to be submitted by 1st January of subsequent year. All officers (Teaching and Non-teaching) who have not submitted their AIPR for years prior to 2023 are advised to submit their AIPR latest by **15.01.2024**, failing which AIPR will not be entertained and taken on record in Vigilance Section. This is one time and last opportunity for submission of AIPR for previous years. The status will be reported to Competent Authority for appropriate action under CCS (Conduct) Rule 1964 and CCS (CCA) Rule 1965.

Contd...

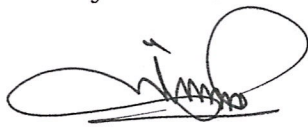
It has been observed that the officers submit their AIPR for previous years whenever they seek vigilance clearance for any purpose such as promotion, foreign visit etc. The practice is not appropriate and is in contravention of relevant Rules. The officer himself will be responsible for any delay caused for issuance of Vigilance Clearance Status/Report in absence of AIPR.


(Prof. T. Vijaya Kumar)
Chief Vigilance Officer

Encls: 01-page

Copy to:

1. PA to the VC for kind information of Hon'ble Vice Chancellor.
2. PA to Registrar for kind information of the Registrar.
3. Chief Vigilance Officer, DTU
4. All Deans/HODs/Directors/Branch In-Charges: Contents of this Office Memorandum may be disseminated to all concerned.
5. Director, East Delhi Campus, DTU.
6. Head (CC) - With request to upload the same on University website.
7. Guard File.


(Dr. Lokesh Garg)
Assistant Registrar (Vig.)

DELHI TECHNOLOGICAL UNIVERSITY

STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR ENDING (AS ON 31 DEC,)

1. Name of the Officer (in full) _____ 2. Designation: _____ 3. Cadre & Batch _____
 4. Service to which the officer belongs _____ 5. Department: _____ 6. Present Pay: _____

Name of District Sub division, Tehsil & Village or City in which property is situated (full location & postal address)	Name & details of Property, Housing, Lands and other Buildings	Cost of construction/ acquirement (and year when purchased) including of land in case of house	*Present Value	If not in own name, state in whose name held and his / her relationship to the Govt. Servant	How acquired whether by purchase, lease**, mortgage, inheritance, gift or otherwise with date of acquisition and name with details of person (s) from whom acquired	Annual income from the property	Remarks
1	2	3	4	5	6	7	8

Signature:
Name & Designation:
Date:

Notes:

- 1) *In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- 2) ** Includes short term lease also.
- 3) The declaration form is required to be filled in and submitted by every member of class I and class II (Group A and Group B) services under relevant provisions of Conduct Rules and the first appointment to the Service and thereafter, at the interval of every twelve months, particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person dependent on Government Servant.
- 4) The wording 'No change' or 'No Addition' or 'As in previous year' may be avoided and all details filled up.
- 5) The columns should be filled up neatly in capital letters.