

## **Minutes**

Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements

June 18, 2024, 1:00 p.m. Eastern Daylight Time  
Conference Call

### **Steering Committee Members Participating:**

Raymond Chow (TELUS)  
Debbie Fitzgerald (CableLabs)  
Pierre Gallant (NRCan)  
Mody Gaye (Videotron)  
Éric Gilbert (Cogeco)  
Adam Pavlakovich (Bell)  
Thomas Piacentino (CommScope)  
Blair Schodowski (Vantiva)  
Ian Schroeder (Dish)  
Bernie Wong (Rogers)

### **Additional Participants:**

Ryan Clarke (Bell)  
Scott Conway (Bell)  
Jean-Francois Hebert (Videotron)  
Paul Hudson (counsel for CableLabs)  
Sera Kinoyan (TELUS)  
Anthony Mutiso (Rogers)  
Mikayla Prince (D+R International)  
Cynthia Rathwell (Rogers)  
Andrea Wagner (D+R International)  
Johny Zakharia (Rogers)

*Mr. Wong called the meeting to order at 1:03 p.m. EDT.*

All parties were reminded that this meeting would be conducted in accordance with the Competition Act Advisory Statement adopted as part of the CEEVA agreements, including that the parties would not discuss pricing or other competition issues.

Mr. Wong reported that TELUS has signed both CEEVA agreements as a new service provider signatory. The Committee welcomed new representatives Raymond Chow and Sera Kinoyan with TELUS and Scott Conway with Bell.

The Committee approved the minutes of its July 26, 2023 meeting as submitted by the Chair.

Ms. Wagner presented the Data Aggregator's draft 2023 combined annual report for set-top boxes and small network equipment. The Committee established a deadline of July 3, 2024, to provide comments on the draft report to Ms. Fitzgerald.

D+R International will handle the French translation of the 2023 annual report.

Ms. Fitzgerald proposed that the Committee adopt a new feature allowance for 2023 reporting for a 2.5 GigE connected port equivalent to the allowance already defined for CEEVA SNE Tier 3. The Committee approved the proposed allowance since it aligns with the Tier 3 allowance for this feature.

Mr. Piacentino with Vantiva (formerly with CommScope) reported that CommScope has sold its home network equipment business to Vantiva and will withdraw as a signatory of CEEVA after the issuance of the 2023 annual report. Mr. Piacentino will be the primary CEEVA point of contact for Vantiva.

Mr. Hudson reminded the Committee that it had previously decided to fund the costs of the Data Aggregator contract through a single assessment to each signatory to cover costs for approximately one year going forward to reduce the burden of monthly small invoices. Mr. Hudson reported that D+R is currently operating below its previously estimated costs and that it was unclear whether additional assessments would be needed until 2025. Mr. Hudson recommended the Committee wait until the July meeting to determine the next round of CEEVA assessments for D+R funding so that we have better visibility into projected additional funding requirements for the next year.

The Committee discussed that, with the addition of TELUS, CEEVA now includes the five largest service providers in Canada, giving CEEVA substantial coverage of the Internet and video markets.

Mr. Wong reminded the Committee that the election of chair for the 2024 reporting period will take place during the next meeting. Any person interested in serving as chair should contact Ms. Fitzgerald.

The Committee scheduled its meeting to occur on July 30, 2024 at 11:00 a.m. EDT.

Ms. Fitzgerald reported that the test method used under the CEEVA SNE has been updated and has now been published as ANSI/CTA-2049-B. Ms. Fitzgerald proposed that this test method be used for 2024 reporting. Ms. Fitzgerald will circulate the new test method and advised the Committee that a vote to approve the ANSI/CTA-2049-B as the test method for use in the CEEVA SNE testing and reporting for the 2024 reporting period will be on the agenda for the next Steering Committee meeting.

*The meeting adjourned at 1:53 p.m. EDT.*

Minutes submitted by Bernie Wong, Rogers, Chair

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Bernie Wong, Chair

## **Agenda**

### Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements for Pay-TV Set-top Boxes and Small Network Equipment

June 18, 2024, 1 p.m. Eastern Daylight Time

1. Reminder of Competition Act Policy
2. Welcome new representatives (if any)
3. Approval of minutes of [July 26, 2023 Steering Committee Meeting](#)
4. Presentation and discussion of CEEVA Annual Report by D+R International
5. French translation of Annual Report (D+R International)
6. Update on Vantiva acquisition of CommScope HomeNetworks division and signatory status
7. (Dismiss D+R International)
8. Update on Data Aggregator Budget
9. Recruiting additional signatories
10. Discuss Election of Chair for 2024 Report (official election to be held during next meeting)
11. Schedule future meetings
12. Preparation of public statement for website post