



United Nations Economic and Social Commission for Asia and the Pacific

REQUEST FOR INFORMATION (RFI)

This notice is placed by UNESCAP. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Economic and Social Commission for Asia and the Pacific. You are therefore requested to direct all queries regarding this RFI to United Nations Economic and Social Commission for Asia and the Pacific using the fax number or e-mail address provided below.

Title of the RFI:

Provision of Garage Roller Shutter Replacement at ESCAP premises in Bangkok Thailand

Date of this RFI: 11 June 2024**Closing Date for Receipt of RFI:** 28 June 2024**RFI Number:** RFIUNESCAP22748**Beneficiary Country/Territory:** Thailand**Commodity/Service category:** Engineering Design and Construction**Address RFI response by fax or e-mail to the Attention of:** Rapeepan Sumana**Fax Number:** n/a**E-mail Address:** escap-rfq@un.org; sumana@un.org**UNSPSC Code:**

30172100 - Garage doors and operators



DESCRIPTION OF REQUIREMENTS

Department of Safety and Security, Division of Headquarters of Security and Safety Services is enhancing the global physical security at the duty stations under the Security System project. This requisition has been raised for the provision, and installation of centralized control and compartmentalization for garage roller shutters at the UNESCAP building, in Bangkok, Thailand.

We are seeking your Request for Information in carrying out this installation. The brief requirements are stated below and detailed requirements will be confirmed in the tender documents. The project duration is estimated to be 210 calendar days.

There are 7 shutter doors on 2 levels and rubber smoke seals were installed on two sides of the shutters. The rubber smoke seal was identified as Asbestos Containing Material (ACM). These Asbestos Rubber Smoke seals (ARS) will be removed and replaced with new non-asbestos material according to An Asbestos Abatement Plan.

Below is the scope of requirements, in brief:

1. Centralized control and compartmentalization for garage roller shutters.
 - a) Remove the existing 7 garage roller shutters including the controls and dispose of them by the contractor. The locations of existing garage roller shutters are as follows.
 - i. UNCC Building: located in the upper basement 3 sets.
 - ii. UNCC Building: located in the lower basement 4 sets.
 - b) Removal must be carried out according to the asbestos abatement plan.
 - c) Supply and install garage roller shutters to replace the original ones, including basic structures such as control panels, LED flashing amber beacon, safety edge, light beam systems, etc.
 - d) The roller shutters are to be electrically operated and controlled by the open and close which should be installed to the control panel.
 - e) The smoke seals, if required, shall use non-asbestos-containing materials.
 - f) The system must be compatible with the existing Simplex 2.02.02 fire alarm system and be able to connect to the automatic closing of the shutter in the event of a general fire alarm.
 - g) Garage roller shutters need to be configured and tested.
2. Provide all necessary materials, equipment, and labour to remove the garage roller shutters and install the new roller shutters.
3. Provide UNESCAP with a method statement, and schedule for the removal of the garage roller shutters according to the asbestos abatement plan.
4. The method statement must include the methodology for removing, handling and disposal of the Asbestos Rubber Smoke seals (ARS) according to the asbestos abatement plan.
5. Cleaning services shall be included to ensure no particles or fibres are left in the work area, according to the asbestos abatement plan.
6. The installation should be phased to minimize disruption and not interfere with normal business operations.
7. Protect all equipment, furniture, floors, walls, and ceilings with plastic protection sheets.



SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Interested bidders, who would like to participate in the solicitation, shall be considered the following questions in accordance with the mandatory requirements:

1. What is your company's experience for provision of garage roller shutter replacement? Please describe and provide minimum years of proven experiences to this service.
2. Could you please provide at least 3 recent project references providing satisfactory services to meet the expected standard of garage roller shutter replacement to an organization or companies in Thailand.
3. The company is a registered company under the law of Thailand with an established office in Thailand. The company can operate and provide services in Thailand.
4. What are waste management standard operating procedures?

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in a potential future solicitation process should submit the Vendor Response Form of this RFI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- Please verify that your company is registered under its **full legal** name on the United Nations Global Market Place (www.ungm.org) and that your application for registration as vendor has been submitted to the **UN Secretariat** in the same site, to be able to participate in any potential solicitation process as a result of this RFI.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per [ST/SGB/2006/15](#), including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

PLEASE NOTE: You should submit your response to this RFI electronically at:

<https://www.ungm.org/Public/Notice/237451>

In case you have difficulties submitting your response electronically, please contact escap-rfq@un.org; sumana@un.org directly for instructions.



RFI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the RFI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the RFI are not considered eligible to participate in the potential solicitation process related to the RFI. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) RFI Process

Vendors interested in participating in the potential solicitation process should forward their information (as requested in the RFI) to United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP) by the closing date set forth in this RFI. *Due to the high volume of communications UNESCAP is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the potential solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.



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