



DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
Shahbad Daultapur, Main Bawana Road, Delhi-42
Academic-PG

F.No. 104-84/DTU/Acad.PG/Shortage of Attendance/2022/9258-66

Dated: 03/10/2024

CIRCULAR

Subject: Updation & Submission of Student's Attendance in DTU ERP/Online Platform in respect of five years B.Sc. & M. Sc. Integrated students before Mid Term Examination

It is hereby informed that as per Clause R.1(B).22 of Academic Programme Ordinance & Regulations: -

- (v) All the students of five years B.Sc. & M. Sc. Integrated programs are expected to attend every lecture, tutorial, practical or design studio class scheduled for them.
- (vi) The students of five years B.Sc. & M. Sc. Integrated program must have a minimum attendance of 75% of the total number of classes including lectures, tutorials and practicals, held in a subject in order to be eligible to appear at the Mid-Term Examination for that subject.

The Mid Term Examination for five years B.Sc. & M. Sc. Integrated program are scheduled to be held from 04.11.2024 onwards. Therefore, all the faculty members conducting classes of five years B.Sc. & M. Sc. Integrated programme are requested to update the attendance record of all the components (L/T/P) of their respective courses on ERP/Online portal and submit a list of students having attendance less than 75% till date for intimation to the students

The HoDs are requested to display the list of students having attendance less than 75% on the student notice boards of their respective departments, under intimation to the office of Dean Academic (PG) by **21.10.2024**.

Rinky
Prof. Rinky Sharma
Dean (Academic-PG)

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Dated 03/10/2024

Copy to:

1. PA to VC for kind information of the Hon'ble Vice Chancellor, DTU.
2. PA to Registrar for kind information of the Registrar, DTU.
3. All Deans, DTU.
4. HoD's, Department of Applied Mathematics, Applied Physics, Applied Chemistry, Biotechnology and Humanities, DTU.
5. Controller of Examination, DTU.
6. Chief Warden: With the request to arrange display on department Notice boards.
7. COO & Head (CC); with the request to upload in Academic-PG page on DTU website.
8. Notice board Academic-PG.
9. Guard file.

Raju
Prof. Raju Sarkar
Associate Dean (Academic-PG)