

**USENIX Board of Directors Meeting**  
**Monday, November 13, 2023, 12:00-1:00 pm PDT/3:00-4:00 pm EST**  
**via Zoom video conference**  
**Minutes**

**Attendance**

**Board:**

Kurt Andersen  
Theophilus Benson -- joined at 12:27 pm PST  
Fatema Boxwala  
Will Enck  
Lea Kissner  
Arvind Krishnamurthy  
Laura Nolan  
Amy Rich

**Staff:**

Casey Henderson  
Jessica Kim  
Ginny Staubach

**Guests:**

Jennifer Whalen, Merrill Lynch  
Phil Scott, Merrill Lynch

*Rich called the meeting to order at 12:05 pm PST/3:05 pm EST*

**Agenda**

**1. Minutes of the Previous Meeting**

Andersen moved to approve the September meeting minutes as presented. Boxwala seconded the motion. All voted in favor; none opposed. Motion carried.
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**2. Reserve Fund Update and Discussion with Merrill Lynch**

- a. USENIX Balances**
- b. USENIX Portfolio Analysis**

Henderson introduced Scott and Whalen of Merrill Lynch, who reported on current balances and the recent rebalancing of the reserve fund. USENIX continues to withdraw heavily from the fund due to its budget deficit as projected by the staff and approved by the Board. Whalen reviewed portfolio analysis reports. She and Scott answered questions posed by the directors. Discussion ensued. Henderson

thanked Whalen and Scott.

### **3. Name Change Policy Update**

Kim shared proposed revisions to the Name Change Policy (originally approved by the Board in May 2021). The purpose of the proposed revisions is to prevent unintended uses of the policy.

Andersen moved to accept the revisions to the Name Change Policy as proposed. Benson seconded the motion. All voted in favor; none opposed. Motion carried.

### **4. Community Meeting Planning**

Rich opened discussions on planning for the upcoming annual meeting of the membership scheduled for December 11. She asked her fellow Directors to select a topic area for which they'll be responsible for presenting, referring to the previously shared working document to facilitate planning. Discussion ensued.

Boxwala moved to adjourn the meeting. Andersen seconded the motion. All vote in favor; none opposed. Motion carried.

*Meeting adjourned at 1:01 pm PST/4:01 pm EST*

*William H Enck*