

Classroom Safety Script

Please review the following safety information with your class at the beginning of each semester.

Reporting an Emergency

In an emergency call 911.

- If possible, call 911 from a campus phone and Campus Security will be automatically notified of the call location. A phone is located in every classroom. *<Indicate where the phone is located>*
- Urgent support is provided 24/7 by Campus Security at all three campuses. Campus Security provides emergency response and support, first aid and helps guide emergency responders to the right place on campus quickly.

Emergency Line (Urgent Security/ First Aid)	778-782-4500
Non-Emergency Line (Security/ Safe Walk)	778-782-7991

- This information is noted in several places in the classroom including: on campus phones, on blue “Assistance Phone” signage, and on classroom emergency posters *<indicate the location of these items>*
- Please also take a moment to add these numbers to your mobile devices.

Evacuation Procedures

- Familiarize yourself with the evacuation maps and assembly locations posted on the walls all over campus. Burnaby campus assembly areas can also be found at: www.sfu.ca/emergency.
- If we need to evacuate this room, the exit routes are *<indicate where exit route are located>*
- We will meet outside at this location’s assembly point *<indicate where the class would meet once outside>*

Emergency Notifications

- In an emergency, visit www.sfu.ca and follow @SFU on Twitter.
- Download the SFU snap app and enable push notifications to receive messages on your mobile device: www.sfu.ca/sfualerts
- These communication channels are also used in the event of class cancellation due to an emergency

Safe Walk

- Campus Security is available to escort you anywhere on campus 24/7. Contact Campus Security’s non-emergency line (778-782-7991) to request a Safe Walk.

See Something, Say Something

- Report suspicious persons or objects to Campus Security immediately. Safety is a shared responsibility.

Hazard Specific Procedures

- Review the emergency procedures poster in our classroom that detail specific procedures in the event of a fire, earthquake, active threat, cardiac arrest, severe weather event, or a hazardous outdoor environment.
- AEDs have been installed throughout all three campuses. AED campus locations can be found at www.sfu.ca/aed. *<indicate where the nearest AEDs are located>*

For more information visit:
www.sfu.ca/emergency