

MINUTES OF THE BOARD OF TRUSTEES MEETING**January 16, 2024**

The regular monthly meeting of the Spokane Public Library Board of Trustees was held on Tuesday, January 16, 2024 in-person at Central Library with virtual access via Zoom meetings.

Present were:

MEMBERS

Ms. Lara Hemingway, Chair of the Board
Mr. Dani DeJaegher
Ms. Mary Starkey - Absent
Mr. Gary Stokes
Ms. Shelby Lambdin

COUNCIL LIASION

Councilmember Paul Dillon

LIBRARY DIRECTOR

Mr. Andrew Chanse

CALL TO ORDER

The meeting was called to order at 4:35pm by Ms. Hemingway.

VISITORS

Samantha Murphy
Caris O'Malley
Amanda Donovan
Alina Murcar
Ashley Lock
Natalie Hilderbrand
Lisa Cox
Jason Johnson
Marcia Johnson
Amy Burchell

CHANGES TO THE AGENDA

Executive Session added at the end of New Business.

APPROVAL OF DECEMBER 19, 2023 MEETING MINUTES

Ms. DeJaegher moved to approve the motion. Ms. Lambdin seconded the motion. The motion passed unanimously.

FINANCIAL UPDATE

None

CHAIRMAN'S REPORT

None

EXECUTIVE DIRECTOR'S REPORT

Mr. Chanse discussed the Levy presentations done throughout the City. The Board asked for the books decided for DEI book discussions and Mr. Chanse provided them in the report. Database additions were discussed. We've entered into an agreement with Spokane Transit Authority to host a 24/7 Library Kiosk. With winter weather, running water affected operations at South Hill and Indian Trail libraries and we had to adjust opening or close for the day. Lisa Cox was named STAR Spotlight. Lisa Brown was sworn in as mayor and Kitty Klitzke was sworn in to Council both at the Central Library. No further questions.

COUNCIL LIASION REPORT

Mr. Dillon mentioned they are going through Council appointment process for District 2. Mr. Dillon mentioned the work he is doing in the community. Dillon explained where public forum should be at City Council meetings. No further questions.

COMMUNICATIONS REPORT

Ms. Donovan covered marketing highlights from 2023. Mr. Stokes asked the percentage of regular usage for users with visual impairments. Ms. Donovan explained no data was collected on this. Ms. Hemingway asked about the industry average for email marketing being for libraries or general marketing. Ms. Donovan explained the number provided was the marketing industry average for general email marketing. No further questions.

PROGRAMMING REPORT

Mr. Johnson shared programming highlights from 2023. One major event was the Wonka Candy Carnival with 400 attendees. Ms. Neujahr plans to host more programming at Central Library. The Mayoral swear-in was about 300 people. NAACP plans to host their swear-in ceremony here this month. The Heat Speak album release hosted 200 people. Mr. Chanse mentioned there were a few Inlander articles about events. No further questions.

NEW BUSINESS

11a.: 2024 Employee Training, Library Late Opening (Quarterly) - Samantha Day

Ms. Day explained the reasoning behind this item for the Stress and Trauma Education Program. We request Board approval for Library to open from 1:00 – 5:00 pm four (4) Fridays throughout the 2024 calendar year. Dates TBD.

Ms. DeJaegher moved to approve the motion. Mr. Stokes seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION

Ms. Hemingway adjourned the meeting for Executive Session at 4:59pm for 15 minutes to discuss real estate with Mr. O'Malley. The meeting recommenced at 5:39pm and adjourned.

PUBLIC COMMENT

The public had the option to email trustee@spokanelibrary.org with any comments and none were received.

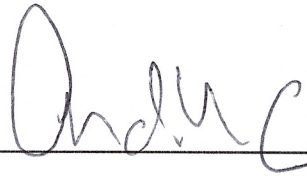


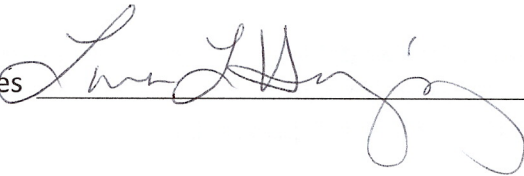
NEXT REGULAR MEETING

The next regular meeting will be Tuesday, February 20. Location will be at Hillyard Library

ADJOURNMENT

The meeting adjourned at 5:39pm.

Secretary 

Chairman, Board of Trustees  Date 2/20/2024